

*Wyoming State Board of Nursing*  
Board Meeting Minutes

**PUBLIC SESSION:** The Wyoming State Board of Nursing (WYBON) held its regularly scheduled meeting on October 9 & 10, 2006, at the Financial Center, AARP Conference Room, Mezzanine, 2020 Carey Avenue, Cheyenne, Wyoming.

**Voting numbers on all decisions and motions are as follows:  
IN FAVOR – OPPOSED – ABSTAINING – ABSENT**

**CALL TO ORDER:** The meeting of the Wyoming State Board of Nursing was called to order by Vice President Harris at 3:00 p.m., Monday, October 9, 2006.

**ROLL CALL:** Vice President Harris took the roll call.

**Board Members Present:**

Parry Davison, MSN, CRNA, RN, President, Kemmerer (10/10/06)  
Shirley Harris, MSN, MBA, RN, Vice President, Cheyenne  
Kim Williamson, LPN, Secretary, Torrington  
Baerbel Merrill, MS, BSN, RNC, Member, Gillette  
Kellie Clausen, FNP, WHCNP, RN, Member, Douglas  
Janet Harp, MSN, RN, Member, Riverton (by phone 10/10/06, 9:15-9:45 a.m., 4:00-4:15 p.m.)

**Board Members Absent:**

Parry Davison, MSN, CRNA, RN, President, Kemmerer (10/9/06)  
Janet Harp, MSN, RN, Member, Riverton

**Staff Present:**

Karen Ouzts, PhD, RN, Compliance Consultant  
Kathy Marquis, JD, MSN, FNP-C, AWEC Compliance Consultant (10/9/06 3:00-5:00 p.m., 10/10/06 9:25 – 11:45 a.m.)  
JoAnn Reid, Executive Assistant  
Ken Nelson, JD, Senior Assistant Attorney General (10/10/06, 9:00 a.m.-10:45 p.m., 4:00 – 4:35 p.m.)

**Staff Absent:**

Cheryl Koski, Executive Director

**Visitors Present:**

None

**DECLARATION OF QUORUM:** Vice President Harris declared a quorum present.

**REORDERING OF AGENDA:** Case #04-075 and #05-030, Jamie Smith, RN #21708, Hearing cancelled. Licensee has been given an extension. Disciplinary Committee meeting moved to 9:30 a.m. October 10, 2006. Member Harp will be available by phone.

**APPROVAL OF MEETING MINUTES**

**Minutes of the April 10-13, 2006 Board Meeting:**

The Board agreed to approve the following minutes:

**Motion:** *It was moved and seconded, October 9, 2006, to approve the minutes with recommended changes for the July 13 - 14, 2006 Board meeting.*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**ADMINISTRATIVE ISSUES****Educational Programs****Summary of Educational Programs:**

Member Harp and Ms. Ouzts will devise a more user friendly form and a better way of compiling the number of graduates to avoid confusion.

The Education Committee gave their recommendations to the Board, and the following motions were approved:

**Northwest College:**

**Motion:** *It was moved and seconded, October 9, 2006, to accept the Education Committee's recommendation to accept the following:*

- *Faculty Qualification Sheet for Marnee Crawford. The Education Committee also notes that her temporary permit will expire November 8, 2006.*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**University of Wyoming:**

**Motion:** *It was moved and seconded, October 9, 2006, to accept the Education Committee's recommendation to accept the following:*

- *Annual Report with the following concerns/questions:*
  - *Does Kathleen Robinson have a Wyoming license?*
  - *Does Georgia Moore have a Master's Degree in Nursing?*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**Laramie County Community College:**

**Motion:** *It was moved and seconded, October 9, 2006, to accept the Education Committee's recommendation to accept the following:*

- *Faculty Qualification Sheets for:*
  - *Carol Dowdy*
  - *Carole Davis*
  - *Janet Somlyay*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**Western Wyoming Community College:**

**Motion:** *It was moved and seconded, October 9, 2006, to accept the Education Committee's recommendation to accept the following:*

- *Annual Report with the following concerns:*
  - *Faculty not meeting graduate preparation (of the 8 FT faculty members, only three have a Master's Degree in Nursing.)*

- *No Faculty Qualification Sheets submitted*
- *Thank you for addressing concerns over retention rate.*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**Northern Wyoming Community College District-Sheridan and Gillette:**

**Motion:** *It was moved and seconded, October 9, 2006, to accept the Education Committee's recommendation to accept the following:*

- *Letter dated July 13, 2006 in regards to the change in faculty status.*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**Casper College:**

**Motion:** *It was moved and seconded, October 9, 2006, to accept the Education Committee's recommendation to accept the following:*

