

# WYOMING STATE BOARD OF NURSING

Board Meeting Minutes

January 11 – 14, 2010

Voting Numbers on all decisions and motions are as follows: IN FAVOR – OPPOSED – ABSTAINING – ABSENT

<b>SUBJECT</b>	<b>DISCUSSION</b>	<b>ACTION TAKEN</b>	<b>ACTION REQUIRED</b>
Call to Order		Meeting called to order by President Zettl at 12:07 p.m., January 11, 2010.	
Declaration of Quorum		President Zettl declared a quorum present.	
Reordering of Agenda	Jolene Knaus, Director of Nursing, Casper College, requested the original 4:00 p.m. time slot on Tuesday, January 12, 2010.		The Board revised the agenda to accommodate Ms. Knaus' request.
Special Board Teleconference Minutes October 29, 2009	Minutes of the October 29, 2009, special board teleconference were reviewed.	Motion made by Member Deselms and seconded by Member Williamson to approve minutes of the October 29, 2009, special board teleconference as submitted." Motion carried 6-0-0-1. Vice President Wasserburger was absent.	JoAnn Reid, Executive Assistant, to finalize minutes and post to website.
NCSBN	<ul style="list-style-type: none"><li>NCSBN Meeting Schedule: The Board reviewed the meeting schedule. Executive Director Mary Kay Goetter said she will be attending the mid-year meeting via a waiver through NCSBN and that three additional waivers were available for Board Members, one of which should be the President. Dr. Goetter will apply for NCSBN resource funding for Attorney Chambers to attend. Dr. Goetter will also attend the IT Summit May 11-12, 2010, but it has not been decided if anyone will attend with her. She will also attend the Attorney/Investigator Symposium May 24-26, 2010.</li></ul>		<ul style="list-style-type: none"><li>Dr. Goetter will contact NCSBN regarding resource funding for Attorney Chambers to attend the Mid-year Meeting.</li></ul>

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	<ul style="list-style-type: none"><li>• Guiding Principles for Continued Competence in Nursing: the Board reviewed the letter from Laura Rhodes, NCSBN President.</li><li>• NCSBN Board of Directors Meeting: the Board reviewed the letter from Laura Rhodes, NCSBN President, regarding strategic initiatives and meeting highlights.</li><li>• NCSBN Drivers for Future Change: the Board reviewed the document.</li><li>• Environmental Scan: Dr. Goetter discussed the significant number of older nurses in the workforce and suggested this would be a good document for everyone to print off and have available in the workplace as a resource to cite.</li><li>• Nursys and FITS Enhancements: Ms. Reid discussed the ability for Boards of Nursing to now direct emergency response organizations to Nursys. She also explained the Wyoming Department of Health is currently under contract with WSBN and Katchemak for development of a volunteer nurse registry for periods of disaster or hazardous events. Dr. Goetter updated the Board on enhancements to the Falsified Identity Tracking System (FITS) developed by NCSBN.</li><li>• Institute of Regulatory Excellence (IRE) Grant Approval: Mary Beth</li></ul>	Motion made by Member Williamson and seconded by Member Deselms: “Move forward with IRE grant application from	Dr. Stepan will apply for a grant with NCSBN.

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	Stepans, Assistant Executive Director and Practice and Education Consultant, discussed the opportunity to apply for a grant to allow WSBN to pursue mission-related research and education using available NCSBN funds.	the Center for Regulatory Excellence grant program”. Motion carried 6-0-0-1. Vice President Wasserburger was absent.	
Report from Attorney General’s Office		Motion made by Member Clausen and seconded by Member Williamson to enter into Executive Session at 2:00 p.m., January 11, 2010, to consult with attorneys on disciplinary and contract matters. Motion carried 6-0-0-1. Vice President Wasserburger was absent. The Board entered back into regular session at 3:55 p.m.	
Settlement Agreements	Attorney Chambers discussed his review of the Settlement Agreements and shared concerns. His primary concern is the inconsistency in language from one agreement to the other, such as reporting of discipline. He also counseled the Board on the importance of a thorough review of Settlement Agreements prior to signing.		Board staff to develop a checklist for review of settlement agreements prior to obtaining signatures.
Docket No. 08-001 & 08-9-310; Darbi Beck Stienmetz, RN #21486	The Board reviewed the Settlement Agreement, Stipulation and Order for Darbi Beck Stienmetz, RN #21486.	Motion made by the Discipline Committee to accept the Settlement Agreement, Stipulation and Order for voluntary surrender. Motion carried 4-0-2-1. Members Williamson and Burr abstained from voting. Vice President Wasserburger was absent.	Brenda Burnett, Compliance Consultant, to obtain required signatures for Settlement Agreement, Stipulation and Order and report discipline to NPDB and HIPDB as applicable.
Docket No. 08-031; January, 2010	The Board reviewed the		Ms. Burnett will

