

# WYOMING STATE BOARD OF NURSING

## Board Meeting Minutes

October 6 – 10, 2008

Voting Numbers on all decisions and motions are as follows: IN FAVOR – OPPOSED – ABSTAINING – ABSENT

<b>SUBJECT</b>	<b>DISCUSSION</b>	<b>ACTION TAKEN</b>	<b>ACTION REQUIRED</b>
Call to Order		Meeting called to order by President Clausen at 1:05 p.m., October 6, 2008.	
Declaration of Quorum		President Clausen declared a quorum present.	
Reordering of Agenda	President Clausen expressed the need for an Executive Session to discuss personnel issues.	Executive Session was added to the agenda after Approval of Minutes.	
Board Meeting Minutes July 7 – 9, 2008	Minutes of the July Board Meeting were reviewed. No changes noted.	Motion made by Member Williamson and seconded by Member Burr. Motion carried 7-0-0-0 to approve the minutes as written.	Ms. Reid, Executive Assistant, to finalize minutes, obtain signatures and post to website.
Executive Session	The Board entered into Executive Session to discuss personnel issues October 6, 2008 at 1:08 p.m. Open Session resumed at 1:55 p.m.	Motion made by Member Wasserburger and seconded by Member Williamson. Motion carried 7-0-0-0 to enter into Executive Session.	
Environmental Protection	The Board reviewed a message from the State of Wyoming Chief Information Officer regarding energy conservation. Staff informed the Board of ways they were conserving resources such as on-line renewal, paperless Board packets and recycling.		No action required.
Guidelines – Travel and Communication	Discussion of the need to travel if reservations are made and paid for by NCSBN. We can not continue to request money from NCSBN if approval for such is not being used. Fiscal & Human Resources Coordinator Stillahn, asked that those booking their own travel act as though they are paying for it themselves and shop for the lowest cost available. She also discussed different vouchers if taking per diem instead of real time expenses. Ms. Stillahn also reminded the Board that committee members are not restricted to eight hours per month.		No action required.

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Fingerprint Card Scanner	Ms. Reid gave a report on the new fingerprint card scanner that has been in effect since June, 2008. She said criminal background check reports are being returned to the office in approximately 5-6 business days compared to 19 business days at the same time last year.		Fact Sheet on projected savings time & money: Ms. Reid and Ms. Stillahn.
On-line Renewal	Ms. Reid reported that the on-line renewals for RNs is going well and discussed the hurdles that Erin Peterson faced in designing the on-line renewal and working with the State's A&I department to get it up and running. New education format was added for better reporting to Nursys®.		Ms. Reid and Erin Peterson to create "lessons learned" fact sheet and frequently asked questions on online renewals for new web design.
Virtual or Teleconference Meetings	Executive Director Goetter discussed with the Board Statute 33-21-125 of the Nurse Practice Act stating the Board is only required to meet twice per year and felt the Board should consider at least one of the four meetings a teleconference or video conference. President Clausen and Vice President Zettl discussed the importance of meeting face to face and agreed that meetings should continue as scheduled. Executive Director Goetter felt the Board should be informed of the electronic capabilities available in case they were ever needed.		No action required.
Rx Abuse Stakeholders	Executive Director Goetter informed the Board of the work the Rx Abuse Stakeholders (RAS) are doing in raising awareness of the increased dangers of Rx drug abuse. They also thought it important to have nursing representatives since APRNs are prescribing and RNs and LPNs are administering.		Executive Director Goetter to report progress of RAS to WSBN future meetings.
WSBN 100 <sup>th</sup> Anniversary	The Board discussed celebration of 100 year anniversary. Things they would like to see are articles in the Wyoming Nurse Reporter with possibly an entire		<ul style="list-style-type: none"> <li>• Dr. Stepan will work with Dr. Dale, Managing Editor on the</li> </ul>

