



Wyoming State Board of Nursing

Mission Statement: Serve and safeguard the people of Wyoming through the regulation of nursing education and practice.

Vision Statement: Acknowledging the dynamic nature of healthcare provides the climate, collaboration and regulatory framework for nurses to practice to the fullest extent of their scope.

Core Values: Excellence, Ethics, Education, Safety and Competence

Teleconference Meeting Minutes

April 29, 2013
8:30 a.m.

877-278-8686; pin 517378

WSBN
130 Hobbs Ave. Suite B,
Cheyenne, WY 82002

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is a public record and is available upon a written request.

Voting Numbers on all decisions and motions are as follows:

In Favor – Opposed – Abstaining – Absent

Board: President Carrie Deselms, Vice President Marcie Burr, Secretary Lori Johnson

Members: Donna Nurss, Tracy Wasserburger, Cindy Woods

Staff: Executive Director Cynthia LaBonde, Executive Assistant Tambra Shafer

Attorney General's Office: Assistant Attorney General Jessica Frint, Senior Assistant Attorney General Bob Walters

Opening

a) Call to Order

President Deselms called to order the meeting of the Wyoming State Board of Nursing at 8:35 a.m. on April 29, 2013 via teleconference.

b) Roll Call

President Deselms conducted a roll call.

Board Members Present:

Carrie Deselms, MSN, APRN, FNP-BC, President
Marcie Burr, RN, RD, CCHP, Vice President

Lori Johnson, LPN, Secretary
Donna Nurss, MS, APRN, PMHNP-BC, Board Member
Cindy Woods, BSN, RN-BC, Board Member
Tracy Wasserburger, RNC, NNP-BC, Board Member

Members Absent:

None

Staff Present:

Cynthia LaBonde, Executive Director
Tambra Shafer, Executive Assistant
Jessica Frint, Assistant Attorney General
Bob Walters, Senior Assistant Attorney General
Laura Rowe, NMP Program Manager
Victoria Pike, Nurse Investigator

Visitors Present:

Amy Johnson, Director of Quality and Patient Safety, Star Valley
Dr. Harlan R. Ribnik

c) Declaration of Quorum

Quorum declared by AAG Frint.

d) Reordering of the Agenda

SAAG Walters requested permission for the Board to consider another discipline matter not specified on the posted agenda. President Deselms declined the request due to insufficient review time for the Board members.

AI#01 Consent Agenda

a) Approval of Minutes

The April 8-10, 2013 Regular Meeting Minutes were removed from the consent agenda. The minutes will be submitted for consideration at a later meeting.

b) Settlement Agreements/Stipulations

1. Stephanie Connally, CNA #16293, (Letter of Reprimand)
2. Marilyn Hesco, RN #8612, (Letter of Reprimand)
3. Gwen Gale, RN #23402, (Letter of Reprimand)
4. Stephen Salapata, RN #30915, (Letter of Reprimand)
5. Diane Gumm, RN #22394, (Letter of Reprimand)

***Motion:** Member Woods moved to accept the consent agenda as amended with the removal of the minutes. Secretary Johnson seconded the motion and it passed without dissent. (6-0-0-0)*

AI#02 Board Orders for Approval

AAG Frint provided a brief synopsis on each proposed order. The Board was given the opportunity to ask questions and discuss each order.

1. Van Harmon, RN #19984
2. Jennifer Evans, RN #17161
3. Darci Johnson, CNA #21877
4. Kara Smith, CNA #18036
5. Malgorzata Burns, CNA #21594

***Motion:** Member Woods moved to approve the Order Granting the Petitioner's Petition for Reinstatement of Van Harmon, RN. This motion was seconded by Member Wasserburger and passed without dissent. (5-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC-MB)*

***Motion:** Member Nurss moved to approve the Order Granting the Petitioner's Petition for Reinstatement, Subject to the Conditions as stated in the Settlement Agreement, of Jennifer Evans, RN. This motion was seconded by Secretary Johnson and passed without dissent. (4-0-2-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC-TW/ CW-recused)*

***Motion:** Member Woods moved to approve the Order Granting the Petitioner's Motion for Default Judgment and Order of Revocation of Darci Johnson, CNA. This motion was seconded by Vice President Burr and passed without dissent. (5-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC-LJ)*

***Motion:** Member Wasserburger moved to approve the Order Granting the Petitioner's Motion for Default Judgment and Order of Revocation of Malgorzata Burns, CNA. This motion was seconded by Member Nurss and passed without dissent. (5-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC- LJ)*

***Motion:** Secretary Johnson moved to approve the Order Granting the Petitioner's Motion for Default Judgment and Order of Revocation of Kara Smith, CNA. This motion was seconded by Vice President Burr and passed without dissent. (6-0-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. This was a Matrix matter and no DC was assigned.)*

AI#03 – Committee Assignments

President Deselms presented the new committee assignments to the Board. These assignments are for the period April 2013 to April 2014.

