



Wyoming State Board of Nursing

Mission Statement: Serve and safeguard the people of Wyoming through the regulation of nursing education and practice.

Vision Statement: Acknowledging the dynamic nature of healthcare provides the climate, collaboration and regulatory framework for nurses to practice to the fullest extent of their scope.

Core Values: Excellence, Ethics, Education, Safety and Competence

Regular Board Meeting Minutes

April 13 - 15, 2015

Board of Medicine Board Room
130 Hobbs Avenue, Suite A
Cheyenne, WY 82002

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is a public record and is available upon a written request.

Voting Numbers on all decisions and motions are as follows:
In Favor – Opposed – Abstaining – Absent

Officers: President Cynthia Woods, Vice President Donna Nurss, Secretary Lynn Kirman

Board Members: Marcie Burr, Marjory Christiansen, Kathy Cromer, Barbara Summers

Staff: Executive Director Cynthia LaBonde, Executive Assistant/Licensing Manager Paula Poulignot

Attorney General's Office: Assistant Attorney General Jessica Frint, Senior Assistant Attorney General Bob Walters

Tuesday, April 14, 2015

Committee of the Whole Work Session

The Board met and discussed the following topics:

- President Cynthia Woods opened the session thanking everyone for the pre-work completed in preparation for the board meeting.
- Conference Reports: Board members, Barbara Summers and Donna Nurss discussed important topics from their FARB Conference.
- Board members, Woods and Cromer discussed the NCSBN Mid-Year Meeting with much discussion regarding Nurse Licensure Compact.
- President Woods and Executive Director (ED) LaBonde will represent WSBN to vote on the “new” Nurse Licensure Compact May 4, 2015 at the NCSBN Special Delegate Assembly in Chicago, Illinois.
- Committee Reports:
 - Practice & Education Committee (P&E)
Chair, Donna Nurss discussed the P&E committee updates including:
 - Eastern Wyoming College’s proposal for a new nursing program



- Advisory opinions
- Chapter 6 – Standards for Nursing Education Programs; revisions in progress
- Pain Management Toolkit & Pain Management Policy with nursing guidelines for the safety of the public

- Application Review Committee (ARC)
Chair, Marcie Burr discussed ARC committee updates including:
 - Licensing applications to be condensed
 - GNA process review/changes
 - Matrix and Committee Charge

- Legislative Committee (LC)
Chair, Barbara Summers discussed the LC Committee updates including:
 - Chapter 1 – General Provisions; revisions
 - Chapter 6 – Standards for Nursing Education Programs; timeline
 - Chapter 8 – Practice & Procedure for Disciplinary, Applications and Licensure Matters; timeline
 - Discipline Charge revisions

- NLC updates presented by ED LaBonde.
- Announcements for Future Meetings and Conference Opportunities
 - Attorney General Board member training May 7, 2015 with member Christiansen and member Cromer to attend with staff licensing specialist Rosinski.
 - Next Board Meeting Teleconference Tuesday, May 12, 2015 - 12 p.m.
 - Member Christiansen addressed correction to Agenda item Announcements b. 1. Conference Opportunities 2015 – ReNEW will be sponsoring the Education Summit, May 18-19, 2015 in Casper, Wyoming not Wyoming Nurses Association (WNA).
 - NCLEX one day conference September 21, 2015, Portland Oregon

No decisions or motions were made during this work session.

Opening

Call to Order

President Woods called to order the meeting of the WSBN at 1:00 p.m. on April 14, 2015 in the Board of Medicine Board Room.

President Woods officially welcomed everyone and Marjory Christiansen as the newest Board member.

President Woods called for a fifteen (15) year recognition of staff member, Cindy Stillahn, Financial and Human Resources Officer, thanking her for all her work with WSBN and the State of Wyoming. Certificate and pin were presented to Ms. Stillahn by ED LaBonde.



Roll Call

ED LaBonde conducted a roll call.

