



Wyoming State Board of Nursing

Mission Statement: Serve and safeguard the people of Wyoming through the regulation of nursing education and practice.

Vision Statement: Acknowledging the dynamic nature of healthcare provides the climate, collaboration and regulatory framework for nurses to practice to the fullest extent of their scope.

Core Values: Excellence, Ethics, Education, Safety and Competence

Regular Board Meeting Minutes

April 10-12, 2017

Board of Medicine Board Room

130 Hobbs Avenue, Suite A

Cheyenne, WY 82002

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is a public record and is available upon a written request.

Voting Numbers on all decisions and motions are as follows:

In Favor – Opposed – Abstaining – Absent

Officers: President Donna Nurss (DN), Vice President Marjory Christiansen (MC), Secretary Charlotte Mathers (CM)

Board Members: Stephen Delger (SD), Kathy Cromer (KC), Sue Howard (SH), Helen Byrd (HB)

Staff: Executive Director (ED) Cynthia LaBonde (CL), Practice & Education Consultant Jennifer Burns (JB) Compliance & Discipline Manager Victoria Pike (VP), Kara Aguirre (KA), Joey Clure (JC), Licensing Supervisor Lisa Hastings (LH)

Attorney General's Office: Assistant Attorney General (AAG) Jessica Frint (JF) and Jim Peters (JP)

Monday April 10, 2017 Board Work Sessions

01:30pm Call to Order

AI#03 1:30pm- 3:55pm Board Professional Development, Substance Abuse Disorders presentation by John Ordiway/WPAP: attendees (DN, MC, CM, SH, HB, KC, CL, JB, VP, JP). Mr. Ordiway presented valuable information for members in regard to the evidenced-based components of substance abuse treatment and monitoring.

RECESS

WSBN Board Quarterly Business Meeting, Tuesday April 11, 2017

Opening

08:00am Call to Order

President Nurss called to order the meeting of the Wyoming State Board of Nursing at 8 a.m. on Tuesday April 11, 2017 in the Wyoming Board of Medicine Board Room, 130 Hobbs Ave, Cheyenne, WY.

Board Members Present:

Donna Nurss (DN), MS, APRN, PMHNP-BC, President
Marjory Christiansen (MC), MSN, RN, CEN, Vice President
Charlotte Mathers, (CM), RN, MSN, Secretary
Helen Byrd, RN, BSN Board Member
Kathy Cromer (KC), LPN, Board Member
Stephen Delger, (SD), Public Board Member
Susan Howard (SH), MSN, RN-BC, Board Member

Staff Present:

Cynthia LaBonde RN, MSN (CL), Executive Director
Jennifer Burns, RN, BSN, MJ (JB), Practice & Education Consultant
Victoria Pike RN, JD (VP) Nurse Monitoring Program/Compliance & Discipline, Licensing Mgr.
Kara Aguirre (KA), Legal Assistant
Joey Clure (JC), Investigative Assistant

Attorney General's Office:

Jessica Frint, JD (JF), Assistant Attorney General
James Peter, JD (JP), Council Attorney for WSBN

Visitors Present

Gordon Johns, RN

08:01am Committee of the Whole (COW) Work Session

- a. Board member Training 8:01a-8:20a – “Agenda on Steroids” (KA): Board members were presented with training on new process for viewing and receiving agenda documents. Documents will be marked with a watermark. Members reinstructed on Google drive applications and tips for Google sheets. Questions were answered regarding accessing documents in general by (HB and SD)
- b. Legislative Committee 08:20a-8:41a (SH)
 - a. Committee Charge will be presented to Board for approval with slight edits.

