

Wyoming State Board of Nursing
Regular Meeting Minutes
April 9-11, 2018

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is a public record and is available upon a written request. Voting numbers on all decisions and motions are as follows: In Favor – Opposed – Abstaining – Absent.

The Board reserves the right to vary from the times and order of matters presented depending upon the need and necessity of facilitating the flow of business.

The following were present or presented reports during the three day meeting:

<p><u>Board Members</u> Marjory Christiansen RN, President (MC) Charlotte Mather RN, Vice President (CM) Susan Howard RN, Secretary (SH) Stephen Delger, Public (SD) Helen Byrd RN (HB) Kathy Cromer LPN (KC) Wendy Wood Neeson APRN (WWN)</p>	<p><u>Staff</u> Cynthia LaBonde, Executive Director (CL) Jennifer Burns, Practice & Education Consultant (JB) Caitlin Casner, Office Support Specialist (CC) Victoria Pike, Compliance & Discipline/Licensing Manager (VP) Kara Aguirre, Legal Assistant (KA) Joey Clure, Investigative Assistant (JC) Lisa Hastings, Licensing Supervisor (LH) Cindy Stillahn, Fiscal/HR (CS)</p> <p><u>Attorney General's (AG) Office</u> Jim Peters, Advising Attorney (JP) Jessica Frint, Prosecuting Attorney (JF)</p>	<p><u>Guests:</u> Sean Chambers, Hearing Officer, Office of Administrative Hearings (SC) Kathy Kendrick, Wyoming Reporting Services Lisa Hunt, Investigator, Board of Pharmacy Nella Martinez, Legal Assistant, Attorney General's Office Sue Chatfield, Attorney, Attorney General's Office</p> <hr/> <p>Tiffany Chrismon, RN #38638, Hearing Participant Bill Pilger, Attorney for Tiffany Chrismon Crystal Laird, Witness for Tiffany Chrismon</p> <hr/> <p>Crista Marrington, RN #13380, Hearing Participant</p> <hr/> <p>Kathy Luzmoor RN, WNA Representative</p>
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WSBN Board Quarterly Business Meeting

Called to order at 4:24 p.m. April 9, 2018 by Board President (MC). Roll called and quorum declared.

AI #05 Executive Session – Legal Advice (JP)

Motion: Motion made by SH and seconded by HB at 4:26 p.m. to enter into Executive Session for Legal Advice. Motion passed (7-0-0-0).

Board returned to Public Session at 5:26 p.m.

Board recessed at 5:27 p.m.



Tuesday, April 10, 2018

Called to order at 8:04 a.m by Board President (MC). Roll called and quorum declared.

AI#09 President's Message

- Welcomed new APRN Board Member WWN.
- Congratulated CM on new position in Michigan.

AI#06 Public Forum

- No public attendees

AI #07 Hearings

- Tiffany Chrismon, RN #38638, Docket No. 17-068-CM.
 - Hearing began at 8:30 a.m.
 - Hearing officer SC, prosecuting attorney JF, attorney for respondent Bill Pilger.
 - Witnesses VP, CM, Tiffany Chrismon, and Crystal Laird.
 - Hearing ended at 11:39 a.m.
- Crista Marrington, RN #13380, Docket No. 14-15-232-CM.
 - Hearing began at 11:45 a.m.
 - Hearing officer SC, prosecuting attorney JF.
 - Witnesses VP, KC, and Crista Marrington.
 - Hearing ended at 12:50 p.m.
- Bridget Monroe (Eklund), RN #26450, Docket No. 17-055-CM.
 - Hearing began at 1:26 p.m.
 - Hearing officer SC, prosecuting attorney JF.
 - Witnesses VP and CM.
 - No appearance by Bridget Monroe (Eklund).
 - Hearing ended at 1:37 p.m.
 - Signed settlement agreement delivered to Board on April 11, moved to consent agenda for Board approval.
- Barbara Emerson, LPN #6600, Docket No. 7-8-073-01-KC.
 - Hearing began at 1:38 p.m.
 - Hearing officer SC, prosecuting attorney JF.
 - Witnesses VP and KC.
 - No appearance by Barbara Emerson.
 - Hearing ended at 1:54 p.m.
- Paula Perez, CNA #18522, Docket No. 16-17-411-KC.
 - Hearing began at 1:55 p.m.
 - Hearing officer SC, prosecuting attorney JF.
 - Witnesses VP and KC.
 - No appearance by Paula Perez.
 - Hearing ended at 2:05 p.m.



