



Wyoming State Board of Nursing

Mission Statement: Serve and safeguard the people of Wyoming through the regulation of nursing education and practice.

Vision Statement: Acknowledging the dynamic nature of healthcare provides the climate, collaboration and regulatory framework for nurses to practice to the fullest extent of their scope.

Core Values: Excellence, Ethics, Education, Safety and Competence

Regular Board Meeting Minutes

April 8-9, 2014

Board of Medicine Board Room
130 Hobbs Avenue, Suite A
Cheyenne, WY 82002

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is a public record and is available upon a written request.

Voting Numbers on all decisions and motions are as follows:
In Favor – Opposed – Abstaining – Absent

Officers: President Carrie Deselms, Vice President Marcie Burr, Secretary Lori Johnson

Board Members: Donna Nurss, Barbara Summers, Cindy Woods, Lynn Kirman

Staff: Executive Director Cynthia LaBonde, Executive Assistant Tandra Shafer

Attorney General's Office: Assistant Attorney General Jessica Frint, Senior Assistant Attorney General Bob Walters

Tuesday, April 8, 2014

Opening

a) Call to Order

President Deselms called to order the meeting of the Wyoming State Board of Nursing at 1:25 p.m. on April 8, 2014 in the Board of Medicine Board Room.

President Deselms welcomed Lynn Kirman as the new RN representative.

b) Roll Call

ED LaBonde conducted a roll call.

Board Members Present:

Carrie Deselms, MSN, APRN, FNP-BC, President

Marcie Burr, RN, RD, CCHP, Vice President

Donna Nurss, MS, APRN, PMHNP-BC, Board Member

Barbara Summers, Public Member

Cindy Woods, BSN, RN-BC, Board Member

Lynn Kirman, RN, MHA, NEA-BC, Board Member



Members Absent:

Lori Johnson, LPN, Secretary

Staff Present:

Cynthia LaBonde, Executive Director
Tambra Shafer, Executive Assistant
Jessica Frint, Assistant Attorney General
Paula Smith, Practice and Education Consultant¹
Laura Rowe, Nurse Monitoring Program Manager/Nurse Investigator²
Victoria Pike, Nurse Investigator³
Cindy Stillhan, Fiscal Officer/Human Resources⁴
Kara Sutton, Legal Assistant⁵
Bob Walters, Senior Assistant Attorney General⁶

Visitors Present:

Brigitte Ferriera, University of Wyoming BSN Program⁷
Janelle Hoem, University of Wyoming BSN Program⁸
Michelle Nation, University of Wyoming BSN Program⁹
Sherry Turley, University of Wyoming BSN Program¹⁰
Alison Rickman, University of Wyoming BSN Program¹¹
Linden Gray, University of Wyoming BSN Program¹²
Heidi Mayer, University of Wyoming BSN Program¹³
Candace Burch, University of Wyoming BSN Program¹⁴
Laura Gardels, University of Wyoming BSN Program¹⁵
Erin Levenreen, University of Wyoming BSN Program¹⁶
Celine Barbour, University of Wyoming BSN Program¹⁷
Melissa Wheeler, University of Wyoming BSN Program¹⁸
Angelyn Castillo, University of Wyoming BSN Program¹⁹
Mike Tarbuck, University of Wyoming BSN Program²⁰
Jamie Jamp, University of Wyoming BSN Program²¹
Candace Cochran, Executive Director WY Professional Assistance Program²²
Kathy Kendrick, Wyoming Court Reporting Services²³

c) Declaration of Quorum

Quorum declared by AAG Frint.

d) Reordering of the Agenda

The agenda was approved as distributed with changes made as needed.