- *Annual Report*
- *Faculty Qualification Sheets with the following concerns:*
  - *Faculty frequently mentioned the term "subject to change" in submitting their 5-year plan. The Board asks the faculty to please consider the Board Administrative Rules & Regulations, Chapter 6, Section 7(c)(ii)(B) & (E) which states "Nursing faculty shall have a minimum of a master's degree with a major in nursing;...Faculty members hired without a master's degree in nursing shall have 5 years from date of hire to obtain the degree." Although faculty have commitments and personal issues, the Rules clearly state they have a 5 year limit to obtain the degree.*
- *Ms. Leshner's plan is inconclusive.*
- *Need 5 year plan on Reed & Pisani.*
- *Note that the Rawlins program is discontinued.*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**University of Nebraska:**

**Motion:** *It was moved and seconded, October 9, 2006, to accept the Education Committee's recommendation to accept the following:*

- *Five clinical courses offered in Wyoming from the Scottsbluff campus of University of Nebraska for the 2006-2007 year pending licensure of Ms. Soper and submission of Ms. Wells 10 clock hours and clarify our discussion with Mrs. Wilhelm regarding practice in Wyoming.*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**Consolidated Learning Services:**

**Motion:** *It was moved and seconded, October 9, 2006, to accept the Education Committee's recommendation to accept the following:*

- *Approval of Consolidated Learning with emphasis on need for student to have a temporary permit before clinical experience begins.*

The vote on the above motion was 4-0-0-2. President Davison and Member Harp were absent.

**Rio Salado College:**

The Board reviewed the letter of intent to expand the program and work with students at Memorial Hospital of Sweetwater County and UMC.

**Stevens-Henager College:**

The Board reviewed the letter of intent to offer the RN to BSN program in Wyoming including admission criteria and curriculum.

**NATIONAL COUNCIL STATE BOARDS OF NURSING****Letter from NCSBN:**

The Board reviewed the letter dated July 20, 2006, from NCSBN to Rosa Perez Perdomo, MD, MPH, PhD, Secretary, Puerto Rico Department of Health, regarding Puerto Rico's compliance with the NCSBN's Bylaw's membership requirements.

**CGFNS:**

The Board reviewed the letter dated July 19, 2006, from CGFNS to Dr. Karen Ouzts regarding questionable licensing and English exam practices.

**WYOMING PROFESSIONAL ASSISTANCE PROGRAM****WPAP Update:**

Dr. Ouzts met with Mr. George Vandell of WPAP to discuss databases and information the board would like. Mr. Vandell provided information about the current database fields and it was determined that WPAP is not able to provide WBON the information they are requesting as it is not being collected. Dr. Ouzts discussed with the board the types of questions we need answered such as:

- a) In what year do level 3 relapses tend to occur?
- b) What year do participants tend to quit before they have completed the program?
- c) What is the pattern for relapse after the program/agreement has been finalized?
- d) How does substance of choice influence questions a-c?
- e) How does voluntary versus board ordered influence questions a-c?

This data is needed in order for the WBON to analyze the trajectories of recovering nurses in order to develop appropriate treatment and monitoring orders. Dr. Ouzts and Mr. Vandell plan to meet again to continue work on database development and reporting.

**CERTIFIED NURSING ASSISTANTS**

Dr. Ouzts informed the Board of the contract with Toni Decklever to perform sight visits. She stated there have been several questions from nurse aide instructors about the Rules and Regulations as there has been some variation in their interpretation in the past. Dr. Ouzts will develop a policy and present it to the Board in January.

**GOVERNOR'S OFFICE**

The Board reviewed the following:

- Response to Complaint from Hollee Bosch dated July 19, 2006
- Response to Complaint from Paul Johnston dated July 18, 2006
- Letter to Mr. Hill regarding the Public Records Request By Republican Party
- Memo regarding rule making

**THIRD ANNUAL NURSING SUMMIT**

Dr. Ouzts discussed her presentation in Casper. She discussed renewals, the compact, statistics, etc. She said there were questions as to why there is such a large number of inactive status nurses. She explained that we don't collect data on inactive licensees.

**WYOMING HEALTHCARE COMMISSION**

Dr. Ouzts discussed the MOU between WBON and the Wyoming Department of Health. The Healthcare Commission wants WBON to release all data on licensees, such as name, address, phone, license number and education level. This discussion was tabled until Cheryl Koski's return.

**WYOMING HOSPITAL ASSOCIATION**

Dr. Ouzts discussed her presentation to the Wyoming Hospital Association in regards to the compact. Governor Freudenthal was present at the WHA meeting. Dr. Ouzts explained concerns such as discipline, revenue loss and constitutionality. The WHA would like legislation to go through this coming session and address problems as they arise.

Dr. Ouzts feels that the Board needs to have a good discussion with WHA and that they are willing to listen, however, with the possibility of the compact going to the legislators in the next session, it can not wait until the January Board meeting.

The Board agreed that there should be a meeting with Wyoming Nurse's Association, WONE, NEW, School Nurse, CRNA, AANA and other organizations to discuss the compact pros and cons. It was decided that the meeting would be held in Casper on November 3, 2006.