- b. NPA revisions complete.
- c. Discussion ensued regarding encouraging the phrase “physicians and other healthcare providers” be replaced in upcoming bills to “physicians, nurses and other healthcare providers” in order to impress the importance of professional nursing in legislative documents and those engaged in the preparation of such. CM and DN provided encouragement and cited the ANA’s commitment to supporting professional nurses on other boards. SD requests letter be drafted to Toni Decklever. CL&SH will draft letter to WNA and COW will approve Committee Charge with edits.
- c. Alternative to Discipline/SUD Committee 8:41a (MC)
 - a. Committee Charge will amend slight verbiage, “based on findings if appropriate...”
- d. Application Review Committee (CM)
 - a. Charge, annual review has no changes
 - b. Application matrix, still working on changes which will come before COW at next meeting. Please take next month to review. SD voiced questions on use and solidification of the matrix’s directions. CM confirmed that the matrix is to be used as a guideline and is not locked in for decision.
 - c. Chapter 2 & Chapter 5 are ready for the promulgation process. CL states July 1st eNLC will be ready to go into the six month period. Chapter 5 regarding an administrative processing fee \$25 will need an emergency rules change. DN questions whether APRNs will require two licenses? CL explains that a multistate license must be requested (CBC) and further explanation ensues lead by CL.
- e. Practice and Education Committee (MC)
 - a. Committee Charge has not changes and will be approved by COW
 - b. Advisory Opinions x4 will be up for approval by COW with slight grammar changes and wording change to “APRN or physician/physician assistant” on all AO and future AOs. In regard to the Amniotomy AO, action items include; memo to Gillette for rationale (JB), AO published in WNR (JB), mass email to CNO (JB), and new bubble on website “Look! New Advisory Opinions” (JB)
 - c. Approval of Educational Programs. South Dakota State University pre licensure program and University of NE Medical Center pre licensure program discussed. Discussion on how CRMC recruits students from out of state on occasion.
 - d. ReNew Update (MC) 2nd semester. Steering committee has changed to an Advisory committee including more stakeholders. Student complaints from Riverton will be rectified through their internal process with no input from WSBN.
 - e. APRN as Hospitalists (JB) power point presentation on APRN consensus model and education to members on Role & Population foci of the APRN. COW will allow P&E to spearhead communication plan which includes a staged education approach. This plan is a matter of urgency and priority for JB to complete and vet through P&E Committee.

BREAK 10:07a called by DN, agreed by Members
 CALL TO ORDER by DN at 10:17a

- f. Disciplinary Process (DN)
 - a. Board Discipline Publication/Transparency (CL) discussed disciplinary Board orders/other states in regard to the website and newsletter. Listed all surrounding states. COW discussed removing detailed disciplinary actions from the WNR and that a summary of types should remain. Also the COW would like JB to create a new section in the WNR in relation to discipline education articles. Discussion also ensued regarding posting discipline cases on the website.
 - b. Discipline Process Topics 10:50a
 - 1. Discipline Assignment Matrix & Spectrum Guidelines PowerPoint presentation is offered by JF. CL will support funding for third party examiners if needed. Board Members may request another disciplinary committee to review the case again.
 - 2. Consent agenda process change 11:45am (JP) offers explanation of a process change regarding executive sessions. He explains the types of questions that may be asked in public versus in private. CM requests a word doc or fillable pdf be created for the DC recommendation sheet by staff. ED recommendation will be removed by staff.
 - 3. Application withdrawal (JP) explains that there are no rules relating to allowing applicants to withdraw their applications. Defines current process. COW feels process as stated is acceptable and no objections noted.

RECESS LUNCH 12:20pm called by DN, agreed by members

RECONVENE CALLED BY DN at 1:20pm

Roll Call addition; Gordon Johns, RN

SD questions Madam President, suggest WSBN charge a fee to licensees who are engaged in the disciplinary process. CM in support of this and will further investigate. SH states the Legislative Committee will recommend tomorrow.

- g. Board President Report (DN)
 - a. Flow of communications. DN explains that the Board is the overseers and protectors of the public and that Staff is the “boots on the ground”. DN explains the line of communication.
- h. CORE Reports presented via PowerPoint summary. Action item for JB to further evaluate the Core Report and Comments and develop a matrix chart indicating the area of concern, what

we currently have in place to address the needs identified, and if any change initiatives are needed. JB to return report through P&E Committee.

- a. Licensure (VP), Discipline (VP), Education (JB)
- i. Conference/Meeting Reports (CL) - 5 min
 - a. FARB, Jan 2017 (SH) report that all boards are generally the same and expressed new understanding of umbrella boards.
 - b. eNLC Implementation mtg, Mar 2017 (CL) states 18/26 states signed up, 10 moving through with additional legislation. CL predicts that implementation will begin July 1, 2017 with full rollout on January 1, 2018. Rules changes in promulgation process. CL states communication and education to stakeholders and licensees will be required, etc. Kickoff meeting April 13, 2017!
 - c. Midyear Mtg/NCSBN, Mar 2017 (MC, HB, CM, CL) express ideas obtained from presentation involving opioid epidemic, nursing depression rates, umbrella boards, NCLEX changes, excellent networking opportunity, SUD information and thanks for supporting attendees to this event.
 - d. APRN Roundtable/NCSBN, April 2017 (DN, JB) relay info on APRN scope, communication planning, new credentialing tests
- j. Education Opportunities(CL) – updated and discussed
 - a. Wyoming Nursing Education Summit, Casper WY May 22-23, 2017 (JB/MC)
 - b. NCSBN Discipline Conference, June 12-14, 2017, Pittsburgh (VP/CM)
 - c. NCSBN Tri-Regulators Conference, July 25 – 27, 2017, Chicago (JB/ DN, CM back up)
 - d. NCSBN Annual Meeting, August 16-18 2017 , Chicago (CL/JB/SH/MC/KC/DN/HB)
 - e. Wyoming Nursing Summit, Sept. 21-22, 2017, Laramie, WY (KC/SH)
 - f. NCLEX Rosemont, IL Sept 25, 2017 (JB/SD?)
 - g. Gov. Suicide Conference, Cheyenne WY May 10th (JB) discussed and added