¹ April 8, 2014

² April 8-9, 2014

³ April 9, 2014

⁴ April 8, 2014

⁵ April 9, 2014

⁶ April 8-9, 2014

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- ¹⁷ April 8-9, 2014
- ¹⁸ April 9, 2014
- ¹⁹ April 9, 2014
- ²⁰ April 9, 2014
- ²¹ April 9, 2014
- ²² April 9, 2014, via google hangouts
- ²³ April 9, 2014

AI #01 – Standing Committee Reports

a. Practice and Education (P&E)

Chair Woods presented the Board with an update on P&E activity which included:

1. Advisory Opinions
 - Seven (7) Advisory Opinions are ready for Board consideration and approval. There are 66 in review status.
2. The Committee is drafting a Chapter 6, Standards for Nursing Education Programs, revision timeline.
3. Casper College/Wyoming Medical Center collaboration to establish new RN Refresher Course
4. The Committee discussed the University of Wyoming request for two nursing students who are currently in ROTC.
 - Their ROTC completion was affected by government shut down.
 - They cannot complete the program requirements before the Nursing program graduation.
 - The official transcripts will not be available until ROTC is complete.
 - The students are requesting a waiver to the transcript requirement to allow them to take the NCLEX immediately upon graduation.
 - Committee's recommendation is for the University to draft and notarize a letter requesting waiver from WSNB to allow the candidates to sit for the NCLEX. Once official transcripts are available, the documents will be sent WSNB.

b. Application Review Committee (ARC)

Vice President Burr provided the Board with an update on ARC activity which included:

1. Recommend elimination of the Renewal Grace period.
 - This change will require a Rule change.
 - Elimination will create need for process review.



- Elimination will not be pursued until after 2016 renewal period.
2. Certified Nursing Assistants' (CNA) hours of work for competency.
 - For hours to count, the CNA must be supervised by LPN/RN.
 3. Recommend "Practice of Nursing" be defined as: Employment must require a nursing license in the state where the applicant/licensee resides for those hours to count towards competency.

c. **Legislative Committee (LC)**

Chair Nurss provided the Board with an update on LC activity which included:

1. Chapter Five Fees
 - Met with Governor's Office for proposed revision/possible fee increase:
 - Delay fee increase request until a later date.
 - Current recommendation is to maintain one year's fund balance instead of full biennium in reserve.
 - 2016 renewal period will not have fee increase.
 - Statement of Reason and Chapter 5 will be amended to add new fee charges.
 - NPA/Rule Revision Process Policy – Under revision and will be presented at July Board Meeting.
2. Committee Meeting Minutes – Committee recommended having minutes prepared after each committee meeting and distributed to all Board members to increase awareness of each committee's work.

AI #02 – Executive Director (ED) Administrative Report

- a. Board/Staff Update - ED LaBonde welcomed Lynn Kirman as the RN representative; and announced the resignation of Maxine Hernandez, Licensing Specialist.
- b. Reaching Out Tour – ED LaBonde toured the Eastern side of the state which included Douglas, Lusk and Torrington.
- c. Strategic Plan – NCSBN Environmental Scan provided in preparation for Strategic Plan review in July 2014.
- d. Conference Reports:
 1. Federation of Associations of Regulatory Boards Forum 2014 (FARB) – Conference provided ideas on areas of improvement; including an audit of processes and procedures.
 2. Executive Officer (EO) Summit III: Consensus of Executive Officers to pursue Nurse Licensure Compact (NLC) amendment instead of pursuing multiple options.
- e. Nurse Licensure Compact (NLC) Meeting Update - Stakeholders' meeting was held in Casper on April 3. NLC Discipline report was provided for the Board to consider.



The report was comprised of information from six (6) surrounding states which are “compact” states.

Action: The Board directed the postponement of any future NLC stakeholders’ meeting until further notice.

Action: The Board directed a review of the Strategic Plan during the July Quarterly Meeting.

Action: The Board directed ED LaBonde to provide an update on a FARB audit at the July Quarterly Meeting.

AI #03 – 2013 Report of Discipline and Application Matters

SAAG Walters presented annual statistics for 2013 discipline, which included:

- Highlights of cases and discipline by type.

AI #04 – Fiscal Report

Ms. Stillahn presented the fiscal report which included:

- Revenue and expenditures through February 28, 2014.
- Estimate for 2016 online renewal requirements.