- Deidra Williams, CNA #19584, Docket No. 14-15-304-KC.
 - Hearing began at 2:05 p.m.
 - Hearing officer SC, prosecuting attorney JF.
 - Witnesses VP and KC.
 - No appearance by Deidra Williams.
 - Hearing ended at 2:16 p.m.

- Tammy Gowen, CNA #18107, Docket No. 17-133-SD.
 - Hearing began at 2:16 p.m.
 - Hearing officer SC, prosecuting attorney JF.
 - Witnesses VP and SD.
 - No appearance by Tammy Gowen.
 - Hearing ended at 2:25 p.m.

- Kate Madson, CNA #18663, Docket No. 16-17-406-SD.
 - No hearing, was moved to consent agenda due to signed agreement.

- Sheri Wilkins, RN #37639, Docket No. 16-17-212-MC.
 - Hearing began at 2:25 p.m.
 - Hearing officer SC, prosecuting attorney JF.
 - Witnesses VP and MC.
 - No appearance by Sheri Wilkins.
 - Hearing ended at 2:45 p.m.

AI #08 Executive Session – Right to Practice and Legal Advice

Motion: Motion made by SD and seconded by KC at 3:01 p.m. to enter into Executive Session for Legal Advice and Right to Practice for Tiffany Chrismon, RN #38638, Docket No. 17-068-CM. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting and do not attend Executive Session.) (DC:CM).

Board returned to Public Session at 5:14 p.m.

Motion: Motion made by SD and seconded by KC at 5:15 p.m. to issue a Stayed Letter of Reprimand (SLOR) with educational requirements for Tiffany Chrismon, RN #38638, Docket No. 17-068-CM. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting.) (DC:CM).

Board recessed at 5:16 p.m.

Wednesday, April 11, 2018

Called to order at 8:14 a.m. by Board President (MC). Roll called and quorum declared.

AI #10 Committee Reports

- Practice (HB)
 - Presented committee charge.
 - Discussed APRN Roundtable attended by JB.
 - Advisory Opinions will be updated summer 2018.



- Legislative (SH)
 - Presented committee charge.
 - Advised that education regarding new laws passed will be distributed.
- Education (SH)
 - Presented committee charge.
 - Advised that IV-C training will be incorporated into existing LPN training programs.
- Application Review (CM)
 - Presented committee charge.
 - Presented Chapter 2 revisions as requested by Wyoming Nurses Association.
- Discipline (MC)
 - Presented committee charge.
 - VP will be working with JP and JF to change suspension language in Settlement Agreements for non-compliance with Board order and non-enrollment in Wyoming Professional Assistance Program (WPAP) within time allotted.
 - JF advised Board three attorneys in AG's office will assist with discipline while JF is on maternity leave.
 - JF addressed needed changes to Discipline Guidelines; added categories for discipline for imposters, neglect, boundary violations, and failure to report.

Motion: Motion made by SH and seconded by KC to approve updated Discipline Guidelines. Motion passed (6-1-0-0).

AI #18 Executive Session — Right to Practice and Legal Advice

Motion: Motion made by SD and seconded by HB at 9:40 a.m. to enter into Executive Session for Legal Advice and Right to Practice for Crista Marrington, RN #13380, Docket No. 14-15-232-CM. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting and do not attend Executive Session.) (DC:CM).

Board returned to Public Session at 10:12 a.m.

Motion: Motion made by SH and seconded by KC at 10:14 a.m. to lift Summary Suspension of Crista Marrington, RN #13380, Docket No. 14-15-232-CM, suspend Crista Marrington until 90 consecutive days of compliance with previous Board order is completed and an additional substance abuse evaluation is completed. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting.) (DC:CM).

Motion: Motion made by SD and seconded by HB at 10:17 a.m. to enter into Executive Session for Legal Advice and Right to Practice for Barbara Emerson, LPN #6600, Docket No. 7-8-073-01-KC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting and do not attend Executive Session.) (DC:KC).

Board returned to Public Session at 10:20 a.m.

Motion: Motion made by CM and seconded by SH at 10:20 a.m. to approve DC recommendation of suspension for Barbara Emerson, LPN #6600, Docket No. 7-8-073-01-KC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting.) (DC:KC).



Motion: Motion made by CM and seconded by SH at 10:25 a.m. to enter into Executive Session for Legal Advice and Right to Practice for Paula Perez, CNA #18522, Docket No. 16-17-411-KC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting and do not attend Executive Session.) (DC:KC).

Board returned to Public Session at 10:27 a.m.

Motion: Motion made by SH and seconded by HB at 10:27 a.m. to approve DC recommendation of suspension pending substance abuse evaluation for Paula Perez, CNA #18522, Docket No. 16-17-411-KC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting.) (DC:KC).