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	<p>issue devoted to the history of nursing in Wyoming. The Board also would like a phrase to be placed on the new licenses being issued for 2009-2010. As the actual anniversary (February 1909-2009) date draws closer, possible organization of an open house at the Board office. Senior Assistant Attorney General, Ken Nelson brought copies of original Nurse Practice Act for all members to review and consider incorporating into celebration.</p>		<p>Wyoming Nurse Reporter Spring 2009 issue which will focus on WSBN history.</p> <ul style="list-style-type: none"><li>• Ms. Reid will work with Erin to have a phrase placed on new licenses.</li></ul>
Renewal Fact Sheets	<p>Executive Director Goetter and Dr. Stepans (Assistant Executive Director and Practice &amp; Education Consultant) introduced fact sheets for each license type that will be mailed with each renewed license/certificate. The fact sheets give information about continuing the licensee's/certificate holder's education and funding available.</p>		<p>This information and the fact that they were sent out will be included in new website.</p>
CGFNS	<p>President Clausen gave an overview of CGFNS for the benefit of new Board Members. Wyoming is one of the few states that requires English language proficiency</p>		<p>Executive Director Goetter will attend the CGFNS conference Dec 7-8, 2009 in Philadelphia.</p>
NCSBN	<p>The following items were discussed:</p> <ul style="list-style-type: none"><li>• NCSBN Meeting Schedule:<ul style="list-style-type: none"><li>○ Executive Director Goetter and Dr. Stepans will attend the 2008 uniform Core Licensure Requirements seminar in Chicago, November 5-6</li><li>○ Midyear Meeting and Annual Meeting dates have been posted. President Clausen suggested requesting time off now for these meetings for those planning to attend.</li></ul></li><li>• 2008 Delegate Assembly: President Clausen and Executive Director Goetter reported on the 2008 Delegate Assembly. Discussion of</li></ul>		<p>When the "education" issue is developed, Dr. Dale will interview Member Heuck about passing the Dr. Stepans Certified Nurse Educator (CNE) examination from the American Nurses' Credentialing Center.</p> <ul style="list-style-type: none"><li>• Add TERCAP to the April, 2009 Board Meeting agenda</li><li>• Dr. Stepans collaborated with Nurse Educators of Wyoming</li></ul>

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**DISCUSSION**

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APRN rules and how they are reflective of Wyoming's rules and regulations as well as faculty qualification sheets, new ways of settling discipline cases and face to face depositions.

- IT Update: Dr. Stepan informed the Board that temporary personnel has been hired and will begin work Monday, October 13, 2008, to update the education fields of the KNurse database. This position is funded by NCSBN. She also encouraged everyone to view the article in the upcoming Wyoming Nurse Reporter written by Nur Rajwany TERCAP: Executive Director Goetter provided information to the Board concerning Taxonomy of Error, Root Cause Analysis and Practice (TERCAP) which is a relatively new initiative of NCSBN to have a national data base where information is collected from all participating states for analysis. The program includes education for participating member boards and data collection instrument designed to collect information for the purpose of identifying the root causes of nursing practice breakdown. Executive Director Goetter felt it would be beneficial for the Board to join; however, Board Members felt that WSBN is too busy to take on another project at this time and would like to revisit at a later date.

- Religious Exemption: Dr. Stepan discussed an email she received from Janet Haebler, MSN, RN, regarding title protection/initiative in the Christian Science religious right to call themselves a "nurse." Some states currently have a clause in their Nurse Practice Act allowing this. There are currently eight states which have a religious exemption in their rules. Mr. Nelson affirmed that Wyoming does have title protection in the Nurse Practice Act.

- NCLEX Regional Workshop for

(NEW)to set up 1<sup>st</sup> Annual WSBN Nursing Education conference, focusing on NCLEX to be held May 17<sup>th</sup> & 18<sup>th</sup> in Cheyenne at Laramie County Community College.

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Budget	<p>Educators: Dr. Stepan informed the Board that she is looking into the NCLEX Regional Workshop coming to Wyoming. She has already contacted NCSBN to see if this is possible and is waiting on a reply.</p> <p>Ms. Stillahn presented the Administration and Nursing Asst budget as of September 30, 2008. The following items were also discussed:</p> <ul style="list-style-type: none"><li>• Fee increase justification: Executive Director Goetter discussed the Fee Increase Justification fact sheet and informed the Board we now have in writing reasons why the Board should increase fees. Discussion of comparing our fees to other states in that we provide the same services but have a much more limited base for licensing.</li><li>• Dr. Stepan would like to attend the NLN Leadership Conference. Executive Director Goetter said they would each alternate every other year so that there is less travel commitment and better resource utilization.</li><li>• CGFNS Conference: Executive Director Goetter will attend this conference in December</li></ul>	<p>Motion was made by Member Heuck and seconded by Member Williamson to send Dr. Stepan to the NLN Leadership Conference. Motion carried 7-0-0-0.</p>	<ul style="list-style-type: none"><li>• Dr. Stepan will attend the NLN Leadership Conference</li><li>• Executive Director Goetter to attend the CGFNS Conference</li></ul>
Wyoming Nurse Reporter	<p>Executive Director Goetter thanked the Board for their decision to hire Dr. Dale as managing editor of the WNR. The next issue will feature Practice and we would like the Practice Committee to contribute an article on what they do. If they do not want to write the article, Dr. Dale will interview them. Executive Director Goetter would also like to get photos of real Wyoming nurses so as not to have to use the stock photos that are normally provided.</p>		<p>Arlis Wozniak submitted an article which is published in the Winter 2008 issue. Executive Director Goetter and Dr. Stepan met with Dr. Dale to discuss upcoming plans for WNR.</p>