AI #05 – Licensing Report

Ms. Shafer presented the Licensing Report which included:

- Productivity and statistics report for January 1 through March 21, 2014.
- Application Review Committee Statistics for the same timeframe and included a comparison for the correlating 2013 period.
- Data Integrity Project progress.

AI #06 – Practice and Education (P&E) Consultant Report

Ms. Smith presented the P&E Consultant report which included:

- 176 phone calls and 398 email questions were received for the P&E Consultant’s review for the period January 1 through March 23, 2014.
- Two (2) Post Licensing Nursing Distant Education Programs were approved.
- Conference report from Institute of Regulatory Excellence and APRN World Café attendance.

AI #07 – Compliance and Discipline (C&D) Report

Ms. Rowe presented the C&D and NMP reports which included:

1. 45 cases were resolved either by Matrix or Discipline Committee (DC) decision, for the period of January 1 through March 24, 2014. This report contains tracking of complaint origination by county and facility.



2. Report on aged cases and the resolution progress: As of March 24, 2014, ten (10) cases are over 180 days old and are in various stages of review.
3. Nurse Monitoring Program Report: As of March 24, 2014, there were 55 licensees/certificate holders being monitored pursuant to a Board order.
4. Prescription Drug Abuse Stakeholders (RAS) Meeting Update
 - o Pain Management Tool Kit was discussed.
5. Policy Review:
 - o Revised Minimum Durations Before Reinstatement – The Board identified a correction to the third paragraph of the document.
 - o Signature Stamp – Procedures need to be consistent and Board members need to be aware when their signature stamps are being used.
6. 360 review of the Nurse Monitoring Process. The discussion included:
 - How the NMP works.
 - Procedures for all monitoring types.
 - Possible obstacles/request Board input/feedback on current processes and ways to improve.

Action: The Board directed Ms. Rowe to make identified corrections to the policies and present them at the Committee of the Whole Recommendations and Actions, if possible.

Action: The Board requested guidelines be developed to track NMP discipline.

Action: The Board directed Ms. Rowe to research electronic signatures.

The Board recessed at 5:10 p.m.

Wednesday, April 9, 2014

President Deselms called the meeting to order at 8:30 a.m.

Public Forum

No members from the public attended the public forum session time.

AI #08 – Wyoming Professional Assistance Program (WPAP) Annual Report

Candice Cochran, WPAP Executive Director presented the annual report which included:

- Program overview and current operations
- Explore establishing a mutual support agreement with WPAP to monitor licensees/certificate holders not in NMP.



Action: The Board directed ED LaBonde and Ms. Rowe to research the possibility of charging an administrative fee for the NMP service to help defray costs.

Motion: Member Nurss moved to accept all department reports as presented. This motion was seconded by Vice President Burr and passed without dissent. (6-0-0-1)(LJ- Absent)

AI #09 – Legal advice

AAG Frint presented information which included:

- Discipline Continuum- if a licensee or certificate holder agrees to a settlement agreement, how should it be reported. Once the licensee agrees to the summary, then that removes the immediacy of the action. The Board discussed the difference between a Summary Suspension and a Suspension.
- Legislative update – Discussion included bill passed which expanded WPAP's role and status; SF 67 which established uniform rules for hearings, general procedures for licensing requests, Board members' compensation for travel and lodging, and established internal audits for fiscal reports.

AI #10 – Board Committee of the Whole (COW) Feedback/Recommendations

a. Practice and Education

Member Woods presented the background and update on the following Advisory Opinions for the Board's approval:

- Certified Nursing Assistant (CNA) Hired by Private Party
Motion: Member Summers moved to approve this Advisory Opinion as presented. This motion was seconded by Member Kirman and passed. (6-0-0-1) (LJ –Absent)
- CNA Assistance with Self-Administration of Medications
Motion: Member Summers moved to approve CNA Assistance with Self-Administration of Medications. This motion was seconded by Member Kirman and passed. (6-0-0-1) (LJ –Absent)
- Delaying CPR to Ascertain Code Status
Motion: Vice President Burr moved to approve Delaying CPR to Ascertain Code Status. This motion was seconded by Member Kirman and passed. (6-0-0-1) (LJ –Absent)
- Registered Nurse First Assistant



