



Wyoming State Board of Nursing

Mission Statement: Serve and safeguard the people of Wyoming through the regulation of nursing education and practice.

Vision Statement: Acknowledging the dynamic nature of healthcare provides the climate, collaboration and regulatory framework for nurses to practice to the fullest extent of their scope.

Core Values: Excellence, Ethics, Education, Safety and Competence

Regular Board Meeting Minutes

July 13 - 15, 2015

Board of Medicine Board Room
130 Hobbs Avenue, Suite A
Cheyenne, WY 82002

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is a public record and is available upon a written request.

Voting Numbers on all decisions and motions are as follows:
In Favor – Opposed – Abstaining – Absent

Officers: President Cindy Woods, Vice President Donna Nurss, Secretary Lynn Kirman

Board Members: Marcie Burr, Kathy Cromer, Marjory Christiansen, Barbara Summers,

Staff: Executive Director Cynthia LaBonde, Executive Assistant/Licensing Manager, Paula Poulignot

Attorney General's Office: Assistant Attorney General Jessica Frint, Senior Assistant Attorney General Bob Walters

Tuesday, July 14, 2015

Committee of the Whole Work Session

The Board met at 9:20 a.m. and discussed the following topics:

- Mary Walker, Executive Director from the Board of Pharmacy discussed the WORx program and monitoring in relation to new legislation passed to begin January 1, 2016. Pharmacies will be reporting prescriptive drug use within 24 hrs instead of 7 days. Mary asked for the Board to discuss “Who can be appointed a delegate/agent for online reports?” for rule making.
- Conference Reports: Member Christiansen presented a report for the Distance Learning Education Programs sponsored by the NCSBN.
- AAG Frint discussed with the Board she would have a legal advice session outlining – Public information and entitlement to Board decision making.
- Discussed assignment of Rules & Regulations in respective order Chapter 1 through 9 – discontinuing all chapter revisions to be reviewed by Legislative Committee, but rather each standing committee to bring revisions to the Committee of the Whole (COW)
- Each Committee Charge may need to be amended to reflect process change of revisions going to the COW.



- VP Nurss introduced newest staff member Lori Hart, Practice and Education (P&E) Consultant. P & E continuing to work on Chapter 6 - Revisions for October Board Meeting
- ARC Committee is working on Licensing Applications revisions to be finalized at the October Board Meeting. The committee is also reviewing the process for Re-licensure and Re-certification applications after a license expires in the state - will consider amending Chapter 2 along with introducing an advisory opinion from ARC.
- Discussion for the new GNA permit process to require an application/fees/class completion list before permit is assigned
- Legislative Committee (LC) reviewing Chapter 1 definitions, Chapter 8 is almost complete
- Summary Suspensions will need a quorum as soon as possible, please use comments section on doodle if necessary to help select quickest date/ time for special/teleconference board meetings
- NLC –Interim Question/Answer Session, August 18, 2015 2:30 p.m. – 4:00 p.m.
- NCSBN – Rebecca Fotsch, State Advisor with NCSBN was introduced
- Discussed & Reviewed the Strategic Plan – Direction for the following year with five (5) main goals
- Reviewed Policies and Procedures for the WSBN
- Discussed use of TERCAP and CORE
- Discussed FARB final report
- Next Teleconference will be August 11, 2015 12:00 p.m.
- Resignation letter presented from Secretary, Lynn Kirman effective Friday, August 7, 2015.

No decisions or motions were made during this work session.

Opening

Call to Order

President Woods called to order the meeting of the Wyoming State Board of Nursing at 1:00 p.m. on July 14, 2015 in the Board of Medicine Board Room.

Roll Call

ED LaBonde conducted a roll call.

Board Members Present:

Cindy Woods, BSN, RN-BC, President
Donna Nurss, MS, APRN, PMHNP-BC, Vice President
Lynn Kirman, RN, MHA, NEA-BC, Secretary



Marjory Christiansen, MSN, RN, CEN, Board Member
Kathy Cromer, LPN, Board Member
Barbara Summers, Consumer Member

Board Member Absent:

Marcie Burr, RN, DO, CCHP, Board Member

Staff Present:

Cynthia LaBonde, Executive Director
Lori Hart, Practice and Education Consultant
Laura Rowe, Nurse Monitoring Program Manager/Investigator
Paula Poulignot, Executive Assistant/Licensing Manager
Cindy Stillahn, Fiscal Officer/Human Resources Officer
Victoria Pike, Nurse Investigator
Kara Sutton, Legal Assistant
Lacey Osburn, Investigative Assistant
Raymie Bingman, Licensing Specialist

Attorney General's Office:

Jessica Frint, Assistant Attorney General
Bob Walters, Senior Assistant Attorney General¹
David Maris, Intern Attorney General's Office²