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Department of Employment	<p>The Board reviewed the NEW (Nurse Employment in Wyoming) Report. Executive Director Goetter discussed the wealth of information available at the website mentioned in the report. Erin Peterson (Katchemak Data Systems and Web Technologies) has upgraded the KNurse database to include a variety of information that is shared with DOE for this study.</p>		No action required.
Wyoming Board of Medicine	<p>President Clausen and Executive Director Goetter reported on the meeting with the Board of Medicine in Casper, August 22. They felt it was a successful meeting that opened a lot of doors. There was discussion about concerns with APRNs and UAPs (unlicensed assistive personnel). The next meeting of the Board of Medicine is October 24, 2008 in Casper. President Clausen encouraged all Board Members who are able, to attend.</p>		<ul style="list-style-type: none"> <li>• Board Members need to be aware of changes in the Medical Practice Act.</li> <li>• President Clausen and Executive Director Goetter attended the meeting of the Board of Medicine in Casper on October 24, 2008.</li> </ul>
Discipline	<ul style="list-style-type: none"> <li>• Statistics: Compliance Consultant Horne presented discipline statistics. She informed the Board that things are definitely moving between WSBN and the AG's Office and that hearings may need to be scheduled outside of regular Board meetings in order to keep up with demand.</li> <li>• Office of Healthcare Licensing &amp; Surveys (OHLS): The Board reviewed the letter from Jean McLean, RD, Manager, OHLS, dated July 21, 2008, and the proposed MOU between WSBN and OHLS. Additional discussion of CNAs was tabled until item XIII on the agenda.</li> <li>• HIPDB Reporting Requirements: The Board reviewed the letter dated July 25, 2008, referring to errors in reporting. Ms. Horne and Executive Director Goetter explained that when databases were merged there were error and after clean-up WSBN was not out of compliance as much as originally</li> </ul>	<ul style="list-style-type: none"> <li>• Motion was made by Member Burr and seconded by Member Williamson that the Board of Nursing will not accept complaints from people who do not identify themselves and cannot guarantee anonymity of persons who do make complaints. Motion carried 7-0-0-0</li> <li>• Motion was made by Member Wasserburger and seconded by Member Burr to approve the Findings of Fact and Conclusions of Law and Order of the Board of Nursing imposing a Letter of Reprimand in Docket No. 06-7-084,</li> </ul>	<ul style="list-style-type: none"> <li>• Ken Nelson, Ms. Horne and Dr. Stepan will meet with OHLS to determine corrective action.</li> <li>• Ken Nelson drafted a letter of reprimand, sent to Executive Director Goetter who obtained the required signatures and mailed it to the respondent.</li> <li>• Website redesign will include information on anonymous reporting and explain to the public why it is not acceptable in the State of Wyoming.</li> </ul>

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feared. There is still a problem with reporting from 1997-1999 and Ms. Horne did not believe these issues needed to remain on the report. Discussion of whether possible deletions need to go before the Board or should be left up to the Compliance Consultant. President Clausen felt it could be left up to the Compliance Consultant and that any questions should be brought to the Discipline Committee.

- Anonymous Complaints: The Board discussed the issue of anonymous complaints. Executive Director Goetter determined during a conference call with NCSBN that at least six states do accept anonymous complaints. Compliance & Discipline Dept attempted to contact those states and find out what their process and burden of proof is. Angela Dougherty feels it would be a huge burden for the Board and that there may be issues with Wyoming law. Discussion was held on actual process of receiving a complaint from an anonymous source and keeping the name of the complainant confidential from the public. Bottom line: Wyoming law upholds the respondent's right to full disclosure of all complaints and WSBN will not try to change the law or process. Adult Protective Services and employers must use the best process they already have in place to protect vulnerable adults and employees from retaliation.