Motion: Member Kirman moved to approve Registered Nurse First Assistant. This motion was seconded by Vice President Burr and passed. (6-0-0-1) (LJ –Absent)

- Diagnosis and Treatment of Sexually Transmitted Diseases

Member Nurss provided clarification to this topic. It is an additional responsibility for RNs in order to protect the public.

Motion: Vice President Burr moved to approve Diagnosis and Treatment of Sexually Transmitted Diseases. This motion was seconded by Member Summers and passed. (6-0-0-1) (LJ –Absent)

- Refusing Patient Care Assignments

Motion: Member Kirman moved to approve Refusing Patient Care Assignments. This motion was seconded by Member Nurss and passed. (6-0-0-1) (LJ –Absent)

- Intraosseous Cannulation

Motion: Member Kirman moved to approve Intraosseous Cannulation. This motion was seconded by Vice President Burr and passed. (6-0-0-1) (LJ –Absent)

- Member Woods recommended the Board grant the waiver for the ROTC nursing students.

Motion: Member Woods moved to approve the licensing exceptions for two (2) UW ROTC nursing students. This motion was seconded by Vice President Burr and passed. (6-0-0-1) (LJ –Absent)

- Member Woods presented the background and update on the Casper College Nurse Refresher Program for Board approval.

Motion: Member Woods moved to approve the Casper College Nurse refresher Program. This motion was seconded by Member Summers and passed. (6-0-0-1) (LJ –Absent)

b. Application Review Committee

Vice President Burr presented the Committee's recommendations:

- Practice of Nursing as related to competency.
 - CNA – work hours must be under the supervision of a licensed LPN or RN.
 - Practice of Nursing for RN/LPNs – if the job does not require a nursing license, then those hours will not count toward competency. The licensee could complete one of the other competency options instead of work hours.



Motion: Member Woods moved to approve CNA Practice as it relates to competency as presented. This motion was seconded by Member Nurss and passed. (6-0-0-1) (LJ –Absent)

- Elimination of Renewal Grace Period – Recommendation to begin process to eliminate the 60-day grace period at the end of the upcoming renewal period.

Motion: Vice President Burr moved to approve the Elimination of Grace Period. This motion was seconded by Member Woods and passed. (6-0-0-1) (LJ –Absent)

Action: The Board directed Ms. Shafer to formulate a definition of what constitutes Nursing Practice. This will be for initial and renewal applications. Draft definition needs to be presented at July Board Meeting.

c. Legislative Committee

Member Nurss presented Chapter 5 Fees recommendations for Board approval which included:

- Change in philosophy from maintaining a fund balance equal to two (2) year budget to a one (1) year budget.
- Remove pursuit of license fee increase at present time in favor of spending down current two (2) year fund balance and continue the current fiscal restraint on spending with an intention to request license fee increase at a later date.
- Begin draft on new request for miscellaneous charges and fees to cover new certifications and other Board services as determined appropriate.

Motion: Member Nurss moved to approve the Chapter 5 recommendations as presented. This motion was seconded by Vice President Burr and passed. (6-0-0-1) (LJ –Absent)

d. Policy Approval

- Minimum Duration before Reinstatement – Ms. Rowe made revisions and presented updated policy to the Board

Motion: Member Nurss moved to approve the Minimum Duration before Reinstatement policy as presented. This motion was seconded by Vice President Burr and passed. (6-0-0-1) (LJ –Absent)

- Signature Stamp – Ms. Rowe presented an updated policy for Board consideration and approval.

