



**WYOMING STATE BOARD OF NURSING**

**Regular Teleconference Meeting Minutes**

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is public record and available upon written request. Voting numbers on all decisions and motions are as follows:

In Favor – Opposed – Absent – Abstaining

Regular Teleconference Meeting Minutes June 8, 2017

Commenced at 12:00 p.m.

Board President, Donna Nurss called to order the meeting of the Wyoming State Board of Nursing (WSBN). Practice and Education Consultant, Jennifer L. Burns conducted a roll call and declared a quorum.

The following were present:

<p><b><u>Board Members</u></b>          Donna Nurss(DN), APRN, President          Marjory Christiansen (MC), RN, Vice President          Charlotte Mather (CM), RN, Secretary          Susan Howard (SH), RN (absent/excused)          Kathy Cromer (KC), LPN          Stephen Delger (SD), Public</p>	<p><b><u>Staff</u></b>          Cynthia LaBonde (CL), RN          Jennifer Burns (JB), RN          Victoria Pike (VP), JD, RN          Kara Aguirre          Lisa Hastings          Cindy Stillahn          Lori Cook</p>	<p><b><u>Attorney General’s Office</u></b>          James Peters, Advising Attorney          Jessica Frint, Prosecuting Attorney          (exited meeting at 1:25p.m.)</p> <p><b><u>Wyoming State Office of Administration for Public Funds</u></b>          Brittany Leasure (BL), Senior Auditor          Pam Robinson (PR), Administrator for Public Funds</p> <p><b><u>Public</u></b>          Ryan Smith          Cristy Cobb          Linda York          Ryan Harris</p>
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**AI#01 Exit Conference, Dept of Audit (Brittany Leasure)**

- *BL and PR presented the written report which is on file.*
- *Discussion ensued regarding need for clarification. PR explained the board should develop a policy on items reported.*
- *The Board will consider policy and process changes and discuss them at the next Board meeting on July 10, 2017.*
- *A response from the Board is due to BL by July 20 2017.*

(BL, PR, CS and CL exited the meeting at 12:30 pm)

**AI#02 Other Disciplinary Matters and Board Orders for Approval**

*0. Summary Suspension*

1. Ryan Harris, RN #29103, Docket No. 16-17-410-M

**Motion:** *It was moved and seconded to enter into executive session for legal advice and right to practice for Ryan Harris, RN #29103, Docket No. 16-17-410-MTX The motion passed (6-0-1-0).*

Board returned to public session at 12:55p.m.

**Motion:** *It was moved and seconded to accept the Discipline Committee's recommendation for Summary Suspension for Ryan Harris, RN #29103, Docket No. 16-17-410-MTX. The motion passed (6-0-1-0).*

2. Shannon Coletti, RN #21488, Docket No. 15-16-110-MC

**Motion:** *It was moved and seconded to enter into executive session for legal advice and right to practice for Shannon Coletti, RN #21488, Docket No. 15-16-110-MC. Motion passed (5-0-1-1) (In accordance with Board Rules and Regulations, members of the Discipline Committee Abstained from voting, MC).*

Board returned to public session at 1:15p.m.

**Motion:** *It was moved and seconded to accept the Discipline Committee's recommendation for Summary Suspension for Shannon Coletti, RN#21488, Docket No. 15-16-11MC. The motion passed (5-0-0-1) (In accordance with Board Rules and Regulations, members of the Discipline Committee Abstained from voting, MC).*

3. Austin Holmes, CNA #27548, Docket No. 16-204-HB

**Motion:** *It was moved and seconded to enter into executive session for legal advice and right to practice for Austin Holmes, CNA #27548, Docket No. 16-204-HB. The motion passed (6-0-1-0).*

Board returned to public session at 1:35 p.m. Vice-President MC took over the meeting from President DN.

**Motion:** *It was moved and seconded to accept the Discipline Committee's recommendation for Summary Suspension for Austin Holmes, CNA #27548, Docket No. 16-204-HB. The motion passed (6-0-1-0).*

Vice-President MC took over the meeting from President DN.

a. Reinstatement

1. Lacey LaBlanc, CNA #27742, Docket No. 14-15-262-DN

**Motion:** *It was moved and seconded to accept the Reinstatement for Lacey LaBlanc, CNA #27742, Docket No. 14-15-262-DN. The motion passed (6-0-1-0) (In accordance with Board Rules and Regulations, members of the Discipline Committee Abstained from voting, DN).*

President DN took over the meeting from Vice-President MC.

b. Board Orders for Approval

1. Shari Long Romero, RN #21612.Docket No. 13-096-SH (Reinstatement)

**Motion:** *It was moved and seconded to accept the Board Order for Reinstatement for Shari Long Romero, RN #21612.Docket No. 13-096-SH. The motion passed (5-1-1-0) (In accordance with Board Rules and Regulations, members of the Discipline Committee abstained from voting, SH).*