Motion: Motion made by SH and seconded by WWN at 10:28 a.m. to enter into Executive Session for Legal Advice and Right to Practice for Deidra Williams, CNA #19584, Docket No. 14-15-304-KC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting and do not attend Executive Session.) (DC:KC).

Board returned to Public Session at 10:33 a.m.

Motion: Motion made by SH and seconded by HB at 10:34 a.m. to approve DC recommendation of suspension pending substance abuse evaluation for Deidra Williams, CNA #19584, Docket No. 14-15-304-KC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting.) (DC:KC).

Motion: Motion made by CM and seconded by SH at 10:35 a.m. to enter into Executive Session for Legal Advice and Right to Practice for Tammy Gowen, CNA #18107, Docket No. 17-133-SD. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting and do not attend Executive Session.) (DC:SD).

Board returned to Public Session at 10:37 a.m.

Motion: Motion made by CM and seconded by HB at 10:38 a.m. to lift Summary Suspension of Tammy Gowen, CNA #18107, Docket No. 17-133-SD and impose conditions on CNA certificate as recommended by DC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting.) (DC:SD).

Motion: Motion made by SH and seconded by KC at 10:40 a.m. to enter into Executive Session for Legal Advice and Right to Practice for Sheri Wilkins, RN #37639, Docket No. 16-17-212-MC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting and do not attend Executive Session.) (DC:MC).

Board returned to Public Session at 10:42 a.m.

Motion: Motion made by CM and seconded by HB at 10:43 a.m. to impose license conditions on Sheri Wilkins, RN #37639, Docket No. 16-17-212-MC as recommended by DC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstain from voting.) (DC:MC).



AI #11 Conference Reports

- JB discussed NCSBN Institute of Regulatory Excellence, presented video of robot that is used to assist customers in hotel which could be used in healthcare in future.
- JB and CL discussed topics presented at Nurses Day at the Legislature.
- MC, CL, and JB discussed topics presented at NCSBN Mid-year meeting.

AI #12 Educational Opportunities

- Future opportunities presented.

AI #13 Committee Recommendations/Board Actions

- Practice (HB)
 - Will clarify and change language in Advisory Opinion “LPN and RN Scope of Practice” and present for approval at later date.

Motion: Motion made by HB and seconded by WWN to approve committee charge. Motion passed (7-0-0-0).

- Legislative (SH)

Motion: Motion made by SH and seconded by HB to approve committee charge. Motion passed (7-0-0-0).

- Education (SH)

Motion: Motion made by HB and seconded by WWN to approve committee charge. Motion passed (7-0-0-0).

- Application Review (CM)

Motion: Motion made by CM and seconded by HB to approve committee charge and approve Chapter 2 revisions with amendments. Motion passed (7-0-0-0).

- Discipline (MC)

Motion: Motion made by SH and seconded by KC to approve committee charge. Motion passed (7-0-0-0).

The following item was pulled from the Consent Agenda by Board member request:

- Notice of Warning
- Docket No. 17-147-KC, LPN

The following items were added to the Consent Agenda by Board member request:

- Settlement Agreements/Stipulations
- Bridget Monroe (Eklund), RN #26450, Docket No. 17-055-CM
 - Kate Madson, CNA #18663, Docket No. 16-17-406-SD

Motion: Motion made by SH and seconded by KC to approve the following Consent Agenda as amended. Motion passed (7-0-0-0).



AI#14 Consent Agenda

- a. Approval of Meeting Minutes
 - i. March 8, 2018 Regular Teleconference
 - ii. March 20, 2018 Special Teleconference
 - iii. March 27, 2018 Special Teleconference
- b. Approval of Executive Session Minutes
 - i. January 9, 2018 Regular Board Meeting
 - ii. February 2, 2018 Special Teleconference
 - iii. February 8, 2018 Regular Teleconference
 - iv. February 16, 2018 Special Teleconference
 - v. March 8, 2018 Regular Teleconference
 - vi. March 20, 2018 Special Teleconference
 - vii. March 27, 2018 Special Teleconference
- c. Disciplinary Matters
 - i. Dismissals
 1. Docket No. 17-146-KC, CNA
 2. Docket No. 17-18-149-MTX, RN
 3. Docket No. 17-18-163-MTX, LPN
 - ii. Notice of Warning
 1. Docket No. 17-122-SH, RN
 - iii. Settlement Agreements/Stipulations
 1. Stephanie Lutnes, CNA #27258, Docket No. 16-17-318-SD (LOR)
 2. Francis Reed, RN #25845, Docket No. 16-17-437-MC (Conditional)
 3. Bridget Monroe (Eklund), RN #26450, Docket No. 17-055-CM
 4. Kate Madson, CNA #18663, Docket No. 16-17-406-SD
 - iv. Board Orders
 1. Clarrissa Kruger, CNA #10294, Docket No. 16-035-KC (Reinstatement)
 2. Andera Vanderpool Baker, LPN #7694, Docket No.13-085-HB (Modification)
 - v. Compliance Reports and Action
 1. Laura Inglesby Williamson, RN #25235, Docket No. 16-072-CM (Reset of Three Month Monitoring)
- d. Application Matters
 - i. Licenses/Certificates Issued
 - ii. Tier III
 1. Docket No. 17-18-161-KC, CNA Applicant
 2. Docket No. 17-18-180-SD, CNA Applicant