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Julie Bauer, LPN #6805	Settlement Agreement, Stipulation and Order for Julie Bauer, LPN #6805. Due to errors found in the agreement, the Board directed Ms. Burnett to consult with attorneys for necessary changes.		work with Attorney General's Office for correction of Settlement Agreement, Stipulation and Order.
Docket No. 06-7-035; Gina Reed, CNA #17195	The Board reviewed the Settlement Agreement, Stipulation and Order for Gina Reed, CNA #17195.	Motion made by the Discipline Committee to accept the Settlement Agreement, Stipulation and Order for a Letter of Reprimand. Motion carried 4-0-2-1. President Zettl and Member Williamson abstained from voting. Vice President Wasserburger was absent.	Ms. Burnett to obtain required signatures for Settlement Agreement, Stipulation and Order and report discipline to OHLS as applicable.
Docket No. 09-267 & 09-267a; William Stewart, RN #22821	The Board reviewed the Settlement Agreement, Stipulation and Order for William Stewart, RN # 22821.	Motion made by the Discipline Committee to accept the Settlement Agreement, Stipulation and Order for Summary Suspension. Motion carried 4-0-2-1. Members Williamson and Burr abstained from voting. Vice President Wasserburger was absent.	Ms. Burnett to obtain required signatures for Settlement Agreement, Stipulation and Order and report discipline to NPDB and HIPDB as applicable.
Docket No. 09-484; Trudy Summers, RN #22242	The Board reviewed the Settlement Agreement, Stipulation and Order for Trudy Summers, RN #22242. Attorney Walters explained to the Board that he was awaiting contact with Ms. Summers' attorney regarding a typographical error on page one of the agreement. Attorney Walters later received communication from Ms. Summers' attorney and was given authorization to make corrections.	<ul style="list-style-type: none"><li>• Motion made by Member Clausen and seconded by Member Burr "To table the settlement agreement of Trudy Summers, Docket No. 09-484; RN #22242." Motion carried 4-0-2-1. Members Williamson and Burr abstained from voting. Vice President Wasserburger was absent.</li><li>• Motion made by the Discipline Committee to accept the Settlement Agreement, Stipulation and Order for Summary Suspension. Motion carried 4-0-2-1. Members Williamson and Burr abstained from voting. Vice President</li></ul>	<ul style="list-style-type: none"><li>• Ms. Burnett to obtain required signatures for Settlement Agreement, Stipulation and Order and report discipline to NPDB and HIPDB as applicable.</li><li>• Attorney Walters will report at the April Board Meeting regarding Veteran's Administration</li></ul>

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		Wasserburger was absent.	reporting.
Docket No. 07-8-068 & 09-049; Rhonda Stander, RN #16821	The Board reviewed the Settlement Agreement, Stipulation and Order for Rhonda Stander, RN #16821.	Motion made by the Discipline Committee to accept the Settlement Agreement, Stipulation and Order for Voluntary Surrender. Motion carried 4-0-2-1. President Zettl and Member Williamson abstained from voting. Vice President Wasserburger was absent.	Ms. Burnett to obtain required signatures for Settlement Agreement, Stipulation and Order and report discipline to NPDB and HIPDB as applicable.
Docket No. 05-6-150 & 06-7-116; Lori Hesse, RN #20537	The Board reviewed the Settlement Agreement, Stipulation and Order for Lori Hesse, RN #20537. Attorney Chambers noted the language used regarding reinstatement of license is very clear and should be considered for future agreements.	Motion made by the Discipline Committee to approve the Settlement Agreement, Stipulation and Order for Voluntary Surrender. Motion carried 4-0-2-1. Members Williamson and Burr abstained from voting. President Wasserburger was absent.	Ms. Burnett to obtain required signatures for Settlement Agreement, Stipulation and Order and report discipline to NPDB and HIPDB as applicable.
Docket No. 07-8-039; Cheryl Flores, RN #19118	The Board reviewed the Settlement Agreement, Stipulation and Order for Cheryl Flores, RN #19118 and discussed concerns in the agreement.	Motion made by the Discipline Committee to accept the Settlement Agreement, Stipulation and Order for Conditional License. Motion failed 0-4-2-1 due to concerns in the agreement. Secretary Herman and Members Deselms, Burr and Clausen opposed. President Zettl and Member Williamson abstained from voting. Vice President Wasserburger was absent.	The Settlement Agreement will be returned to the Discipline Committee for revisions.
Docket No. 06-7-004; Constance Underwood, RN #15597	The Board reviewed the Settlement Agreement, Stipulation and Order for Constance Underwood, RN #15597.	Motion made by the Discipline Committee to accept the Settlement Agreement, Stipulation and Order for Conditional License. Motion carried 4-0-2-1. President Zettl and Member Williamson abstained from voting. Vice President Wasserburger was absent.	Ms. Burnett to obtain required signatures for Settlement Agreement, Stipulation and Order and report discipline to NPDB and HIPDB as applicable.
Compliance/Discipline	<ul style="list-style-type: none"><li>Ms. Burnett provided 3<sup>rd</sup> Quarter statistics to the Board and discussed the difficulty in</li></ul>	<ul style="list-style-type: none"><li>Motion made by Member Williamson and seconded by Member Clausen: "Direct</li></ul>	<ul style="list-style-type: none"><li>Dr. Goetter will continue negotiations for</li></ul>