- Discipline Committee Report: The Discipline Committee and Ms. Horne informed the Board the monthly teleconference meetings have been successful and a lot of work is getting done. Ms. Horne stated that she is still very busy drafting pleadings and with ongoing investigations.

- Application Review Committee: The report from the Application Review Committee mirrors the Discipline Committee report. *I*

authorizing the president to sign it. The Board directs the Executive Director to prepare and send a Letter of Reprimand. Motion carried 6-0-1-0. Member Williamson abstained from voting.

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	<p><i>specifically remember Ms. Horne saying she had no report. How could two different reports "mirror" each other?</i></p>		
	<ul style="list-style-type: none"> <li>• Docket No. 06-7-084: The Board reviewed the Findings of Fact and Conclusions of Law and Order of the Board of Nursing on Docket No. 06-7-084.</li> </ul>		
Executive Session	<p>The Board entered into Executive Session at 8:52 a.m. on Thursday, October 9, 2008, for communication with Board attorneys. Open session resumed at 10:00 a.m.</p>	<p>Motion was made by Member Williamson and seconded by Member Heuck to enter into Executive Session for communication with Board attorneys. Motion carried 7-0-0-0</p>	
Wyoming Professional Assistance Program (WPAP)	<p>Jackson Waters, <i>Wyoming Professional Assistance Program Advisory Board President</i> presented the Quarterly Report for the third quarter of 2008.</p>		No action required.
Certified Nursing Assistants	<p>Discussion resumed concerning CNAs working in long term care. In an effort to be in compliance with the CFR we should not be accepting payment for certification from CNAs. Executive Director Goetter and Dr. Stepan are still working with OHLS to reach a solution in terms of certifying and placing on the nurse aide registry. The Board also reviewed wording on the CNA renewal form indicating that CNAs working in LTC do not need to submit personal payment.</p>	<ul style="list-style-type: none"> <li>• Motion made by Vice President Zettl and seconded by Member Heuck that a letter will be written to long term care facilities in the state advising them of the changes in payment of all fees associated with certificate application and renewal for CNAs employed in long term care. Motion carried 7-0-0-0</li> <li>• Motion made by Member Heuck and seconded by Vice President Zettl to issue a CNA certification renewal upon receipt of a completed renewal application. Staff is directed to return any personal payment received from CNA renewal applicants who are employed in long</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Director Goetter to draft letter to long term care facilities in the state advising them of changes in payment of all fees associated with certificate applications and renewal for CNA employees.</li> <li>• Staff to return personal payment received with CNA renewal applications.</li> <li>• Executive Director Goetter and Dr. Stepan to continue to work with OHLS on a resolution.</li> </ul>



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		term care.	
Board's Position on current Educational Requirements for Entry into RN	Dr. Stepan explained other state boards of nursing have a position statement on educational requirements.	Tabled until January Board Meeting.	Staff to add to January Board Meeting agenda.
Summary of Education Programs	Dr. Stepan Stepan presented the "Summary of the Educational Programs" report with the updates from the July 2008 meeting.		No action required.
WSBN Barriers to Innovation	Dr. Stepan is on a committee with NCSBN who sent out questions to directors of nursing education programs inquiring on innovations and barriers to implementing initiatives on nursing education.		Dr. Stepan will update the Board on this topic during the January Board Meeting.
Northwest College	<p>The Board reviewed the following:</p> <ul style="list-style-type: none"><li>• Jamie Anthony-Mathews' 5 year plan to complete MSN.</li><li>• Action plan regarding July site visit report.</li><li>• Mentor identification for practical nurse program.</li></ul>	<p>We need the appropriate part of this which is a motion to be in quotes: Motion made by the Education Committee acknowledging receipt of letter from Northwest College identifying mentors for the program director and the PN coordinator, as well as the time line and action plan for addressing deficiencies in the PN program. Please explain how Northwest College is increasing faculty involved in instruction in the PN program.</p> <p>We look forward to receiving 90-day reports. The board approves the plan for study given for Jamie Anthony-Mathews for her AD to MSN program. The board suggests Northwest College consider reducing her academic duties while she works on this program.</p> <p>Motion carried 6-0-0-1. Member Burr was absent.</p>	Dr. Stepan drafted a letter to Theresa Karter conveying the content of the motion from the Board.