Visitors Present:

Rebecca Fotsch, National Counsel State Boards of Nursing (NCSBN)³
Mary Walker, Wyoming Board of Pharmacy⁴
Nella Martinez, Paralegal⁵
Lisa Anthony, Wyoming Reporting Services Inc.⁶
Deb Baumer, Office of Administrative Hearings⁷
Sean Chambers, Office of Administrative Hearings⁸
Shari Romero, Respondent⁹
Thor Romero, Visitor¹⁰
Abbi Forwood, Crank Legal Group¹¹
Pat Crank, Crank Legal Group¹²
Sally Whelan, Witness¹³
Callista Muzquiz, Respondent¹⁴
Manuel Muzquiz, Visitor¹⁵
Debb Roden, Counsel for Muzquiz¹⁶
Nita Harlow, Visitor¹⁷
Toni Decklever, Lobbyist Wyoming Nursing Association¹⁸
Neil Hilton, Wyoming Hospital Association¹⁹
Tracy Wasserburger – Visitor via Conference call²⁰

¹ July 14, 2015 & July 15, 2015

² July 15, 2015

³ July 14, 2015 & July 15, 2015

⁴ July 14, 2015

⁵ July 15, 2015

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Declaration of Quorum

Quorum declared by AAG Frint.

AI #02 – Consent Agenda

Reordering of the Agenda

The agenda was re-ordered to include Settlement agreement #25. Regina Weber, GNA, to remove Summary Suspension #1 Judy Abraham RN #35464, Case No. 14-15-341, and correct Settlement agreement #10. Lacey LeBlanc, GNA Temporary Permit #3880, Case No. 14-15-254-MTX to reflect the correct disciplinary committee member Donna Nurss, not Cindy Woods.

Consent Agenda

- a. Approval of Minutes
 1. May 1, 2015, Teleconference Meeting Minutes
 2. May 12, 2015, Teleconference Meeting Minutes
 3. May 29, 2015, Teleconference Meeting Minutes

- b. Executive Session Meeting Minutes
 1. April 14, 2015/2:17 p.m. – (Right to Practice-Mena) (PP)
 2. April 14, 2015/2:20 p.m. – (Right to Practice-Styles) (PP)
 3. April 14, 2015/2:31 p.m. – (Right to Practice-Simpson) (PP)
 4. April 14, 2015/2:33 p.m. – (Right to Practice-Metli) (PP)
 5. April 14, 2015/3:50 p.m. – (Legal Advice) (PP)

- c. Settlement Agreements/Stipulations
 1. Jamie Gregory, CNA #25265, Case No. 13-14-186-MTX (LOR)
 2. Jennifer Galloway, RN #27296, Case No. 14-15-275-MTX (LOR)
 3. Kenneth Branaman, RN #30652, Case No. 14-125-LK (VS)
 4. Isabel Nissen, CNA Applicant, Case No. 14-15-265-MTX (LOR)
 5. Cheryl Mair, RN #15622, Case No. 14-15-278-MTX (LOR)
 6. Stephanie Painter, GNA Temp. Permit #3589, Case No. 14-138-MTX (LOR)
 7. Whitney Barrett, RN #33960, Case No. 12-139-CW (LOR)
 8. William Brawley, RN #33544, Case No. 14-061-MB (Inactive)
 9. Jennifer Marquez, RN #31654, Case No. 14-15-254-MTX (LOR)
 10. Lacey LaBlanc, GNA Temp Permit #3880, Case No. 14-15-266-MTX (LOR)
 11. Karen Larsen, CNA #24825, Case No. 14-089-MB (VS)
 12. Amanda Knipp, CNA #25524, Case No. 14-139-BS (Conditional)
 13. Cynthia Lockwood, RN #26492, Case No. 14-070-LK (LOR)



14. Kimberly Rowell, APRN #34124.1334, Case No. 14-15-299-MTX (LOR)
15. Janace Chapman, RN #16431, Case No. 14-15-220-LK/MC (LOR)
16. Nichole Smith, CNA #12518, Case No. 14-15-281-LK (VS)
17. Kody Wheeler, RN #27258, Case No. 14-145-DN (Conditional)
18. Brandy Bare, CNA #19075, Case No. 14-15-322-MTX (LOR)
19. Wilma Phillips, LPN #1316, Case No. 14-15-316-MTX (LOR)
20. Janail Trimmer, RN #17222, Case No. 12-13-198-CW (VS)
21. Deanne Thole, LPN #2288, Case No. 14-15-315-MTX (LOR)
22. Kim Reed, LPN #4246, Case No. 14-15-313-MTX (LOR)
23. Courtney Steiger, RN #27900, Case No. 14-15-253-MTX (VS)
24. Sharon Marchant, LPN #1137, Case No. 14-15-317-MTX (LOR)
25. Regina Weber, GNA, Case No. 14-15-159-MTX (LOR)

d. Denials

1. Tonya Nekvasil, CNA Applicant, Case No. 14-15-294-MB

e. Summary Suspension – Removed due to re-ordering of the agenda.