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	<p>maintaining production due to the AWEC Compliance Consultant Patti Hefflin being on maternity leave. Dr. Goetter then announced that Ms. Hefflin has decided not to return to the WSBN and that they have discussed the possibility of Ms. Hefflin working for the WSBN under contract to monitor conditional licenses. Ms. Burnett explained that Debra Ball, Discipline Assistant, has been working all of the Application Review Committee (ARC) files so that Compliance Consultant can focus only on discipline. Having the Discipline Assistant focus solely on applications requiring compliance reviews and applying the matrix that was approved in October, 2009 has been successful. Tier 1 of the matrix saved the ARC having to review 40% of the application files that would normally have been sent to them for review. Ms. Burnett will have the full 2009 statistics available for the April Board Meeting.</p> <ul style="list-style-type: none"><li>Ms. Burnett discussed the TERCAP Pilot and that information is coming in more slowly than anticipated. She said this may be due to practice breakdown not being an overwhelming issue. She has also received some resistance from employers who do not want to take the</li></ul>	<p>board staff to proceed with plan to contract for an in-house monitoring program.” Motion carried 7-0-0-0. Vice President Wasserburger was available by phone.</p>	<p>in-house monitoring.</p>

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	<p>time to complete the form but said it is worthwhile to pursue and encourage them to do it. President Zettl said Wyoming will benefit from this study even if only five or six cases are reported.</p> <ul style="list-style-type: none"><li>• Dr. Goetter informed the Board of questions asked by Reporter Charles Ornstein of the New York State Board of Nursing. Dr. Geotter told the Board it is important they are aware of what is going on at other Boards of Nursing.</li><li>• Dr. Goetter discussed the forged educational documents uncovered by the International Education Research Foundation. Dr. Goetter said fraudulent documents are on the rise and that is justification for tighter requirements for primary source verification.</li><li>• Dr. Goetter informed the Board that we have received reports that Kevin Franke continues to wear a nametag with “RN” after his name even though he voluntarily surrendered his license in April, 2009, effective June 30, 2009. Attorney Chambers quoted the Nurse Practice Act 33-21-134(a) and said he could proceed with a Cease and Desist letter at the Board’s direction.</li><li>• Dr. Goetter discussed the new report received from Mr. George Vandel, WPAP.</li><li>• The Board reviewed the following articles:</li></ul>	<ul style="list-style-type: none"><li>• Motion made by Member Burr and seconded by Secretary Herman: “Direct Assistant Attorney General Sean Chambers to write a letter to Kevin Franke to inform him of a requirement in the Wyoming Nurse Practice Act that an individual hold a valid license in order to use the designation ‘Registered Nurse’ or ‘RN’. The letter will tell Franke to cease and desist from using that designation because he does not hold a valid nursing license in Wyoming.” Motion carried 4-0-1-2. President Zettl abstained from voting. Vice President Wasserburger and</li></ul>	<ul style="list-style-type: none"><li>• Attorney Chambers will prepare the Cease and Desist letter to Kevin Franke.</li></ul>

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	<ul style="list-style-type: none"><li>○ <i>Does Addiction Treatment Work?</i></li><li>○ <i>California Adopts Stricter Rules for Drug Abusers in the Health Industry</i></li><li>○ <i>Uniform Standards Regarding Substance-Abusing Healing Arts Licensees</i></li></ul> <p>Dr. Goetter also encouraged Board Members to review all materials, including <i>Impaired Nursing Practice: A National Perspective on Peer Assistance in the U.S.</i> and <i>NCSBN Alternative to Discipline</i> to prepare for discussion during the April Board Meeting.</p> <ul style="list-style-type: none"><li>● Member Clausen of the ARC informed the Board Tier 1 of the Matrix approved in October has been working well and presented a revised Matrix providing two more tiers. She said this has streamlined the application review process and allows the ARC to focus on those applications that require further review, discussion and attorney consultation. She also discussed how a number of applicants who are on probation at the time of application are denied, but by the time they get to hearing they are no longer on probation. Attorney Walters suggested decisions on this type of application be held until the applicant is off</li></ul>	<p>Member Clausen were absent.</p> <ul style="list-style-type: none"><li>● Motion made by Member Deselms and seconded by Member Burr: “To adopt a policy that provides threshold guidelines in a matrix form for review of license applications.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li><li>● Motion made by the Application Review Committee: “Decisions on applicants who are currently on probation and are expected to complete probation within 6 months will be held until the applicant has successfully demonstrated completing probation. Then matrix guidelines apply.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li></ul>	<ul style="list-style-type: none"><li>● Board staff will follow threshold guidelines upon application review.</li></ul>