Motion: Member Woods moved to approve the Signature Stamp policy as presented. This motion was seconded by Vice President Burr and passed. (6-0-0-1) (LJ –Absent)



- Executive Session Meeting Minutes
Motion: Member Kirman moved to approve the revised Executive Session Meeting Minutes policy as presented. This motion was seconded by Member Summers and passed. (6-0-0-1) (LJ –Absent)
- Board Orientation – The Board considered the policy as presented by ED LaBonde.
Motion: Vice President Burr moved to approve the Board Orientation Policy as presented. This motion was seconded by Member Nurss and passed. (6-0-0-1) (LJ –Absent)
- Board Compensation – New Legislative Services Office rules are effective July 1, 2014 and affect this policy. This policy was tabled until the July meeting to allow for revision to match new rules.
Action: The Board directed ED LaBonde to make revisions and create a cross walk to reflect where the new rules changed the policy.

Executive Session – Legal Advice

Motion: Member Kirman moved to enter executive session at 12:03 p.m. to receive legal advice. This motion was seconded by Vice President Burr and passed without dissent. (6-0-0-1) ED LaBonde and Ms. Rowe were present during the session. Executive Assistant Shafer took minutes during executive session.

The Board returned to public session at 12:09 p.m.

AI #11 – Consent Agenda

Reordering of the Agenda

President Deselms requested the following Executive Session Meeting Minutes and Settlement Agreements be removed from consent agenda to allow discussion:

Meeting Minutes:

1. October 9, 2013/9:13 a.m. - Legal Advice (LJ)
2. October 9, 2013/11:45 a.m. - Legal Advice
4. October 9, 2013/3:06 p.m. - Right to Practice (LJ)
5. October 10, 2013/10:19 a.m. - Personnel (LJ)
6. November 22, 2013/1:16 p.m. - Right to Practice (LJ)
7. November 22, 2013/1:53 p.m. - Right to Practice (LJ)
8. November 22, 2013/ 2:26 p.m. - Personnel (LJ)

Settlement Agreements:

2. Niketa Matthews, CNA #22881 (Letter of Reprimand)
7. Kristine Scott, CNA #19728 (Voluntary Surrender)



- | | |
|--|-----------------------|
| 8. Darcy Baler, CNA Applicant | (Letter of Reprimand) |
| 13. Janail Trimmer, RN #17222 | (Conditional License) |
| 15. Keristyn Carrell, APRN #20520.0819 | (Letter of Reprimand) |
| 17. Sandra Ham, APRN #23899.0963 | (Letter of Reprimand) |

President Deselms requested Deborah Lane, RN #23375 be removed from the Hearings and added to the Consent Agenda as a signed Settlement Agreement was received and provided to the Board for review and consideration.

a. Approval of Minutes

1. January 27, 2014, Teleconference Meeting Minutes
2. February 6, 2014 Special Teleconference Meeting Minutes

b. Executive Session Meeting Minutes

3. October 9, 2013/1:34 p.m. - Right to Practice (TW)
4. October 9, 2013/3:06 p.m. - Right to Practice (LJ)
9. January 8, 2014/10:25 a.m. - Legal Advice (TS)
10. January 27, 2014/1:16 p.m. – Legal Advice (TS)
11. January 27, 2014/2:36 p.m. – Right to Practice (CD)
12. January 27, 2014/3:30 p.m. – Right to Practice (CD)

c. State Surplus Property Authorization Document Approval

d. Settlement Agreements/Stipulations

- | | |
|--|---------------------------|
| 1. Stacia Schwartzkopf, CNA #22066 | (Letter of Reprimand) |
| 2. Nicole Dentler, CNA #23637 | (Letter of Reprimand) |
| 3. Danielle McBride, CNA #20739 | (Conditional Certificate) |
| 4. Alyssa Myrick, CNA #22858 | (Conditional Certificate) |
| 5. Tracy Ruff, CNA #17545 | (Voluntary Surrender) |
| 6. Erin Dayton, CNA Applicant | (Letter of Reprimand) |
| 7. Shellie Meyer, RN #16050 | (Letter of Reprimand) |
| 8. Elizabeth Werner, LPN #7749 | (Conditional License) |
| 9. Caleb Brand, RN Temp Permit #5108 | (Letter of Reprimand) |
| 10. Angela Crane, RN #20918 | (Voluntary Surrender) |
| 11. Stephanie Dupree, APRN #21565.1132 | (Letter of Reprimand) |