RECESS CALLED BY DN- 2:45pm

RECONVEIN CALLED BY DN – 3:00pm

AI#07 Committee Reports and Recommendations/Board Actions

- a. Legislative Committee (SH) brings forth the Legislative Committee Charge for recommend do pass by the Board.

Motion: Member Howard moved to approve the Legislative Committee Charge with addendums, “monitors state legislature for input”. Member Delger seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

JF requests item number 8 be move upward in the agenda, DN and Board agree to rearrangement

AI#08 Docket No. 16-014-HB, CNA (Notice of Warning) (HB) 3:10pm

JF offers summary of the case which involved a CNA and breach of privacy.

Motion: Member Delger moved to accept the Discipline Committee’s recommendation for a NOW for Docket No. 16-014-HB. Member Cromer seconded and the Board approved the motion. The motion passed with two dissents. (5-2-0-0)

DH moves the Board agenda back to the Quarterly Business Meeting item number AI#07 for completion
(cont.) AI#07 Committee Reports and Recommendations/Board Actions

- b. Alternative to Discipline Committee (MC) brings forth the ATD Committee Charge for recommend do pass by the Board.

Motion: Member Cromer moved to approve the Legislative Committee Charge with addendums, “monitors state legislature for input”. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

- c. Application Review Committee (CM) brings forth the ARC Committee Charge for recommend do pass by the Board.

Motion: Member Mathers moved to approve the Legislative Committee Charge. Member Cromer seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

- d. Practice & Education Committee (MC) brings forth the P&E Committee Charge for recommend do pass by the Board.

Motion: Member Cromer moved to approve the P&E Committee Charge. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

Motion: Member Christiansen moved to approve the P&E Committee’s recommendation for formal Advisory Opinion on the practice of pericardial flushing and scope of practice designation. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

Motion: Member Christiansen moved to approve the P&E Committee's recommendation for formal Advisory Opinion on the practice of auricular acupuncture and scope of practice designation. Member Byrd seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

Motion: Member Christiansen moved to approve the P&E Committee's recommendation for formal Advisory Opinion on the practice of insertion of a suprapubic catheter and scope of practice designation. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

Motion: Member Christiansen moved to approve the P&E Committee's recommendation for formal Advisory Opinion on the practice of amniotomies and scope of practice designation. Member Kromer seconded and the Board approved the motion. The motion passed with dissent. (5-2-0-0)

Motion: Member Christiansen moved to approve the P&E Committee's recommendation for final rules Chapter 3 & Chapter 9 combination, updated crosswalk, and statement of reasons for forwarding through the promulgation process. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

- e. Disciplinary Process Committee (DN) brings forth the following items for motion by the Board.

Motion: Member Nurss moved to remove discipline action cases from publication in the Wyoming Nurse Reporter. Member Christiansen seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

Motion: Member Nurss moved to remove discipline action cases from publication on the Wyoming State Board of Nursing Website. No seconded and the Board action died.