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	probation.		
Board Office Updates	<ul style="list-style-type: none"><li>• Board Members who attended the 100 year anniversary reported to members unable to attend. The Board reviewed congratulatory notes from State Auditor Rita Meyer, Senator Barrasso and the Attorney General’s Office.</li><li>• Ms. Reid presented the 2009 licensing statistics.</li><li>• Ms. Reid presented the revised application and said she hopes to have all revised applications available on the website by February 1, 2010. Ms. Reid directed Board Members to the revised history questions and the new HIPDB self-reporting requirement.</li></ul>		Ms. Reid will work to have all applications available online by February 1.
Wyoming Workforce Development	Dr. Goetter and Dr. Stepan discussed the Wyoming Center for Nursing and Health Care Partnerships.		
American Academy of Nurse Practitioners (AANP) Response to American Medical Association (AMA)	The Board reviewed the letter from AANP to Dr. Maves, AMA regarding “response for feedback about the Nurse Practitioners module of the AMA Scope of Practice Data Series.”		

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Budget	<ul style="list-style-type: none"><li>• Dr. Goetter gave the Board advance notice that several contracts for expert witnesses have been negotiated and are in place in the event of need. Attorney Chambers explained it is good to have a variety of experts in a contested case such as complex standard of care or drug diversion.</li><li>• Dr. Goetter also explained that a new assistant editor has been contracted for the Wyoming Nurse Reporter at less cost than the previous contract with Dr. Marcia Dale. This will allow more available funds for Dr. Dale in the event she is needed as consultant for expert witness testimony.</li><li>• Cindy Stillahn, Fiscal and Human Resource Coordinator informed the Board the biennial budget has been approved by the Governor and is now being reviewed by the Joint Appropriations Committee.</li><li>• Ms. Reid informed the Board the B-11 request for the Members Only portion of the website was approved and Katchemak has started working on this project with anticipated completion of early March, 2010.</li></ul>		Ms. Reid will continue to work with Erin Peterson to coordinate the Members Only website revisions.
Goshen Care Center	The Board reviewed correspondence involving Goshen Care Center, the Governor and WSNB. Dr. Goetter explained delays in licensure due to internal review time, errors on		Attorney Chambers to add Criminal Background Checks to the next Executive Director Meeting agenda.

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	<p>applications, time in mailing information back and forth and fingerprint cards being submitted without chain of custody or unacceptable prints. WSNB has revised the fingerprint card instruction sheet in hopes of simplifying the process. Dr. Goetter also asked Attorney Chambers if he would present this issue at the next Executive Director’s meeting to see if other agencies are having the same type of issues with fingerprint cards being rejected by DCI.</p>		
Education	<ul style="list-style-type: none"><li>• Dr. Stepan presented the Summary of Education Programs and the Nursing Education Report.</li><li>• Member Deselms discussed with the Board the concerns from the Nurse Educators of Wyoming (NEW) regarding site visits and communication with the nursing programs. She explained the need to reevaluate the need for interim site visits and instead work with the program to make corrections in deficiencies. Dr. Goetter explained WSNB must adhere to the current rules during site visits and admits revisions are needed to this chapter to maintain currency. There was discussion regarding further dialogue with the Directors of Nursing and collaborating with them on revisions to Chapter 6 and the Annual Report forms so that everyone can be in</li></ul>		<p>Dr. Stepan will draft letters conveying the content of the Board motions related to education.</p>