***Motion:** Vice President Burr moved to accept the consent agenda as amended with the removal of the specified Executive Session minutes, Settlement Agreements and the addition of Deborah Lane Settlement Agreement. This motion was seconded by Member Woods and passed without dissent. (5-0-0-2) (LJ/BS-Absent)*

Executive Session – Legal Advice

***Motion:** Member Nurss moved to enter executive session at 1:05 p.m. to receive legal advice. This motion was seconded by Vice President Burr and passed without dissent. (6-0-0-1) ED LaBonde was present during the session. Executive Assistant Shafer took minutes during executive session.*



The Board returned to public session at 1:12 p.m.

***Motion:** Vice President Burr moved to approve the October 9, 2013/11:45 a.m. - Legal Advice Executive Session Minutes as amended. This motion was seconded by Member Nurss and passed. (5-0-0-2) (LJ/BS –Absent)*

Executive Session – Legal Advice

***Motion:** Member Nurss moved to enter executive session at 1:12 p.m. to receive legal advice. This motion was seconded by Member Kirman and passed without dissent. (5-0-0-2) (LJ/BS –Absent) Executive Assistant Shafer took minutes during executive session.*

The Board returned to public session at 1:17 p.m.

***Motion:** Vice President Burr moved to approve the October 10, 2013/10:19 a.m. - Legal Advice Executive Session Minutes as amended. This motion was seconded by Member Woods and passed. (5-0-0-2) (LJ/BS –Absent)*

AI #12 - Contested Case Hearings

President Deselms turned the floor over to Mr. Chambers, OAH, to conduct the contested case hearings before the Board.

1. Docket #12-13-208, Riley Martin, LPN #6224

Hearing officially began at 1:30 p.m. with introductions around the room. Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-M were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.

As the Disciplinary Committee, Secretary Johnson did not participate in the discussion or deliberation.

2. Docket #13-031, Shawna Cole, CNA #20662

Hearing officially began at 1:50 p.m. with introductions around the room. Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-H were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.

Executive Session – Right to Practice

***Motion:** Vice President Burr moved to enter executive session at 1:39 p.m. to deliberate right to practice of a professional person. This motion was seconded by*



Member Kirman and passed without dissent. (6-0-0-1) (LJ–Absent) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: LJ)] Executive Assistant Shafer took minutes during executive session.

The Board returned to public session at 1:50 p.m. President Deselms opened the floor for discussion on the Judgment against Riley Martin, LPN #6224.

Action: No motion or action was taken. The matter is still under advisement.

Executive Session – Right to Practice

***Motion:** Vice President Burr moved to enter executive session at 1:51 p.m. to deliberate right to practice of a professional person. This motion was seconded by Member Woods and passed without dissent. (6-0-0-1) (LJ –Absent) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:BS)] Executive Assistant Shafer took minutes during executive session.*

The Board returned to public session at 2:00 p.m. President Deselms opened the floor for discussion on Shawna Cole, CAN.

***Motion:** Member Woods moved to accept Petitioner's motion for default judgment on Shawna Cole, CNA #20662. This motion was seconded by Vice President Burr and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS; Absent: LJ.)]*

***Motion:** Member Woods moved to revoke the nursing certification of Shawna Cole, CNA #20662. This motion was seconded by Vice President Burr and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS; Absent: LJ.)]*

AI #11 – Removed Consent Agenda Items

- Niketa Matthews, CNA #22881 - President Deselms opened the floor for discussion on the Settlement Agreement for Niketa Matthews, CNA #22881. Discussion included if the case was by matrix or DC.