AI #15 Executive Session

Motion: Motion made by CM and seconded by SH at 12:58 p.m. to enter Executive Session for Right to Practice and Legal Advice for Docket No. 17-147-KC, LPN. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstained from voting and do not attend Executive Session.) (DC: KC).

Board returned to Public Session at 1:06 p.m.



Motion: Motion made by CM and seconded by SH at 1:07 p.m. to deny DC recommendation of Notice of Warning for Docket No. 17-147-KC, LPN and remand to DC for further recommendations. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstained from voting.) (DC: KC).

AI #16 Operations Reports

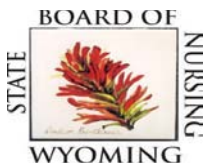
- Licensing (LH)
 - Processing times for applications vary depending on time of year and Department of Criminal Investigation (DCI) case load.
 - Provided current number of applicants, including WY residents that have applied for a Multistate License.
- Compliance and Discipline (VP)
 - Will be participating in NCSBN Pilot Discipline Efficiency Study.
- Monitoring (VP)
 - Referred 10 licensees/certificate holders to WPAP, 8 have had substance abuse evaluations (free of charge).
- Fiscal/HR (CS)
 - 2019/2020 biennium budget has been approved by Governor's office.
- Practice & Education (JB)
 - New website design is coming summer 2018.
 - Has received and approved several clinical rotations for post grad programs.
- Administration (CL)
 - Recognized LH for 10 years of service to the State of Wyoming.
 - Board members will continue to submit time sheets monthly to Fiscal/HR.
 - Optimal Regulatory Board System (ORBS) contract is currently being reviewed by AG's office and will need Board approval at a later date.
 - Response to National Transportation Safety Board prepared and emailed.
 - Strategic plan reviewed.
 - Provided inmate negative response to complaint dismissal.

Motion: Motion made by CM and seconded by SD to approve the Operations Reports as presented. Motion passed (7-0-0-0).

AI #17 Other Disciplinary Matters

Motion: Motion made by SD and seconded by KC to accept the DC's recommendation to accept the voluntary surrender of Jenny Persson, APRN #1542 and RN #26130, Docket No. 17-051-MC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstained from voting.) (DC: MC).

Motion: Motion made by SH and seconded by HB to accept the DC's recommendation to reinstate Amanda Shurtleff, RN #25765, Docket No. 16-011-MC. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstained from voting.) (DC: MC).



Motion: Motion made by SD and seconded by CM to accept the DC's recommendation to reinstate with conditions Ivy MacDonald, RN #38340, Docket No. 16-17-327-SH. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstained from voting.) (DC: SH).

Motion: Motion made by SD and seconded by HB to accept the DC's recommendation to accept the stipulated motion of Tabatha Eychner, CNA #28931, Docket No. 16-17-217-CM. Motion passed (6-0-1-0). (In accordance with Board rules, members of the Disciplinary Committee abstained from voting.) (DC: CM).

AI# 18 Executive Session – Right to Practice (not used)

AI#19 Election of Board Officers

- Vice President

Motion: Motion made by HB and seconded by KC to elect SH as Vice President, effective May 19, 2018. Motion passed (6-0-1-0).

- Secretary

Motion: Motion made by SD and seconded by KC to elect HB as Secretary, effective May 19, 2018. Motion passed (6-0-1-0).

AI#20 Future Meeting

- Contested Case Hearings scheduled for August 2, 2018.

Meeting adjourned at 1:50 p.m.

Minutes submitted by: Caitlin Casner, Office Support Specialist II

Minutes reviewed by: Cynthia LaBonde, Executive Director
Kara Aguirre, Legal Assistant
Sue Howard, Board Secretary

Board Approved on: 5/10/2018