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	<p>agreement of what is expected. Member Deselms suggested regular meetings between the Education Committee and NEW.</p> <ul style="list-style-type: none"><li>• Casper College: Director, Jolene Knaus and faculty member, Marge Christiansen were present from Casper College. Ms. Knaus thanked the Board for contacting her regarding deficiencies in the proposed practical nursing (PN) program option. Education Committee members gave Ms. Knaus the opportunity to correct deficiencies before the board reviewed the PN option proposal rather than tabling discussion until the April Board meeting.</li><li>• Central Wyoming College: The Board reviewed Faculty Qualification Sheets (FQS) for Marcia Male and Jane Johnson as well as the letter from Program Director Kathy Wells regarding Interim Site Visit concerns and the <i>Preceptor Model for Clinical Instruction</i>.</li></ul>	<ul style="list-style-type: none"><li>• Motion made by the Education Committee: “To provide <i>Provisional Approval</i> of the Practical Nurse “Spin Off” Program at Casper College. WSBN appreciates Casper College’s effort to increase opportunities for students enrolled in their program. Casper College’s request is consistent with the Administrative Rules and Regulations in Chapter 6 Section 2(a)(i): “Before a nursing education program is permitted to admit students, the program shall submit evidence of the ability to meet the standards for nursing education,” and to congratulate Program Director Jolene Knaus for her many years of service to nursing education in Wyoming.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li><li>• Motion made by the Education Committee:<ul style="list-style-type: none"><li>○ To thank CWC for the complete reply to the Board’s response formulated during the October meeting. WSBN is pleased to know of the revisions made to increase student retention during the first semester and looks forward to learning the success of these measures as they are evaluated in the future.</li></ul></li></ul>	

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○ With 3 vacant faculty positions, it is reasonable that the director was in a position to assume a teaching load. However, the Administrative Rules and Regulations, Chapter 6 Section 7(b)(ii) state the following: *“The administrator of the nursing education program shall not be assigned curriculum instructional duties that would impair nursing education program administration.”* This rule is intended to “protect” the time director of the program and serves as rationale for hiring additional faculty members. In no way did the members of the board or the Practice and Education Consultant perceive that information was falsified on the annual report. The Board understands that sometimes circumstances require a director to take on teaching responsibilities for a period of time, which can be explained on the annual report.

○ Congratulations are extended to the director in recruiting these nurses who have a wealth of clinical experience! Faculty qualification sheets for Jane Johnston and Marcia Male who are both in the application process to the University of Wyoming master’s in nursing program are accepted as written. We look forward to being notified that Ms. Johnston and Ms. Male are accepted into a master’s program.

○ Implementation of a preceptor program for nursing students in their final clinical rotation is approved. This plan is entirely appropriate. Since this

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		<p>program will commence mid-semester 2010 and development of a preceptor manual can be time consuming, using one that has already been developed by another Wyoming nursing program might be advantageous. Western Wyoming College and the University of Wyoming both have high quality preceptor manuals that they might be willing to share.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</p>	
	<ul style="list-style-type: none"><li>• Laramie County Community College: The Board reviewed FQS for Jill Girany, Christian Knudsen, Shirley Patrick and Cheryl Pushcar.</li></ul>	<ul style="list-style-type: none"><li>• Motion made by the Education Committee: “To accept the faculty qualification sheets and applicable plans of study for Jill Girany, Chris Knudsen, Shirley Patrick and Cheryl Pushcar. Congratulations to the director and faculty for recruiting nurses with such rich clinical experience. The Board looks forward to receiving a plan of study and timeline for Chris Knudsen. With the 2010 annual report, please include the plan of study and timeline for each faculty member pursuing a Master’s degree.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li></ul>	
	<ul style="list-style-type: none"><li>• Northern Wyoming Community College District – Sheridan College: The Board reviewed the FQS for Julianne Jordan.</li></ul>	<ul style="list-style-type: none"><li>• Motion made by the Education Committee: “To accept Julie Jordan’s faculty qualification sheet and plan of study indicating completion of a Bachelor’s degree by Summer 2011 and Master’s degree by Summer 2013. This is an</li></ul>	

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	<ul style="list-style-type: none"><li>Northwest College: The Board reviewed correspondence from Cody Nielson, Director of Nursing, FQS for Lisa Horton, FQS and Five Year Plan for Deborah Kleinfeldt and the PN program Action Plan.</li></ul>	<p>ambitious undertaking while being employed full time by NWCCD. The board agrees with the strategy that mentoring be enhanced for Ms. Jordan and that teaching within the first year level is an appropriate plan, given the circumstances surrounding her employment.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</p> <ul style="list-style-type: none"><li>Motion made by the Education Committee: “To accept Lisa Horton’s faculty qualification sheet as well as Deborah Kleinfeldt’s faculty qualification sheet and five year plan. Ms. Kleinfeldt’s timeline is ambitious and should fit well with her part time clinical instructor status. However, mentoring her into her new role as a nurse educator should not be overlooked. Congratulations on recruiting qualified faculty with extensive clinical experience! NWC’s efforts to improve the PN nursing program are appreciated. We look forward to reviewing the progress made toward full approval during the site visit in February. Although the Administrative Rules and Regulations do not require a strict 1+1 program in terms of articulation, Chapter 6 Section 7(ii)(F) indicates that the curriculum shall “<i>facilitate articulation among nursing education programs</i>”. As</li></ul>	