***Motion:** Member Nurss moved to accept the Settlement Agreement and Letter of Reprimand for Niketa Matthews, CNA #22881 as presented. This motion was seconded by Vice President Burr and passed without dissent. [(6-0-0-1) (LJ-Absent) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX)]*

- Darcy Baler, CNA Applicant - Discussion included the discrepancies noted in the documents presented to the Board for consideration.



Executive Session – Right to Practice

Motion: Vice President Burr moved to enter executive session at 2:22 p.m. to deliberate right to practice of a professional person. This motion was seconded by Member Kirman and passed without dissent. (6-0-0-1) (LJ – Absent) Executive Assistant Shafer took minutes during executive session.

The Board returned to public session at 2:31 p.m.

Motion: Member Summers moved to accept the Settlement Agreement and Letter of Reprimand for Darcy Baler, as corrected. This motion was seconded by Member Nurss and passed without dissent. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: Mtx (LJ-Absent/LK abstain))]

- Keristyn Carrell, APRN #20520.0819 - Discussion included the discrepancies noted in the documents presented to the Board. The wrong documents were scanned into this file.

Action: The case was tabled to the April teleconference.

- Kristine Scott, CNA #19728; Janail Trimmer, RN #17222; Sandra Ham, APRN #23899.0963 - Discussion included how to handle cases at the end of a Board member's term. SAAG Walters presented an explanation on these three cases. President Deselms opened the floor for discussion on the resolution of the cases still open when a Board member is approaching the end of their term.

Action: When Board members are within 90-120 days of term expirations, a second DC member will be assigned. These three cases discussed will be reassigned.

AI #14 – Special Licensing Requests

Scott Bezold – Mr. Bruce Asay joined the meeting via Google Hangouts. SAAG Walters presented a background and facts of this reinstatement request.

Motion: Member Summers moved to approve the special licensing request on Scott Bezold, LPN #7111. This motion was seconded by Member Nurss and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB; Absent: LJ.)]

Motion: Member Summers moved to approve the reinstatement order with identified corrections. This motion was seconded by Member Woods and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB; Absent: LJ.)]



AI #15 – Elections

Motion: Member Woods moved to nominate President Deselms as President. This motion was seconded by Member Kirman and passed without dissent. (5-0-1-1) (LJ Absent, CD abstain)

Motion: Vice President Burr moved to nominate Member Woods as Vice President. This motion was seconded by Member Kirman and passed without dissent. (5-0-1-1) (LJ Absent, CW Abstain)

Motion: Vice President Burr moved to nominate Member Nurss as Secretary. This motion was seconded by Member Summers and passed without dissent. (5-0-1-1) (LJ Absent, DN Abstain)

AI #16 – Announcements

a. Future Board Meetings

1. Teleconference, April 28, 2014, 12:00 p.m.
2. Quarterly Meeting - July 8-10, 2014, in Cheyenne, WY
3. Annual Meeting - The Board discussed returning the annual meeting to the January meeting. The July Board meeting will be designated as the retreat meeting. Members Burr, Johnson and Kirman will need lodging reservations for Sunday; all other members will need reservations for Monday.

Motion: Member Nurss moved to designate January as the Annual meeting and hold elections. This motion was seconded by Member Woods and passed without dissent. (6-0-0-1) (LJ Absent)

b. Conference Opportunities

1. NCSBN APRN Consensus Model – April 23-24, 2014, Chicago IL
2. NCSBN Operations/IT Conf, May 13-14, 2014, Chicago IL
3. Wyoming Nursing Education Summit, May 19-20, 2014, Riverton WY
4. NCSBN Discipline Conference, June 4-6, 2014, Park City Utah
5. NCSBN Annual Meeting – August 13-15, 2014, Chicago IL
6. NCLEX Conference, Sept 2014, North Carolina

Adjournment

The Board adjourned at 4:20 p.m.

Minutes submitted by: Tambra Shafer, Executive Assistant
Minutes reviewed by: Carrie Deselms, President
Lori Johnson, Secretary
Cynthia LaBonde, Executive Director, reviewed 5/6/2014
Minutes approved: July 8, 2014