**SCOPE OF PRACTICE****Sterile Speculum Exams by RN's:**

**Motion:** *It was moved and seconded, October 10, 2006, to accept the Practice Committee's recommendation to accept the following:*

- *It is within the scope of practice for a Registered Professional Nurse who has had proper training and demonstrates competency, to perform a sterile speculum examination for the purpose of determining premature rupture of membranes in a pregnant patient. There must be a follow up exam within 12 hours by the Licensed Independent Provider regardless of the determination of a positive or negative test result.*

The vote on the above motion was 5-0-0-1. Member Harp was absent.

**Use of Mediplanners:**

**Motion:** *It was moved and seconded, October 10, 2006, to accept the Practice Committee's recommendation to accept the following:*

- *The school nurses maintain the state's medication policy/procedure as referenced in the question:*
  - *Use the original container with the correct information on it.*
  - *Prescriber's signature.*
  - *Parent signature.*

The vote on the above motion was 5-0-0-1. Member Harp was absent.

**Glucagon given by non-licensed personnel in the schools:**

**Motion:** It was moved and seconded, October 10, 2006 to accept the Practice Committee's recommendation to accept the following:

- It is not within the scope of practice for a school nurse to teach an unlicensed third party to administer glucagons. In an emergency, the school personnel should activate the emergency response system.
- The American Nurses Association recommends that only routine care be taught to an unlicensed third party. It is the practice committee's opinion that this teaching be done by a diabetic educator or physician involved in the patient's care.

The vote on the above motion was 5-0-0-1. Member Harp was absent.

**Clarification of Advisory Opinion 05-150:**

The Board agreed to table discussion of the clarification of Advisory Opinion 05-150 until the next Board meeting.

**LPN Administration of Rhogam:**

**Motion:** It was moved and seconded, October 10, 2006, to accept the Practice Committee's recommendation to accept the following:

- LPN's be allowed to administer IM blood products.

The vote on the above motion was 5-0-0-1. Member Harp was absent.

**CNA Transporting Blood:**

**Motion:** It was moved and seconded, October 10, 2006, to accept the Practice Committee's recommendation to accept the following:

- Reaffirm previous Advisory Opinion #06-159

The vote on the above motion was 5-0-0-1. Member Harp was absent.

**Gastrostomy Reinsertion Mature Site by RN:**

**Motion:** It was moved and seconded, October 10, 2006, to accept the Practice Committee's recommendation to accept the following:

- It is within the scope of practice for the registered nurse who is educationally prepared and clinically competent in the performance of the procedure, to change a previously inserted Gastrostomy tube into a mature stoma site upon an order of a qualified healthcare provider. If there is question as to the safe performance of the procedure, the nurse should consult with the patient's medical provider prior to the reinsertion of the Gastrostomy tube.

The vote on the above motion was 5-0-0-1. Member Harp was absent.

**Clarification of Propofol:**

**Motion:** It was moved and seconded, October 10, 2006, to accept the Practice Committee's recommendation to accept the following:

- Addendum to 06-163:
  - That the Advisory Opinion 06-163 does not negate 03-124 or 00-102 and in those situations the propofol administration should follow those.

The vote on the above motion was 5-0-0-1. Member Harp was absent.

**DISCIPLINE****Disciplinary Committee (DC) Decisions of Record:****Docket #04-102 Stephanie Barto-Hicks, CNA #12828**

**Motion:** It was moved and seconded, October 10, 2006, to accept the Disciplinary Committee's recommendation to accept the Settlement Agreement, Stipulation and Order for Reprimand for misappropriated flu vaccine.

The vote on the above motion was 3-0-2-1. Vice President Harris and Member Clauson abstained from voting. Member Harp was absent.

**Docket #05-110 Kevin Franke, RN #18116**

**Motion:** It was moved and seconded, October 10, 2006, to accept the Disciplinary Committee's recommendation to accept the Settlement Agreement, Stipulation and Order for reinstatement of a conditional license for drug diversion/dependency.

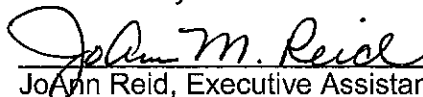
The vote on the above motion was 4-0-2-0. Secretary Williamson and Member Merrill abstained from voting. Member Harp was available by phone.

**Docket #05-108 Kathy Halvorson, RN #17718**

An incorrect statement was found on the Settlement Agreement, Stipulation and Order. This Docket was tabled until the January, 2007 meeting as Ms. Halvorsen was unable to sign the corrected copy at this time.

**ADJOURNMENT:** Having no further business to come before the Board, the meeting was adjourned by President Davison at 4:35 p.m. on October 10, 2006.

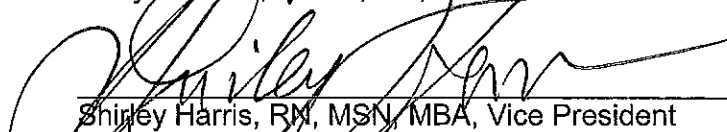
Submitted by:



JoAnn Reid, Executive Assistant, Recorder



Parry Davison, CRNA, MS, President



Shirley Harris, RN, MSN, MBA, Vice President



Kim Williamson, LPN, Secretary