Board Members Present:

Cindy Woods, BSN, RN-BC, President
Donna Nurss, MS, APRN, PMHNP-BC, Vice President
Lynn Kirman, RN, MHA, NEA-BC, Secretary
Marcie Burr, RN, DO, CCHP, Board Member
Marjory Christiansen, MSN, RN, CEN, Board Member
Kathy Cromer, LPN, Board Member
Barbara Summers, Consumer Member

Staff Present:

Cynthia LaBonde, Executive Director
Paula Poulignot, Executive Assistant/Licensing Manager
Paula Smith, Practice and Education Consultant
Laura Rowe, Nurse Monitoring Program Manager/Investigator
Victoria Pike, Nurse Investigator
Cindy Stillahn, Fiscal Officer/Human Resources Officer
Kara Sutton, Legal Assistant
Lacey Osburn, Investigative Assistant
Raymie Bingman, Licensing Specialist
Jeffrey Rosinski, Licensing Specialist

Attorney General's Office:

Jessica Frint, Assistant Attorney General
Bob Walters, Senior Assistant Attorney General¹
Nella Martinez, Paralegal²
Jessica Curless, Paralegal³

Visitors Present:

Kathy Kendrick, Wyoming Court Reporting Services⁴
Sean Chambers, Office of Administrative Hearings⁵
Naomi Phelps, University of Wyoming BSN student⁶
Suzey Delger, EWC⁷
Dee Ludwig, EWC⁸
Mike Durfee, EWC⁹
Sue McBride, EWC¹⁰
Amy Richardson, Atkinson & Atkinson, LLC¹¹

¹ April 14 - 15, 2015

² April 14, 2015

³ April 14, 2015

⁴ April 14, 2015

⁵ April 14, 2015



- ⁶ April 14, 2015
- ⁷ April 15, 2015
- ⁸ April 15, 2015
- ⁹ April 15, 2015
- ¹⁰ April 15, 2015
- ¹¹ April 15, 2015

Declaration of Quorum

Quorum declared by AAG Frint.

Reordering of the Agenda

The agenda and addendum was approved as distributed with changes made as needed.

AI #02 – Board Orders for Approval

Iris Daugherty, RN #32082

AAG Frint reviewed the proposed order for reprimand with the Board.

***Motion:** Secretary Kirman moved to approve the Order for Reprimand on Iris Daugherty, RN #32082 as amended. This motion was seconded by Member Burr and passed without dissent. (6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:CW)*

***Discussion:** RNs name corrected as noted by Secretary Kirman*

Alicia White, RN #33126

AAG Frint reviewed the proposed order for suspension with the Board.

***Motion:** Member Summers moved to approve the Order for Suspension on Alicia White, RN #33126 as presented. This motion was seconded by Member Burr and passed without dissent. (6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:DN)*

Claudia Lara, CNA #24046

AAG Frint reviewed the proposed order for revocation with the Board.

***Motion:** Member Summers moved to approve the Order for Revocation on Claudia Lara, CNA #24046 as presented. This motion was seconded by Secretary Kirman and passed without dissent. (6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:MB)*

AI #03 - Case Hearings

President Woods turned the floor over to Mr. Chambers, OAH, to conduct the case hearings before the Board. Mr. Chambers welcomed everyone and asked for board introductions. Mr. Chambers asked for a re-ordering of the Hearings, removing item B. as Rachel Eastman completed the required training and a hearing was not necessary.



A. Docket #12-13-262, Jesse Mena, RN #22554

Hearing officially began at 1:33 p.m. Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-I were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.

As the Disciplinary Committee, Member Burr did not participate in the discussion or deliberation.

B. Docket #13-14-185, Rachael Eastman, CNA #25660 – Removed/Amended

C. Docket #14-050, Jessica Simpson, CNA #23571

Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-Q were provided with activity transpired to date.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, discussion ensued, Secretary asked for correction of name on Petition and Complaint.

As the Disciplinary Committee, Member Summers did not participate in the discussion or deliberation.

D. Docket #14-001, Cassidy Metli, CNA #25539

Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-J were provided with activity transpired to date.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.

As the Disciplinary Committee, ED LaBonde did not participate in the discussion or deliberation.

E. Docket #14-017, Jennifer Styles, RN #29366

Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-V were provided with activity transpired to date.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.



As the Disciplinary Committee, Member Burr did not participate in the discussion or deliberation.