Application Review Committee

- Chair, Marcie Burr
- Lori Johnson

Legislative Committee

- Chair, Tracy Wasserburger
- Cindy Woods
- Donna Nurss, as needed

Practice and Education Committee

- Chair, Cindy Woods
- Donna Nurss
- Carrie Deselms

Nurse Monitoring Program Committee

- Donna Nurss

Advisory Committees as of 4/29/13:

- Nursing Education Advisory Committee –NEW group and P&E Committee
- APRN Advisory Committee – CRNA representatives and Legislative Committee
- NMP Committee – Dr. Merrill, Donna Nurss, Laura Rowe

AI#04 – CRNA Supervision

Dr. Harlan Ribnik joined the teleconference at 9:06 a.m. He and Catherine Schmidt co-authored an e-mail which was submitted on April 28 at 11:45 p.m. to Executive Director LaBonde. The email was titled Wyoming Society of Anesthesiologists letter to Wyoming State Board of Nursing. This e-mail was forwarded to the Board members and AAG Frint for their review.

ED LaBonde presented the background on this topic to the Board. The following information was presented:

- January 4, 2013 – ED LaBonde received letter from Director Forslund, Department of Health, requesting a response to three questions in reference to CRNA Supervision Opt-out. No due date noted. An identical letter was sent to the Board of Medicine requesting a response.
- ED LaBonde called Mr. Pearson - confirms NO due date, understands response may be several months out due to discussions with Board.
- P & E Committee response: The Nurse Practice Act allows APRNs to practice independently.
- Board of Medicine Approach

- Open Forum discussion at Board of Medicine Board meeting on April 12, 2013 with representation from CRNAs, anesthesiologists, hospital administration, and other physicians
- Decision tabled until additional information can be received.
- ED LaBonde provided a draft response on behalf of the Board.

Member Wasserburger suggested that the topic be tabled until the July Board meeting. She stated there should be a special invite sent out to stakeholders who might be interested in this topic.

***Motion:** Member Wasserburger moved to table this topic until July 2013 Quarterly Board Meeting. This motion was seconded by Vice President Burr and passed without dissent. (6-0-0-0)*

***Action:** The Board directed CRNA Opt Out be added as agenda item for July 2013 Board Meeting, and ED LaBonde to send out invitations to stakeholders who have vested interest in this topic.*

Vice President Burr departed the meeting at 9:08 a.m. due to another commitment. AAG Frint confirmed a quorum was still present. Dr. Ribnik departed the teleconference at 9:11 a.m.

AI#05 – Katchemak Services Amendment Request

ED LaBonde presented the background on Katchemak Services contract which supports the licensing/certification database and the WSBN website. The following information was presented:

- Current contract funds depleted.
- Need - Ongoing Support and Maintenance thru June 30, 2014 and requires amendment to contract at \$11,900.
- Internal process change

GOALS

1. reduce random service request calls to Katchemak.
2. utilize internal resources before refer to Katchemak.
3. adhere to contract amendment

ACTION PLAN:

1. utilize Internal Point of Contact – Maxine Hernandez, to filter staff requests
2. utilize Point of Contact (POC) - Cindy Stillahn, to determine funding availability.
 - a. staff request - want vs. need
 - b. work limited to 10hr/month without ED LaBonde authorization.
 - c. request Katchemak refer exceptions to CS.

3. final review/decision - by ED LaBonde

The Board discussed the following points:

- On-going maintenance needs to be well-defined in the extension to stay within budget limits.
- This extension provides a 14 months period to figure out a way ahead to keep database and website functioning.
- Member Nurss thanked ED LaBonde for her efforts to get the process under control.

***Motion:** Member Woods moved to approve Katchemak Service Amendment Request as presented. This motion was seconded by Secretary Johnson and passed without dissent. (5-0-0-1)(VP Burr absent)*

AI#06 – Application Review Committee Statistics

Executive Assistance Shafer provided the Board the new format for the quarterly Application Review Committee statistics. This word document will be used to reflect the applications reviewed under the Application Review Committee and Matrix. This document provided a comparison between third fiscal quarter 2013 and 2012. The Board was pleased with the new format and approved the new format to be used in future meetings.

AI#07 – Letter from Governor’s Office, Rule Reduction

President Deselms provided information on the letter sent to all the Boards and Commissions in reference to reducing all rules and regulations in length and number by one-third.

***Action:** President Deselms requested a meeting be arranged with Carol Statkus to discuss the direction and action WSNB will take to accommodate the Governor’s Office request. ED LaBonde will coordinate this meeting with Ms. Statkus, President Deselms, AAG Frint and herself.*

AI#08 – Memo regarding Chapter 8 rule change

President Deselms presented a letter received from the Legislative Service Office dated April 23, 2013. The letter reflects the Administrative Rule Review was conducted on the Chapter 8 Rules adopted on April 8, 2013. The deadline for Governor Mead to approve the amendments to the Chapter 8 is June 24, 2013.

Executive Session

Not used.

Adjournment

President Deselms adjourned the meeting at 9:30 a.m. The next general meeting will be July 9-11, 2013 at 130 Hobbs, Suite A, Cheyenne, WY 82002.

Minutes submitted by: Tambra Shafer, Executive Assistant

Minutes reviewed by: Carrie Deselms, President

Lori Johnson, Secretary

Minutes approved on: June 11, 2013, Special Teleconference