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Northern Wyoming Community College District	The Board reviewed an email from Judy McDowell regarding IV certification classes for Licensed Practical Nurses.		
Western Wyoming College	The Board reviewed the annual report.	Motion made by the Education Committee acknowledging receipt of the annual report for the nursing program at Western Wyoming College. We commend WWCC on the 100 pass rate for PNs and 96 percent for RNS on NCLEX exams. However, WWCC should work on improving retention rates for students in the RN program. The board would like an explanation for the low number of admissions in the PN program. We also are concerned about the 62% attrition rate in the RN program. The board suggests WWCC review its admission criteria. Please submit a plan that will address the low retention rate with your next annual report. We note several recently-hired faculty who are in early stages of five-year plans to earn MSN degrees. The board suggests WWCC consider pairing these teachers with mentors from the college to help them develop teaching strategies. We also suggest WWCC consider reducing the academic duties of these individuals while they complete their MSN degrees. Motion carried 6-0-0-1. Member Burr absent.	Dr. Stepan drafted a letter conveying the content of the motion from the Board.

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Central Wyoming College	The Board reviewed the annual report.	Motion made by the Education Committee acknowledging receipt of the nursing education program annual report by Central Wyoming College. The board is concerned about a low retention rate, 52%, for the class of 2008. This includes 7 withdrawals and 14 failures among the 42 students enrolled. The NCLEX pass rate also declined from 90% to 78 percent. Please clarify response to question #7 concerning faculty, to say if faculty at CWC teaching general education courses are qualified. We commend the recruitment of faculty for the Jackson site with a doctorate in nursing. We also recognize efforts to upgrade facilities at the Jackson site and suggest CWC explore the potential of getting support from the community. We suggest CWC consider reducing the academic duties of faculty member Paula Kihn while she completes 7 hours of study required for her MSN in the spring of 2010. Motion carried 6-0-0-1. Member Burr absent.	Dr. Stepan drafted a letter conveying the content of the motion from the Board.
University of Wyoming	The Board reviewed the letter from University of Wyoming in response to the annual report.		No action required.
Casper College	The Board reviewed the following: <ul style="list-style-type: none"><li>• Letter from Casper College in response to the annual report.</li><li>• FQS for the following:<ul style="list-style-type: none"><li>○ Terri Peerenboom</li><li>○ Nubia Urquijo-Arana</li></ul></li></ul>	Motion made by the Education Committee acknowledging receipt of the letter from Jolene Krauss, director of nursing and Health Sciences Division	Dr. Stepan drafted a letter conveying the content of the motion from the Board.

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	<ul style="list-style-type: none"><li>o Teresa Corkill</li><li>o Velvet Hiser</li><li>o Jan Proper</li><li>o Mary Williams</li></ul>	<p>chair at Casper College, dated Sept. 18, 2008, in response to a letter from the board dated July 29, 2008, written in response to CC's nursing program annual report.</p> <p>The board will schedule a site visit Jan. 28, 29 and 30, 2009, to look at faculty qualifications, student evaluations, program outcomes and student retention. The Board of Nursing looks forward to working with Casper College to support them in their efforts to provide quality education to nursing students. Please consider the board a resource in this effort. We encourage Casper College to consider hiring Dr. Linda Caputi or another consultant to address the issues of concern.</p> <p>Motion carried 6-0-0-1. Member Burr absent.</p>	
University of Nebraska Medical Center College of Nursing	The Board reviewed the course syllabus for NRSG 350, Family Centered Nursing Care of Children	Motion made by the Education Committee to approve UNMC's request to offer health screenings as part of this course but would encourage the instructors to revise the objectives to include health promotion of children, birth through adolescence, as indicated in Unit Two.	Dr. Stepan drafted a letter conveying the content of the motion from the Board.
CNE-Net	The Board reviewed the CNE-Net RN Refresher Course.	Motion made by the Education Committee acknowledging receipt of correspondence dated Aug. 5, 2008, regarding the RN refresher course offered by Continuing Nursing	Dr. Stepan drafted a letter conveying the content of the motion from the Board