Motion: Member Christiansen moved to keep the discipline cases as listed and currently displayed on the Wyoming State Board of Nursing Website. Member Byrd seconded and the Board approved the motion. The motion passed with dissent. (4-3-0-0)

Motion: Member Delger moved to leave the application withdraw process as current. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

Motion: Member Nurss moved for a policy to be developed by staff in regards to requesting a substance abuse examination prior to cases moving to a disciplinary committee. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

Motion: *Member Delger moved to remove the ED recommendation comments from the AIRF. Member Mathers seconded and the Board approved the motion. The motion passed with dissent. (6-1-0-0)*

AI#04 Consent Agenda (DN)
Reordering of the Agenda

Motion: *Member Howard and others moved to pull the following six cases from the Consent agenda for questioning and discussion; Docket No. 16-08MTX-RN, 16-113-MC-RN, 16-037-DN-RN, 16-17281T2RN, 16-17-284T2RN, and 16-17-297T2CNA and approve the agenda as amended [below] Member Cromer seconded the motion and the Board approved without dissent. (7-0-0-0)*

- a. Meeting Minutes (all approved via above motion)
 - a. February 9, 2017 Teleconference Minutes
 - b. March 3, 2017 Teleconference Minutes
 - c. March 9, 2017 Board Meeting Minutes
- b. Executive Session Meeting Minutes (all approved via above motion)
 - a. February 9, 2017 Minutes
 - b. March 3, 2017 Minutes
 - c. March 9, 2017 Minutes
- c. Disciplinary Matters (all approved via above motion)
 - a. Dismissals
 - i. Docket No. 16-115-MTX, CNA
 - ii. Docket No. 16-142-MTX, CNA
 - b. Notice of Warning
 - i. Docket No. 15-16-230-HB, RN
 - ii. Docket No. 16-128-MTX, CNA
 - iii. Docket No. 16-114-MC, RN
 - iv. Docket No. 15-16-192-CM, RN
 - v. Docket No. 16-141-MTX, RN
 - vi. Docket No. 16-157-MTX, CNA
 - c. Settlement Agreements/Stipulations (all approved via above motion)
 - i. Docket No. 15-16-225-SD, CNA (SLOR)
 - d. Application Matters (all approved via above motion)
 - i. Licenses/Certificates Issued
 - 1. Tier II
 - a. Docket No. 16-17-280T2, RN Applicant
 - b. Docket No. 16-17-282T2, RN Applicant
 - c. Docket No. 16-17-283T2, RN Applicant
 - d. Docket No. 16-17-285T2, LPN Applicant
 - e. Docket No. 16-17-286T2, RN Applicant

- f. Docket No. 16-17-290T2, RN Applicant
- g. Docket No. 16-17-291T2, CNA Applicant

President Nurss brings forth Docket No. 16-085-MTX, RN. CM requests explanation of the process of dispensing medication in regard to Docket No. 16-085-MTX, RN. VP explain further details of the case.

Motion: Member Mathers moved to enter into executive session regarding Docket No. 16-085-MTX, RN for referencing statute, legal advice and right to practice. Member Nurss seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

The following Board Members returned to public session at 4:03pm.

Motion: Member Delger moved to deny the recommendation of NOW and send to a Disciplinary Committee regarding Docket No. 16-085-MTX, RN. Member Byrd seconded the motion and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

President Nurss brings forth Docket No. 16-113-MC-RN. SH requested clarification facility policy information relating to case Docket No. 16-113-MC-RN or was the error in relation to standards of nursing practice.

Motion: Member Howard moved to enter into executive session regarding Docket No. 16-113-MC-RN for referencing statute, legal advice and right to practice. Member Mathers seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

The following Board Members returned to public session at 4:13pm.

Motion: Member Howard moved to accept the recommendation of NOW for Docket No. 16-113-MC-RN. Member Cromer seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention. (6-0-1-0)

President Nurss brings forth Docket No. 16-037-DN. Chair is turned over to Vice President Christiansen. CM had questions regarding Docket No. 16-037.

Motion: Member Delger moved to enter into executive session regarding Docket No. 16-037-DN-RN for referencing statute, legal advice and right to practice. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

The following Board Members returned to public session at 4:28pm.

Motion: Member Delger moved to accept the recommendation of NOW regarding Docket No. 16-037-DN-RN and have staff add specifics regarding non-prescribed use. Member Howard seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

Vice President Christiansen returns the presiding chair to President Nurss.
President Nurss brings forth Docket No. 16-17-281T2, RN for motion by the Board.

Motion: Member Delger moved to enter into executive session regarding Docket No. 16-17-281T2, RN for referencing statute, legal advice and right to practice. Member Howard seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

The following Board Members returned to public session at 4:40pm.

Motion: Member Delger moved to issue a license to Docket No. 16-17-281T2-RN and deny the recommendation of a NOW. Member Howard seconded the motion and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

President Nurss brings forth Docket No. 16-17-284T2, RN for motion by the Board

Motion: Member Delger moved to enter into executive session regarding Docket No. 17-284T2RN for referencing statute, legal advice and right to practice. Member Mathers seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

The following Board Members returned to public session at 4:50pm.