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		future curriculum revisions are made, please keep this in mind. Uncomplicated articulation from one level of nursing to the next is a strong motivator for continuing one's education." Motion carried 6-0-0-1. Vice President Wasserburger was absent.	
	<ul style="list-style-type: none"><li>Western Wyoming Community College Outreach Practical Nursing Program: The Board reviewed WWCC's Annual Report.</li></ul>	<ul style="list-style-type: none"><li>Motion made by the Education Committee: "To accept the Annual Report submitted on October 30, 2009. The following observations are made concerning the PN Outreach Program:<ul style="list-style-type: none"><li>The preceptor manual is well written and clear. There is a concern with the information on page 8. It should be clear that the preceptor provides critique and input for the student's evaluation by the instructor rather than placing and inappropriate burden on the preceptor to complete student evaluations.</li><li>It is noted that the program is "under-enrolled" and that a brochure for the program has not been developed. It may pay off in terms of applications if the PN Outreach program were more vigorously advertised."</li></ul></li></ul>	



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		Motion carried 6-0-0-1. President Wasserburger was absent.	
	<ul style="list-style-type: none"><li>• Excelsior College: The Board reviewed correspondence from NCSBN and the Excelsior College final Evaluation Report.</li></ul>	<ul style="list-style-type: none"><li>• Motion made by the Education Committee: “To acknowledge receipt of evaluation report generated by Excelsior College. Attempts to study and evaluate outcomes should be commended. However, the significant deficiencies in this report make it unwise for educators and regulators to draw definitive or logical conclusions from this information. The following deficiencies are noted:<ol style="list-style-type: none"><li>1. Extremely low response rate;</li><li>2. Lack of peer review, definitions and standardization of tools;</li><li>3. Failure to provide the reliability and validity information on the tools;</li><li>4. Misrepresentation of data related to the use of preceptors in education.”</li></ol>Motion carried 6-0-0-1. President Wasserburger was absent.</li></ul>	
	<ul style="list-style-type: none"><li>• NCSBN: The Board reviewed the Member Board Feedback Letter, Timeline for Implementation of 2011 NCLEX-PN Test Plan and the PN Test Plan. The Board also reviewed the letter from NCSBN giving thanks for the approval of Nubia Urquijo-Arana, Casper College CNA Instructor, to serve on the Pearson Test of English (PTE) Language Proficiency</li></ul>	<ul style="list-style-type: none"><li>• Motion made by the Education Committee: “To approve the NCLEX-PN test plan with the following suggestion: Staff Education should not be removed since “47% of newly licensed PNs are in administrative roles”(NCSBN, 2009, Report of Findings from the 2009 OPN/VN Practice Analysis, pg 7).” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li></ul>	

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	<p>Standard Setting Panel.</p> <ul style="list-style-type: none"><li>• Rio Salado: The Board reviewed the letter regard the NLNAC re-accreditation visit.</li></ul>	<ul style="list-style-type: none"><li>• Motion made by the Education Committee: “To thank Rio Salado College for the invitation to participate in the NLNAC re-accreditation visit February 9-11, 2010. We are willing to participate via conference call. If this is possible, please provide the date, time and phone number to Mary Beth Stepan at the Wyoming State Board of Nursing (<a href="mailto:mstepa@state.wy.us">mstepa@state.wy.us</a> or 307-777-6127). We are disappointed in the attrition rates for both of the online programs in Wyoming and are interested in your findings related to this problem. This information will be very important as the board is asked to approve future online programs. Perhaps requirements could be built into new programs to protect the student and institution from high attrition rates.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li></ul>	
	<ul style="list-style-type: none"><li>• South Dakota State University: The Board reviewed the letter from Marlys Bohn, PhD, RN regarding the new coordinator Dean Roberta Olson, PhD, RN.</li></ul>	<ul style="list-style-type: none"><li>• Motion made by the Education Committee: “To thank Marlys Bohn of South Dakota State University College of Nursing for notifying the WSBN that Roberta Olson is the new coordinator of the Refresher programs.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li></ul>	
	<ul style="list-style-type: none"><li>• Wyoming Tribune Eagle Article: <i>Lawmakers throw</i></li></ul>		