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Rio Salado	The Board reviewed the Notification of Nursing Program Change.	Education Network (CNE-Net), describing increased didactic and clinical requirements for this program.  Motion made by the Education Committee acknowledging receipt of program changes described in a letter from Rio Salado College Nursing Program dated July 24, 2008. The proposed changes show a great deal of thought. However, it is unclear if the program will be leveled, admitting LPNs to complete the program to be RNs. The board asks Rio Salado to please clarify. Motion carried 6-0-0-1. Member Burr absent.	Dr. Stepan drafted a letter conveying the content of the motion from the Board
Regis University	The Board discussed what is needed to define requirements for graduate level programs and if out-of-state preceptors need to be licensed in the state.		Education Committee to review and define Chapter 6 of the Rules and Regulations.
Chamberlain RN-BSN Program	The Board reviewed an email from Liz Jendral regarding the program approval process.		No action required.
Weber State University	The Board reviewed Faculty Qualification Sheets (FQS) for Julie Krause, MS, APRNI.	Motion made by the Education Committee acknowledging receipt of faculty qualification sheet for Julie Krause, adjunct faculty who will be teaching at the Wyoming State Hospital. Motion carried 6-0-0-1. Member Burr absent.	Dr. Stepan will draft a letter conveying the content of the motion from the Board
Request for clarification of “decision tree” and “advisory opinion” from Arlis Wozniak.	The Board discussed the “Decision Tree” vs. “Advisory Opinion” process. It is suggested the decision tree process will eliminate the need for advisory	Motion made by the Practice Committee to begin the process of revising the current decision making	Dr. Stepan will draft advisory opinion and send to requester

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	opinions in many cases in that it would be the decision of the facility or the individual as an autonomous professional as to whether there is a resolution when following the decision tree.	process regarding scope of practice issues. Advisory opinions will be reviewed using a decision tree like Arizona's to determine feasibility of rescinding and revising current advisory opinions. The goal of this is to outline the process of determining scope of practice in Wyoming. Motion carried 7-0-0-0.	
NeuroCranial Restructuring from Dean Howell, ND.		Discussion tabled until the January Board Meeting.	Dr. Stepan to add to the January Board Meeting agenda.
Advisory Opinion request from Alysse Maida Gordon regarding Teleradiology Screening Chest X-rays		Motion made by the Practice Committee to reaffirm that Wyoming NPA and Rules and Regulations must be followed when nurses work for the federal government unless federal rules over-ride the state statutes. Motion carried 7-0-0-0.	Dr. Stepan drafted advisory opinion and send to requester
Advisory Opinion request from Margarita Grantham Regarding Delegation of Bladder Catheterization		Motion made by the Practice Committee to reaffirm that the School Districts are obligated to provide appropriate care for disabled children. This skilled nursing task should not be delegated to unlicensed personnel. If possible, the child should be trained to do this for him/herself. Otherwise, the school district must provide appropriate nursing staff to implement the care. Motion carried 7-0-0-0.	Dr. Stepan drafted an advisory opinion and sent it to requester
Request from Zieb Stetler to Reconsider Advisory Opinion 05-150 Assistance with the Self-Administration and Medications and	Discussion regarding CNAs feeding crushed medications when the nurse is the one crushing the medication.	Motion made by the Practice Committee directing Dr. Stepan to write a letter to Zieb Stetler concerning licensed nurses'	Dr. Stepan drafted a letter conveying the content of the motion from the Board