Motion: Member Delger moved to deny the recommendation of the matrix and issue a license regarding Docket No. 17-284T2RN without a NOW and have staff send memo outlining specific requirements on licensee notification responsibilities and setting expectations. Member Byrd seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

President Nurss brings forth Docket No. 16-17-297T2, RN for motion by the Board.

Motion: Member Byrd moved to retract former motion to pull case from consent agenda regarding Docket No. 16-17-297T2, CNA. Member Christiansen seconded and the Board approved the motion. The motion passed without dissent. (7-0-0-0)

AI#12 Other Disciplinary Matters and Board Orders for Approval

a. Voluntary Surrender

a. Sherri Raddatz, LPN #7598, Docket No. 15-16-154-KC

Motion: Member Delger moved to accept the recommendation for voluntary surrender for Docket No. 15-16-154KC. Member Byrd seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

b. Cheryl Steinhausen, CNA #23362, Docket No. 15-16-191-SD

Motion: Member Byrd moved to accept the recommendation for voluntary surrender for Docket

No. 15-16-191-SD. Member Howard seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

b. Stipulated Motion for Modification of Conditions and Restrictions

a. Pamela Konakis, RN #35428, Docket No. 14-15-321-01-SH

Motion: Member Delger moved to accept the recommendation for modifications of conditions and restrictions for Docket No. 14-15-321-01-SH. Member Byrd seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

c. Reinstatement

a. Kristi Kluck, RN #20324, Docket No. 15-059-DN

Motion: Member Delger moved to accept the recommendation for reinstatement for Docket No. 15-059-DN. Member Howard seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

b. Wendy Sneed, RN #28514, Docket No. 10-11-208-MC

Motion: Member Delger moved to accept the recommendation for reinstatement for Docket No. 10-11-208-MC. Member Byrd seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

d. Board Orders for Approval

a. Trista Stulc, CNA #20200, Docket No. 15-16-152-KC (Summary Suspension Lifted)

Motion: Member Howard moved to accept the recommendation for approval for Docket No. 15-16-152-KC. Member Delger seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

b. Christine Kinuthia, RN #28444, Docket No. 10-118-01-CM (Modification to Conditions)

Motion: Member Howard moved to accept the recommendation for approval for Docket No. 10-118-01-CM. Member Byrd seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

c. Lawrence Stone, RN 23755, Docket No. 16-074-CM (Summary Suspension)

Motion: Member Delger moved to accept the recommendation for approval for Docket No. 16-074-CM. Member Howard seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

d. Other Board Orders

Motion: Member Mathers moved to accept the board order draft for approval for Docket No. 15-16-154KC. Member Christensen seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

Motion: Member Mathers moved to accept the board order draft for approval for Docket No. 15-16-15-191SD. Member Christensen seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

President Nurss calls the WSBN Quarterly Business Meeting to a close at 5:10pm

Wednesday, April 12, 2017 Public Forum

Opening

08:00am Call to Order

President Nurss called to order the meeting of the Wyoming State Board of Nursing at 8 a.m. on Tuesday April 12, 2017 in the Wyoming Board of Medicine Board Room, 130 Hobbs Ave, Cheyenne, WY.

Board Members Present:

Donna Nurss (DN), MS, APRN, PMHNP-BC, President
Marjory Christiansen (MC), MSN, RN, CEN, Vice President
Charlotte Mathers, (CM), RN, MSN, Secretary
Helen Byrd, RN, BSN Board Member
Kathy Cromer (KC), LPN, Board Member
Stephen Delger, (SD), Public Board Member
Susan Howard (SH), MSN, RN-BC, Board Member

Staff Present:

Cynthia LaBonde RN, MSN (CL), Executive Director
Jennifer Burns, RN, BSN, MJ (JB), Practice & Education Consultant
Victoria Pike RN, JD (VP) Nurse Monitoring Program/Compliance & Discipline, Licensing Mgr.
Kara Aguirre (KA), Legal Assistant
Joey Clure (JC), Investigative Assistant

Attorney General's Office:

Jessica Frint, JD (JF), Assistant Attorney General
James Peter, JD (JP), Council Attorney for WSBN

Visitors Present

none

President Nurss and Board member agree to reorder agenda.

Operations Reports at 8:04am

Licensing (LH) reports results of random audit.

Discipline/Monitoring (VP) presented report. SD had questions regarding the matrix and trends. DN suggested WSBN purchase sober links reducing the cost for CNA monitoring.