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	<p><i>support, but not funding behind state nursing program:</i> Dr. Goetter informed the Board of her phone call with Representative Hallinan discussing retention, faculty, pass rates and issues salient to student retention in nursing education programs. Rep. Hallinan was very receptive to the discussion and asked many questions.</p>		
CNA II with Medication Administration Certification (MA-C) Draft	Dr. Stepan and President Zettl discussed the CNA II and Medication Assistant Certification presentation at Wyoming Medical Center. Half of the nurses accepted the draft and the other half needed additional clarification in order to fully support it, however, no one was opposed. Discussion of the roles being split rather than one to be consistent with NCSBN and other states that regulate CNA IIs. There was additional discussion by the Board regarding the term “acute care” and concerns that nurses will lose jobs. Attorney Chambers said at this point it would be wise to hear what the public has to say.	Motion made by the Practice Committee: “To approve the CNA II and Medication Assistant – Certified (MA-C) draft rules as written to be included in Chapter 7.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.	Board Staff will work with Attorney Chambers to prepare Notice of Intent and Chapter 7 for public comment period.
IV Therapy Refresher Course Curriculum	Dr. Stepan presented the draft of Chapter 3 that includes basic and advanced IV Therapy Refresher Course curriculum. She informed the Board that Mountain Plains Consortium is willing to put together an online refresher course as well as continuing to offer the basic and advanced course.	Motion made by the Practice Committee “To retain established general course objectives for the Basic and Advanced Intravenous Therapy Refresher Courses for Licensed Practical Nurses. General Course Requirements: The Intravenous Therapy for Licensed Practical Nurses Refresher Courses is offered and administered by a	

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Nurse Practice Act	<ul style="list-style-type: none"><li>• Attorney Chambers updated the Board on the status of our bill seeking subpoena power and continued jurisdiction over expired licenses/certificates. Representative Stubson is sponsoring the bill. Mr. Chambers informed the Board of the legislative procedure from this point.</li><li>• The Board reviewed the Jurisdiction after License Expires survey results. Twenty-two of the twenty-four states that responded have jurisdiction over a license that has not been renewed.</li></ul>	<p>licensed health care agency, approved provider of continuing education or nursing program in an institution of higher education. The length of the course shall be a minimum of 6 hours classroom and 2 hours clinical experience. The didactic portion of the course must be completed within three weeks or within the confines of an academic course.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</p>	<p>Dr. Goetter and Attorney Chambers will work together to monitor Legislative website to monitor bills that may affect WSBN.</p>
Chapter 4 – Administrative Rules and Regulations	<p>Dr. Goetter discussed the comments received during the public comment period for the revised Chapter 4. The Board reviewed all four comments and considered all suggestions. The Board acknowledged the Graduate Advanced Practice Nurse Practitioner (GAPRN) temporary permit needs further</p>	<p>Motion made by Member Clausen and seconded by Member Deselms to: “Approve Chapter 4 of the NPA Rules and Regulations.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</p>	<p>Dr. Stepans will draft responses to all who commented on this chapter.</p>

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	review and will do so at a later date.		
CRNA Opt Out	Dr. Goetter discussed correspondence with Dan Purdue and said this is a topic that needs to be addressed at the April Board Meeting.		Dr. Goetter and Dr. Stepan to work with the APRN Advisory Committee for presentation of the CRNA Opt Out at the April Board Meeting.
CNS Titles and Other Issues with Misrepresentation of APRNs	The Board reviewed email correspondence from Todd Berger, APRN Advisory Committee, to Dr. Goetter regarding credentialing of APRNs. Dr. Goetter explained the APRN title is protected however the specific recognition, such as Family Nurse Practitioner (FNP) is not. Discussion was held on nursing workplace titles that are used and misrepresent education and level of licensure. The Board recognizes this is a concerning issue and will defer to the APRN Advisory Committee to draft a response consistent with the APRN Consensus Statement.		Dr. Stepan will work with the APRN Advisory Committee to draft a response.
Chapter 3 – Administrative Rules and Regulations	The Board reviewed revisions suggested by Dr. Stepan that conflict with the current Advisory Opinion 03-123 LPN IV Therapy. If the revisions are made to Chapter 3 there will be no need for the Advisory Opinion.	<ul style="list-style-type: none"><li>• Motion made by the Practice Committee: “To approve revisions to Chapter 3 as it pertains to IV Therapy by the LPN.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li><li>• Motion made by the Practice Committee: “To rescind Advisory Opinion 03-123 once revisions to Chapter 3(c)(ii) are adopted.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li></ul>	Board Staff will work with Attorney Chambers to prepare Notice of Intent and Chapter 3 for public comment period.