2. Susan Kirkseeng, CNA #778, Docket No. 16-17-369-MTX (Summary Suspension)

**Motion:** *It was moved and seconded to accept the Board Order for Summary Suspension for Susan Kirkseeng, CNA #778, Docket No. 16-17-369-MTX. The motion passed (6-0-0-0).*

3. Jonathan Alisna, CNA #27541, Docket No. 16-17-368-MTX (Summary Suspension)

**Motion:** *It was moved and seconded to accept the Board Order for Summary Suspension for Jonathan Alisna, CNA #27541, Docket No. 16-17-368-MTX. The motion passed (6-0-1-0).*

**AI#03 Executive Session – Right to Practice (not used)**

**AI#04 Consent Agenda**

**Reordering of the Agenda**

SD requested that the following be removed

- 16-17-206-MTX. RN

SH requested that the following be removed

- 16-17-399T2, RN Applicant

a. Approval of Meeting Minutes

- i. May11, 2017 Regular Teleconference Board Meeting Minutes were approved

b. Disciplinary Matters

i. Dismissals

1. Docket No.16-17-336-MTX, CNA

ii. Notice of Warning

1. Docket No. 16-045-HB/SH, RN
2. Docket No. 16-17-287-MTX, CNA
3. Docket No. 16-17-272-MTX, RN
4. Docket No. 16-194-SH, RN
5. Docket No. 16-148-MTX, RN
6. Docket No. 16-17-214-MTX, LPN
7. Docket No. 16-17-271-MTX, CNA
8. Docket No. 16-17-332-MTX, LPN
9. Removed
10. Docket No. 16-17-331-MTX, CAN
11. Docket No. 16-17-333-MTX, CNA
12. Docket No. 16-17-269-MTX, RN

iii. Settlement Agreements/Stipulations

1. Docket No. 16-163-DN, RN (SLOR)
2. Maria Matulich, RN Applicant, Docket No. 16-17-317-KC (Tier III LOR)
3. Julie Trimble, CNA #16334, Docket No. 16-17-261-KC (LOR)
4. Kerry Bach, LPN #7782, Docket No. 16-131-MC (LOR)

c. Application Matters

i. Licenses/Certificates Issued

ii. Tier II

1. Docket No. 16-17-393T2, RN Applicant
2. Docket No. 16-17-395T2, CNA Applicant
3. Docket No. 16-17-396T2, RN Applicant
4. Docket No. 16-17-397T2, CNA Applicant
5. Docket No. 16-17-398T2, CNA Applicant
6. Removed
7. Docket No. 16-17-400T2, CNA Applicant

iii. Tier III

1. Docket No. 16-203-CM, CNA Applicant
2. Docket No. 16-17-375-CM, RN Applicant
3. Docket No. 16-17-372-CM, CNA Applicant
4. Docket No. 16-17-320-CM, RN Applicant
5. Docket No. 16-17-394-CM, RN Applicant

iv. Denials - None

**Motion:** *It was moved and seconded to accept the Consent Agenda as amended. The motion passed (6-0-1-0).*

**AI#05 Executive Session – Right to Practice (not used)**

**AI#04 (b)(ii.)(9) Docket No. 16-17-206-MTX, RN**

**Motion:** *It was moved and seconded to enter into executive session for legal advice and right to practice of Docket No. 16-17-206-MTX, RN. The motion passed (6-0-1-0).*

Board returned to public session at 2:10p.m.

**Motion:** *It was moved and seconded to deny the recommendation for Notice of Warning Docket No. 16-17-206-MTX, RN as recommended. The motion passed (6-0-1-0).*

**AI#04 (c)(ii.)(6) Docket No. 16-17-399T2, RN Applicant**

**Motion:** *It was moved and seconded to enter into executive session for legal advice and right to practice of Docket No. 16-17-399-T2, RN Applicant. The motion passed (6-0-1-0).*

Board returned to public session at 2:21p.m.

**Motion:** *It was moved and seconded to reject the Matrix recommendation and issue license without a Notice of Warning for Docket No. 16-17-399T2, RN Applicant. The motion passed (6-0-1-0).*

**AI#06 Practice and Education**

a. Amended Advisory Opinion “CNA II Role”

**Motion:** *It was moved and seconded to table decision at present time. Motion passed (6-0-1-0).*

b. New Advisor Opinion “Death Certificates”

**Motion:** *It was moved and seconded to accept the Practice and Education recommendation for new advisory opinion. Motion passed (6-0-1-0).*

c. Approval for new CNA II program at Wyoming State Hospital Evanston

**Motion:** *It was moved and seconded to accept the Practice and Education recommendation for new CNA II program. Motion passed (6-0-1-0).*

*Adjournment at 2:37p.m.*

Minutes submitted by: Lori C. Cook, Office Support Specialist II

Minutes reviewed by: Cynthia LaBonde: Executive Director

Kara Aguirre, Legal Assistant

Charlotte Mather, Board Secretary

Board approved on: Tuesday, July 11, 2017