

**Wyoming State Board of Nursing
Education Committee (Ed) Meeting
MINUTES**

Date Monday December 17, 2018 11:00am

Chair: Sue Howard
 Committee Members: Marge Christiansen
 P & E Consultant: Jennifer L. Burns
 Executive Director: Cynthia LaBonde
 Legal Council: James Peters
 Office Support Specialist: Caitlin Casner

Meeting called to order 11:03 a.m.

AGENDA	DISCUSSION	ACTION ITEMS
1. Approval of November minutes (SH)		Approved.
2. Approval of question log (SH)		Approved.
3. Informational (JB) a. LTC Presentation (JB) & Workshop b. Prometric Testing (JB)	b. No issues in the previous weekend; JB has spoken with Stacy at Prometric to address issues.	a. JB to possibly arrange workshop in summer 2019. b. CC to put together Excel spreadsheet with pass/fail data.
4. Previous Business (JB)		
a. LPN IVC	a. Memo to Programs b. Memo to LPN IVC need new skills	a. JB to send after corrections finalized. b. JB to send advising updates made; MC to contact pharmacists re: TPN and LPN

		administration.
b. Chapter 6	b. DRAFT withdrawal section	b. JB working on, will reference Kansas' procedure in final language.
c. ORBS update (JB)	c. Communication	c. JB to communicate with nursing programs in state, possibly visit to assist.
d. Renewal update	d. #	d. Renewals are progressing, P&E sends out notices weekly via email and Facebook.
e. Nightingale memo	e. FINAL draft	e. Approved; CC to add to correspondence attempt list.
5. New Business (JB)		
a. Need AO update for "Interventions that Cannot be Delegated" and conflicts with "Relaying MD Orders"	a. DRAFT	a. JB to edit for consistency and check with Board of Pharmacy re: LPNs calling in narcotics.
6. Motions needed for January Board Meeting		
a. Interventions that Cannot Be Delegated (revision)		a. SH to present to Board.
b. Relaying MD Orders (retraction)		b. SH to present to Board.
7. Next meeting date Monday January 7 th , 2019		

Meeting adjourned 12:00 p.m.