Executive Session – Right to Practice

Motion: At 2:15 p.m. Member Burr moved to enter executive session to deliberate on the Right to Practice of a Professional Person. This motion was seconded by Member Cromer and passed without dissent. (7-0-0-0)

Executive Session – Right to Practice

Executive Assistant (EA) Poulignot took minutes during executive session. Member Burr did not enter executive session, nor participate in the deliberations or discussions from 2:17 to 2:30 p.m.

Executive Session – Right to Practice

EA Poulignot took minutes during executive session. At 2:31 p.m. member Burr returned to Executive Session and Member Summers exited executive session and did not participate in the deliberations or discussions from 2:31 p.m. to 2:32 p.m.

Executive Session – Right to Practice

EA Poulignot took minutes during executive session. At 2:33 p.m. all board members deliberated

The Board returned to public session at 2:45 p.m.

Board Action

Motion: Member Summers moved to grant Petitioner's motion for default judgment on Jesse Mena, RN #22554. This motion was seconded by Secretary Kirman and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB.)]

Motion: VP Nurss moved to revoke the nursing license of Jesse Mena, RN #22554. This motion was seconded by Member Summers and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB)]

Motion: VP Nurss moved to grant Petitioner's motion for default judgment as amended on Jessica Simpson, CNA #23571. This motion was seconded by Member Burr and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS.)]



Motion: Secretary Kirman moved to revoke as amended the nursing certification of Jessica Simpson, CNA #23571. This motion was seconded by VP Nurss and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS.)]

Motion: Member Burr moved to grant Petitioner's motion for default judgment on Cassidy Metli, CNA #25539. This motion was seconded by Member Cromer and passed. [(7-0-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX.)]

Motion: Secretary Kirman moved to indefinitely suspend the nursing certificate of Cassidy Metli, CNA #25539. This motion was seconded by Member Summers and passed. [(7-0-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX.)]

Motion: Secretary Kirman moved to grant Petitioner's motion for default judgment on Jennifer Styles, RN #29366. This motion was seconded by Member Christiansen and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB.)]

Motion: Secretary Kirman moved to revoke the nursing license of Jennifer Styles, RN #29366. This motion was seconded by Member Christianson and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB.)]

AI #02 – Board Orders for Approval (continued)

Donna Navarrete, CNA #18225

AAG Frint reviewed the proposed order for revocation with the Board.

Motion: VP Nurss moved to approve the Order for Revocation on Donna Navarrete, CNA #18225 as presented. This motion was seconded by Member Burr and passed without dissent. (6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:BS)

Corinna Fulk, APRN Applicant

AAG Frint reviewed the proposed order for denial with the Board. This order was amended to reflect Carrie Deselms as present on 01/14/2015.

Motion: Member Summers moved to approve the Order for Denial on Corinna Fulk, APRN Applicant as amended. This motion was seconded by Secretary Kirman and passed without dissent. (7-0-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:LJ)



Sophia Martinez, CNA Applicant

AAG Frint reviewed the proposed order for denial with the Board. This order will be amended to reflect Carrie Deselms as present on 01/14/2015.

***Motion:** Member Summers moved to approve the Order for Denial on Sophia Martinez, CNA Applicant as amended. This motion was seconded by Member Cromer and passed without dissent. (6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:MB)*

AI #05 – Special Licensing Requests

Ahlea Martin, RN #25101 – President Woods presented the background and facts of this reinstatement request. RN Martin and attorney Deborah Kellam were present via teleconference.

***Motion:** Member Burr moved to grant reinstatement for Ahlea Martin, RN #25101. This motion was seconded by Member Christianson and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:CW)]*

Crystal Joyner, LPN #7895 Member Summers presented the background and facts of this reinstatement request. LPN Joyner was present via teleconference.

***Motion:** Member Burr moved to grant reinstatement for Crystal Joyner, LPN #7895. This motion was seconded by Member Christianson and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:BS)]*

William Stewart, RN #22821 VP Nurss and Member Burr presented the background and facts of this reinstatement request. A Letter from RN Stewart was read.

***Motion:** VP Nurss moved to grant reinstatement for William Stewart, RN #22821. This motion was seconded by Member Summers and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:MB)]*

AI #06 – Executive Session – Right to Practice

Session not needed or used.



AI #07 – Executive Session – Legal Advice

Motion: Secretary Kirman moved to enter executive session at 3:50 p.m. to receive legal advice. This motion was seconded by Member Christianson and passed without dissent. (7-0-0-0) ED LaBonde attended the session. EA Poulignot took minutes during executive session.