Fiscal/HR (CL) presents fiscal report. 250k loss expected per years due to eNLC implementation. BON agrees the WCN shall continue through the application check box. CL will investigate if BON may use state motor-pool cars. Policy/Procedure review – Fiscal/HR/ Safety deferred as Hearing scheduled to begin.

AI#15 Hearings
8:33am

- a. Caroline Price, CNA #25204, Docket No. 15-16-114DN. Caroline Price not in attendance. Sean Chambers from the Office of Administrative Hearings presiding. Jackie, court reporter in attendance. Jessica Frint, prosecuting attorney on behalf of the Disciplinary Committee and Board Member, Donna Nurss. JF asks for default judgment.

Motion: Member Delger moved to enter into executive session regarding Docket No. 15-16-114-DN for referencing statute, legal advice and right to practice. Member Cromer seconded and the Board approved the motion. The motion passed without dissent and one abstention. (6-0-1-0)

The following Board Members returned to public session at 10:22am.

Motion: Member Howard moved to grant Petitioner's motion for default judgment for Docket No. 15-16-114DN. Member Byrd seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

Motion: Member Delger moved to issue a Letter of Reprimand to CNA #25204 Docket No. 15-16-114DN. Member Cromer seconded the motion and the Board approved the motion. The motion passed with dissent and with one abstention (5-1-1-0)

- b. Erika Earl, CNA Applicant, Docket No. 15-16-112DN. Erika Earl in attendance. Sean Chambers from the Office of Administrative Hearings presiding. Jessica Frint, prosecuting attorney on behalf of the Disciplinary Committee and Board Member, Donna Nurss. JF asks for denial of CNA application.

Motion: Member Delger moved to enter into executive session regarding Docket No. 15-16-112DN for referencing statute, legal advice and right to practice. Member Cromer seconded and the Board approved the motion. The motion passed without dissent and one abstention. (6-0-1-0)

The following Board Members returned to public session at 11:22am.

Motion: Member Howard moved to accept application and issue CNA certificate to applicant with a Notice of Warning Docket No. #15-16-112DN. Member Cromer seconded the motion and the Board approved the motion. The motion passed without dissent and with one abstention (6-0-1-0)

Hearings called to a close. President Nurss returns meeting to Operation Reports.

- c. Policy and Procedure review of fiscal/hr and safety presented by CL. Question on blood borne pathogen by SH. CL explains that policies are offered through State and she will return to the State Safety Manager to confirm these are updated and current.

Motion: *Member Howard moved to accept the fiscal/hr/safety policies with slight amendments. Member Cromer seconded the motion and the Board approved the motion. The motion passed without dissent. (7-0-0-0)*

- d. Practice and Education Reports (JB) presented statistical trends and productivity report and quarterly program report. No questions voiced.

Motion: *Member Byrd moved to accept the Practice and Education reports as presented. Member Mathers seconded the motion and the Board approved the motion. The motion passed without dissent. (7-0-0-0)*

President Nurss call for lunch recess at 11:59pm. Board members agree.

Present Nurss call for reconvene at 12:30pm and calls the meeting to order. All Members in attendance.

12:35pm. Discussion ensues regarding fundraising box for WNI. CL explains that funds are considered a line item. DN is concerned about possible complaints. DN asks SH what her involvement is with WNI. SH states she is on the Board of WNI yet does not feel this is a conflict of interest.

Motion: *Member Howard moved to request a formal opinion from the Attorney General's Office. Member Delger seconded the motion and the Board approved the motion. The motion passed without dissent. (7-0-0-0)*

- e. Administration 12:50. CL offers congratulations to MC for her new role as Director of Casper College Nursing. CL offers that her own application for ballot of Area 1 Director for the NCSBN will be submitted this Friday. CL will resend the strategic plan and redistribute for May 2017. CL answers questions on Board compensation policy and discusses pay rates for travel and pre time. CM had visited Sheridan College and offer them update on eNLC. Future board meeting approved for October 9-11, 2017 in Torrington, WY.

Motion: *Member Delger moved to accept the Administration reports as presented. Member Howard seconded the motion and the Board approved the motion. The motion passed without dissent. (7-0-0-0)*

1:20pm President Nurss called for adjournment.

Motion: *Member Delger moved to adjourn. Member Howard seconded the motion and the Board approved the motion. The motion passed without dissent. (7-0-0-0)*

Board approved Meeting Minutes on: 5/11/2017