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Chapter 1 – Administrative Rules and Regulations	The Board reviewed revisions to Chapter 1. Dr. Stepan explained this chapter includes changes from the last submission and CNA II information. The Governor’s office did not view lxxx, Standards of Practice as a definition when the chapter was submitted in December, 2008, and xviii, Canadian Nurses Association is not addressed anywhere in the rules and regulations, so it is unclear as to why this definition is in the chapter.	Motion made by Member Clausen and Seconded by Member Burr: “Approve proposed Chapter 1 of the NPA Rules and Regulations as amended and send out for public comment with the following changes: remove lxxx and xviii.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.	Board Staff will work with Attorney Chambers to prepare Notice of Intent and Chapter 1 for public comment period.
Nurse Educators of Wyoming (NEW)	Members Present: Mary Burman, UW; Judy McDowell, Sheridan College; Marlene Ethier, WWCC; Jolene Knaus, Casper College; Marge Christiansen, Casper College; Jennifer Anderson, LCCC and Norine Kasperik, NWCCD. NEW met with the Board to discuss Annual Reports, Interim Site Visits and better communication with the WSBN. NEW President Marlene Ethier discussed inconsistencies in the forms used for the Annual Report and the need to update to allow programs to report needed information that pertains to the current times. NEW also said interim site visits could be avoided with better communication from the WSBN to allow them to correct deficiencies. They do agree interim site visits are important but should only be utilized for a program in crisis. Site visits are expensive and programs are at a	Motion made by the Education Committee: “To create an Education Advisory Committee with WSBN Education Committee members and Nurse Educators of Wyoming (NEW) members to work together and collaborate with reviewing/revising Chapter 6 Standards on Nursing Education Programs and the reporting requirement of the annual report.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.	Dr. Stepan will coordinate first meeting of the Education Advisory Committee.

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	<p>point where they do not have a lot of money. Jolene Knaus, Casper College, said she was not really sure what the interim site visit to Casper College was for and that it was one of the most traumatic experiences of her career. Jennifer Anderson said her site visit was unfair since she had only been there a few months and was not given the opportunity to prove herself. Dr. Goetter and Dr. Stepan explained the mission of regulation and that Chapter 6 of the Administrative Rules and Regulations guide the form used for Annual Reports. Dr. Goetter explained that a site visit is not to single out and review a nursing education program Director, but to determine if a nursing education Program meets the criteria for approval. Interim site visits are determined by the board to be necessary when the report submitted by the Program’s director reveals that the program is not meeting the standards set forth in the Administrative Rules &amp; Regulations. WSBN would like to see a collaborative effort between WSBN and NEW in revising Chapter 6 of the Administrative Rules &amp; Regulations and improve communication. The Board invited NEW to become an Education Advisory Committee; an Advisory Committee does not have a vote but is allowed to provide invaluable expertise to the Board in making decisions.</p>		
Election of Officers	The Board elected new officers for 2010.	• Motion made by Member	Ms. Reid to update website, brochures,

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		<p>Deselms and seconded by Member Williamson: “To elect Kellie Clausen for President of the WSBN.” Motion carried 5-0-1-1. Vice President Wasserburger was absent. Member Clausen abstained from voting.</p> <ul style="list-style-type: none"><li>• Motion made by Member Burr and seconded by Member Deselms: “To elect Tracy Wasserburger for Vice President of the WSBN.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li><li>• Motion made by Member Deselms and seconded by Member Burr: “To elect Marguerite Herman for Secretary of the WSBN.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li></ul>	etc.
2010 Board Meeting Dates	The Board discussed availability for meetings in 2010	<p>Motion made by Member Williamson and seconded by Member Deselms: “Set the following dates for meetings in 2010: April 5-9, 2010 July 12-16, 2010 September 20-24, 2010</p> <p>Alternate hearing dates: June 14-18, 2010 Set tentative date for first meeting in 2011: January 10-14, 2011.” Motion carried 5-0-1-1. Vice President Wasserburger was absent. Member Zettl abstained from voting.</p>	Ms. Reid to update website with tentative meeting dates.



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Executive Session	<ul style="list-style-type: none"><li>• The Board entered into Executive Session at 8:15 a.m. Wednesday, January 13, 2010, and resumed open meeting at 8:25 a.m.</li><li>• The Board entered into Executive Session at 12:30 p.m. Wednesday, January 13, 2010, and resumed open meeting at 1:30 p.m.</li></ul>	<ul style="list-style-type: none"><li>• Motion made by Member Clausen and seconded by Member Burr: “Go into Executive Session at 8:15 a.m. to consult with the WSBN attorney.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li><li>• Motion made by Member Zettl and seconded by Member Williamson: “To go into Executive Session at 12:30 p.m. to discuss contracts and personnel.” Motion carried 6-0-0-1. Vice President Wasserburger was absent.</li></ul>	
Adjournment	Meeting adjourned at 3:00 p.m. Wednesday, January 13, 2010.		

Submitted by:

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JoAnn Reid, Executive Assistant, Recorder

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Kellie Clausen, FNP, WHCNP, RN, President

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Tracy Wasserburger, RNC, NNP, Vice President

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Marguerite Herman, Secretary