The Board returned to public session at 4:34 p.m.

President Woods asked for any further discussion. ED LaBonde asked for topics regarding professional development for the October 2015 Board Meeting in Jackson Wyoming. VP Nurss mentioned Dr. Randall Hudspeth in Idaho for a presentation on pain management. It was also mentioned a pharmaceutical perspective might be helpful as well.

The WSNB recessed at 4:50 p.m.

Wednesday, April 15, 2015

President Woods called the meeting to order at 8:30 a.m.

Public Forum

Amy Richardson, Atkinson & Atkinson – Final Draft presentation of Agency Audit. Final Review will be completed at the July 2015 board meeting. All final comments and reviews due to Atkinson and Atkinson by 05/31/2015.

AI #10 – Consent Agenda

Reordering of the Agenda

President Woods requested the consent agenda be amended to include the item listed in the addendum #1, #24 Bruce Campbell, RN #32834 (Summary Suspension)

Consent Agenda

a. Approval of Minutes

1. February 26, 2015 Special Teleconference Meeting Minutes
2. March 31, 2015 Special Teleconference Meeting Minutes

b. Executive Session Meeting Minutes

1. January 13, 2015/4:32 p.m. – Personnel Evaluation (DN)
2. January 13, 2015/4:52 p.m. – Legal Advice (TS)
3. January 14, 2015/2:29 p.m. - Right to Practice (TS)
4. January 14, 2015/2:44 p.m. - Right to Practice (TS)
5. January 14, 2015/2:51 p.m. - Right to Practice (TS)



6. January 14, 2015/2:58 p.m. - Right to Practice (TS)
7. January 14, 2015/3:15 p.m. – Personnel Evaluation (DN)

c. Settlement Agreements/Stipulations

- | | |
|--------------------------------------|-----------------------|
| 1. Dallas Mitchell, GNA #3750 | (Letter of Reprimand) |
| 2. Sharon Hancock, RN #16046 | (Letter of Reprimand) |
| 3. Karen Bleile, GN #6633 | (Letter of Reprimand) |
| 4. Letha Buller, RN #21361 | (Letter of Reprimand) |
| 5. Lenna Eng, CNA #15904 | (Voluntary Surrender) |
| 6. Meredith Despain, RN #17245 | (Letter of Reprimand) |
| 7. Kaira Beach, LPN #6034 | (Letter of Reprimand) |
| 8. Morgan Brumley, CNA #23640 | (Letter of Reprimand) |
| 9. Genesis Justiniano, GNA #3908 | (Letter of Reprimand) |
| 10. Jennifer Weeks, RN applicant | (Conditional License) |
| 11. Jody Phifer, RN #17701 | (Non-Renewal) |
| 12. Krystle Yazzie, CNA #23503 | (Letter of Reprimand) |
| 13. Mandi Welsh, RN# 23004 | (Letter of Reprimand) |
| 14. Michelle Wright, RN#19150 | (Letter of Reprimand) |
| 15. Crystal Hays-Armstrong, RN#27385 | (Letter of Reprimand) |
| 16. Maureen Stanton, RN#31131 | (Letter of Reprimand) |
| 17. Davene Guina, CNA#6751 | (Letter of Reprimand) |
| 18. Richard Sepulveda, RN#29137 | (Letter of Reprimand) |
| 19. Melinda Selim, RN#31541 | (Voluntary Surrender) |
| 20. Teresa Cady, APRN#16280 | (Letter of Reprimand) |
| 21. Tonya Lazaro, RN#22856 | (Conditional License) |
| 22. Kathy Jensen, CNA#17589 | (Summary Suspension) |
| 23. Brenda Allen, RN#22633 | (Conditional License) |
| 24. Bruce Campbell, RN#32834 | (Summary Suspension) |

***Motion:** Member Burr moved to accept the consent agenda as amended with the addition of #24 Bruce Campbell, RN #32834 (Summary Suspension). This motion was seconded by Secretary Kirman and passed without dissent. (7-0-0-0)*

AI #01 – Board Committee of the Whole (COW) Feedback/Recommendations

President Woods re-ordered the Committee of the Whole (COW) reports and called for the ARC Committee Report from Member Burr.