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Treatments		delegating to Certified Nursing Assistants the administration of crushed medications. The board affirms adherence to the current rules and regulations, which do not allow delegation of this activity.	
Request from Cathy Campbell and Deb Tonn to Reconsider Advisory Opinion 02-110 Management of Analgesia by Catheter	Veronica Taylor, Melinda Stewart and Jennifer Larson were present to discuss why they do not agree with the advisory opinion. They explained that they believe it is very much within the role of a trained, competent nurse to go from 12 to 14 on the pump at the physician's direction. They have specific pumps used in specific situations and go through thorough training. There is no independent decision making. Board members stressed the importance of this advisory opinion applying to all areas in the state. This opinion was written to be in agreement with AWHONNE position. It was suggested to the visitors that they AWHONNE to reconsider their position. WSNB would like to comply with national standards and cover all regions.	Motion made by the Practice Committee to revise advisory opinion 02-110 as follows: To section B, number 1: Management and Monitoring, add the phrase "Management may include adjustment of the drug infusion rate in compliance with the anesthesia provider's or physician's patient specific written orders." And, To the section C, number 4, add the phrase "when the patient is pregnant." Motion carried 6-1-0-0. Member Wasserburger was opposed.	Dr. Stepan will draft advisory opinion and send to requester.
Request from Nina Elledge to Reconsider Advisory Opinion 07-177 Peripheral Insertion of Central Venous Catheters using MST with Ultrasound Guidance		Motion made by the Practice Committee to be consistent with the National Standard, the ACLS requirement for the PICC line insertion nurse will be removed from the advisory opinion. However, ACLS trained personnel must be immediately available. Motion carried 7-0-0-0.	Dr. Stepan drafted a letter conveying the content of the motion from the Board
Request from Baerbel Merrill to Reconsider Advisory Opinions 03-124 Propofol, 06-157 IV Conscious Sedation, 06-163		Motion made by the Practice Committee to inform Ms. Merrill that the Practice Committee and the Board of Nursing are in the process of	Dr. Stepan drafted a letter conveying the content of the motion from the Board

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Voting Numbers on all decisions and motions are as follows: IN FAVOR – OPPOSED – ABSTAINING – ABSENT

SUBJECT	DISCUSSION	ACTION TAKEN	ACTION REQUIRED
Administration of Anesthetic Agents such as Propofol, Etomidate and Ketamine by RNs for IV Conscious Sedation and 06-167 Clarification of Propofol Advisory Opinions		reviewing and revising the decision and practice opinions. Motion carried 7-0-0-0.	
Request for Review of Advisory Opinions 92-41 CNA Hired by the Family, 02-117 Delegation of Medication Administration and 97-74 Training Unlicensed Personnel to Administer Medications from Executive Director Goetter and Dr. Stepan	<ul style="list-style-type: none"><li>92-41 CNA Hired by the Family: Executive Director Goetter has rewritten to include if the CNA is hired by the family and is supervised by a licensed nurse.</li><li>Delegation of Medication Administration and Training Unlicensed Personnel to Administer Medications: Discussion of school principals training employees to administer medications and the DFS medication administration module and training. It was decided that we need more information and was sent back to the Practice Committee for review.</li></ul>	Motion made by the Practice Committee to rescind 92-41 CNA Hired by the Family and to adopt the revision proposed by Executive Director Goetter and assign a new advisory opinion number. Motion carried 7-0-0-0.	Practice Committee to research and review Advisory Opinion 02-117 Delegation of Medication Administration and 97-74 Training Unlicensed Personnel to Administer Medications.
Review of Existing Advisory Opinions	Dr. Stepan informed the Board of many outdated advisory opinions and the need for review of all to determine if they can fall under the “decision tree” or if they need revision.		Dr. Stepan will meet with the Practice Committee for review of all current advisory opinions.
Licensure for Naturopathic Physicians, Shawn Palmer, ND	Shawn Palmer, ND, was present to discuss with the Board his work with Senator Massey to license Naturopathic Physicians in Wyoming. He is looking for a Board who would be willing to enact rules and regulations. Much of their training resembles the FNP with the main difference being treatment. The Board expressed frustration in the lack of knowledge of the profession and does not feel it is a good fit. The Board agreed that now would not be a good time to take this on and feels their focus needs to remain with nurses.		



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Executive Session	The Board entered into Executive Session at 8:17 a.m. on Friday, October 10, 2008, for discussion with Board counsel. Open session resumed at 8:50 a.m.	Motion made by Member Williamson and seconded by Member Burr to enter into Executive Session for communication with Board attorneys. Motion carried 7-0-0-0.	
Rules and Regulations	The Board reviewed suggested changes for all chapters and revised as needed.	Motion made by Member Burr and seconded by Member Williamson to approve rules and regulations and direct staff to submit them to the governor for initial approval and on receipt of approval proceed with the rule-making process. Motion carried 4-0-0-3. President Clausen, Member Wasserburger and Member Heuck were absent.	Staff will proceed with clean-up of the rules and regulations in preparation of submitting to the Governor for initial approval.

Submitted by:

  
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JoAnn Reid, Executive Assistant, Recorder

  
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Kellie Clausen, FNP, WHCNP, RN, President

  
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Jennifer Zettl, BSN, RN, Vice President

  
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Marguerite Herman, Secretary