Application Review Committee

Member Burr presented committee recommendations for condensing the licensing applications for ease of use while reviewing data set questions.

Changes to Tier 3 Matrix as recommended by the committee.

Committee charge reviewed and recommended with no changes.

GNA Process to include completed applications prior to temporary license issuance.



Motion: Member Summers moved to approve recommendations from the Application Review Committee. This motion was seconded by Member Christiansen and passed. (7-0-0-0).

Legislative Committee

Member Summers presented Chapter 1 – General Provisions, Chapter 6 & 8 – timeline of revisions for July 2015 board meeting.

The Disciplinary Charge was distributed to board members and recommended for approval.

Motion: Member Burr moved to approve the legislative committee recommendations with further review of Chapter 6 & 8 rules and regulations at the July 2015 board meeting. This motion was seconded by Member Cromer and passed. (7-0-0-0).

Member Summers called for a discussion of the board regarding each member's position on the "new" Nurse Licensure Compact. Discussion pursued regarding the representatives attending the May 4th delegate assembly and how President Woods and ED LaBonde would vote.

Motion: Member Burr moved for the delegates to support the NCSBN "new" Nurse Licensure Compact at the May 4, 2015 assembly. This motion was seconded by Member Christiansen and passed. (7-0-0-0).

President Woods reminded each member of the board the responsibility to research the "new" Nurse Licensure Compact and be familiar with the details regarding the compact.

The APRN compact will run parallel to the NLC and will be voted on at the May 4, 2015 delegate assembly as well.

Practice and Education Committee

VP Nurss welcomed the guests from EWC. Introductions were made from EWC, Board Members and WSBN Staff. VP Nurss presented the provisional approval and recommended the board accept the provisional approval for the EWC Nursing Program.

Motion: Member Summers moved to accept the provisional approval for the EWC new nursing program. This motion was seconded by Secretary Kirman and passed. (7-0-0-0)



VP Nurss presented three advisory opinions for moderate sedation, pain management and pain management toolkit.

Motion: Member Burr moved to accept the three (3) new advisory opinions as proposed by the practice and education committee. This motion was seconded by Secretary Kirman and passed. (7-0-0-0)

VP Nurss presented the Nursing Education Reports.

Motion: Member Burr moved to accept the Annual Education report as presented. This motion was seconded by Member Summers and passed. (7-0-0-0)

President Woods called for a re-ordering of the agenda and SAAG Walters presented the compliance cases for 2014 and reviewed the comparative figures for trending in the past five (5) years. President Woods thanked SAAG Walters for his insight and information shared regarding the WSBN's statistics.

AI #10 – Executive Director (ED) Administrative Report

ED LaBonde presented the Board with an Administrative Report which included:

- a. Board/Staff Update:
 - Announced Paula Smith, Practice and Education Consultant's last day 04/15/2015.
 - Welcomed Marjory Christiansen as the RN Educator Board member effective March 1, 2015.
 - Welcomed Paula Poulignot, Executive Assistant/Licensing Manager
 - Celebrated Cindy Stillahn's 15 years with the State of Wyoming
- b. Collaboration Tour Update – completed four (4) visits locally, including Fresenius Medical Care, Kindred Care facility (Member Cromer's facility) and two (2) Long term care facilities. All reported staff shortages and very supportive of the new NLC.
- c. Upcoming 2015 Tour plans: May 14, 2015 ED/Licensing staff will meet with the University of Wyoming Capstone group in Laramie Wyoming. May 20, 2015 ED LaBonde will visit 2 or 3 facilities in Casper Wyoming after the Education Summit. Mountain View Hospital currently on the schedule.
- d. WSBN Staff Rowe and Pike will be setting up presentations outlining the new online complaint process. First presentation with the State Hospital, Evanston, Wyoming.
- e. Discussed the Strategic Plan and outlined progress to each goal. Orientation check lists completed for all departments.
- f. NLC Update
- g. Atkinson & Atkinson Agency Audit ongoing.

Motion: Member Christiansen moved to accept the ED Administrative Report as presented. This motion was seconded by Member Burr and passed. (7-0-0-0)



President Woods called for a re-ordering of the agenda - staff reports.

Member Summers excused from board meeting

AI #12 – Licensing Report

Ms. Poulignot provided the Licensing Reports as prepared by Paula Smith which included:

- a. Productivity and statistics reports from December 20, 2014 to March 26, 2015.
- b. Current application information and temporary permits report Issued by type
- c. Licenses/Certificates Issued report from December 20, 2014 to March 26, 2015.

***Motion:** VP Nurss moved to approve the Licensing Reports as presented. This motion was seconded by Member Christiansen and passed.*

(6-0-0-1) BS: Absent/Excused

***Motion:** VP Nurss moved to approve the License/Certificates Issued Report as presented. This motion was seconded by Member Christiansen and passed.*

(6-0-0-1) BS: Absent/Excused

AI #14 – Compliance and Discipline (C&D) Report

Ms. Rowe provided the C&D and NMP reports to the Board.

- a. For the period of December 19, 2014 to March 18, 2015, 96 cases resolved, 110 cases opened – busy quarter in compliance and discipline.
- b. Fifty-five (55) cases were resolved either by Matrix or Discipline Committee (DC) decision. This report contained tracking of complaint origination by county and facility.
- c. Report on aged cases and the resolution progress: Only one (1) file over 300+ days due to lack of documentation, court order, subpoena, need clear and convincing evidence.
- d. Nurse Monitoring Program Report: As of December 19, 2014 to March 18, 2015, there were fifty five (55) licensees/certificate holders being monitored pursuant to a Board order.
- e. NMP Program: New company to monitor - I3Screen
- f. PRA – Public Records Act discussed – new form on website to request public records.
- g. Power Point Presentation on C&D Project Analysis: Violations & Subsequent Discipline for 2013-2014

***Motion:** Member Christiansen moved to approve the Compliance and Discipline report to include the NMP report. This motion was seconded by VP Nurss and passed. (6-0-0-1) BS: Absent/Excused*



AI #11 –Fiscal Report

Ms. Stillahn presented the fiscal report to the Board. Areas of comment included:

- a. Revenue and expenditures first quarter 2015
- b. Fiscal comparison with previous biennium
- c. Fund Balance through March 31, 2015
- d. Cost Allocation for ETS expenditure
- e. PMI – Midyear phase – review of goals

***Motion:** VP Nurss moved to approve the Fiscal/HR Reports as presented. This motion was seconded by Member Christiansen and passed. (6-0-0-1)*

BS: Absent/Excused

AI #13 –Practice and Education (P&E) Consultant Report

ED LaBonde presented the P&E report as prepared by Paula Smith to the board which included:

- a. For the period of December 19, 2014 to March 26, 2015, there were 137 phone calls and emails received.
- b. Annual Education Reports
- c. Pain Management Toolkit
- d. Future work on Home Health Training – courses to mirror CNA

***Motion:** Secretary Kirman moved to approve the P&E Consultant report as presented. This motion was seconded by Member Cromer and passed. (6-0-0-1)*

BS: Absent/Excused

AAG Frint addressed VP Nurss for a correction to Chapter 11, section a. number 2 needs a semicolon and not a period.

Board Action

***Motion:** Secretary Kirman moved to approve the order for reinstatement on Ahlea Martin, RN #25101 as amended. This motion was seconded by Member Burr and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: CW.)] BS: Absent*

***Motion:** Member Burr moved to approve the order for reinstatement on Crystal Joyner, LPN #7895 as amended. This motion was seconded by Member Christiansen and passed. [(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS.)] BS: Absent*



Motion: Secretary Kirman moved to approve the order for reinstatement on William Stewart, RN #22821 as amended. This motion was seconded by Member Christiansen and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB.)] BS: Absent

President Woods called for any further business items.

Discussion for professional development topics/presentations for October Board Meeting.

- Pain Management as it relates to regulation
- Legislative Information – Bill process
- Rules Promulgation

Adjournment

The Board adjourned at 2:33 p.m.

The next general meeting will be on May 12, 2015 at 12:00 p.m. via teleconference.

Minutes submitted by: Paula Poulignot, Executive Assistant/Licensing Manager

Minutes reviewed by: Cynthia Woods, President 04/24/2015

Lynn Kirman, Secretary

Cynthia LaBonde, Executive Director on 04/21/2015

Minutes approved: May 12, 2015