1. Judy Abraham RN #35464, Case No. 14-15-341

***Motion:** Member Summers moved to accept the Consent Agenda as re-ordered adding Settlement agreement #25 and correcting #10 and removing Summary Suspension #1. This motion was seconded by VP Nurss and passed. (5-0-0-2)
Secretary Kirman and Member Burr were absent for the vote.*

AI#03 - Executive Session: Was not used

AI #04 – Special Licensing Requests

Discussion: Member Summers expressed concern regarding Kira Davis, CNA #21596 and the need of disciplinary action - Notice of Warning (NOW). Secretary Kirman joined the meeting and discussion at 1:10 p.m. Member Cromer agreed with the NOW. President Woods asked the Board to consider item a. first before discussing item b.

Cheryl Flores, RN#19118

Laura Rowe, Compliance & Discipline Manager, presented the background and facts of this reinstatement request.

***Motion:** Member Summers moved to grant reinstatement for Cheryl Flores, RN#19118. This motion was seconded by Member Christianson and passed.
[(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:MTX)]*

AI #05 – Executive Session – Right to Practice

***Motion:** VP Nurss moved to enter executive session at 1:21 p.m. for Right to practice of Kira Davis, CNA #21596. This motion was seconded by Member Christianson and passed without dissent. (6-0-0-1).*



*Disciplinary member Cromer left the Board Room.
EA Poulignot took minutes during executive session.*

The Board returned to public session at 1:40 p.m.

AI #04 – Special Licensing Requests

Kira Davis, CNA #21596

***Motion:** Member Summers moved to deny dismissal of Summary Suspension with subsequent reinstatement for Kira Davis, CNA#21596. This motion was seconded by Member Christianson and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:KC)]*

***Motion:** VP Nurss moved to lift the Summary Suspension for Kira Davis, CNA #21596. This motion was seconded by Member Christianson and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:KC)]*

***Discussion:** VP Nurss recommended Letter of Reprimand (LOR) with an order for additional education to disciplinary committee member Cromer for Kira Davis, CNA #21596.*

AI #06 – Compliance and Discipline (C&D) Report

- a. SAAG Walters presented information to the Board for use of Interim Letter Agreements as an alternative to formal discipline. Consideration for use with Notice of Warnings (NOWs) and (LORs)
- b. Laura Rowe reported for the period of March 19, 2015 to June 17, 2015, 85 cases resolved, 54 cases opened. Fifty-eight (58) cases were resolved by Matrix and twenty-seven (27) cases by the Discipline Committee (DC) decision. This report contained tracking of complaint origination by county and facility. Report on aged cases and the resolution progress: Only one (1) file over 300+ days due to lack of documentation, court order, subpoena, need clear and convincing evidence.
- c. Nurse Monitoring Program Report: As of March 19, 2015 to June 17, 2015, there were sixty-one (61) licensees/certificate holders being monitored pursuant to a Board order.
- d. Analysis Violations – one hundred sixteen (116) cases reviewed for criminal convictions, Impairment, Medication Error, and Misappropriation.
- e. Victoria Pike/Kara Sutton discussed the conference attended in Indianapolis, IN. Topics included:
 - alternatives to discipline-correction through education
 - quicker resolutions
 - public protection/”just” culture
- f. Kara Sutton presented information from a webinar in May 2015 in regards to the new guidelines for the Data Bank (HPDB). Currently following all guidelines.

***Motion:** Member Christiansen moved to approve the Compliance and Discipline report to include the NMP report. This motion was seconded by Secretary Kirman and passed.
(6-0-0-1)*



AI #07 –Fiscal Report

Ms. Stillahn presented the fiscal report to the Board. Areas of comment included:

- a. Revenue and expenditures for the 2nd budget year 07/01/14 to 06/30/15.
- b. Fiscal comparison with previous biennium
- c. ETS invoice change – cost savings \$28,827
- d. Fund Balance through May 31, 2015

Next budget due August 15, 2015

***Motion:** Member Christiansen moved to approve the Fiscal/HR Reports as presented. This motion was seconded by Secretary Kirman and passed. (6-0-0-1).*

AI #08 – Licensing Report

Ms. Poulignot provided the Licensing Reports to the Board. Productivity and statistics reports from March 27, 2015 to June 26, 2015.

- a. Current application information and temporary permits report - Issued by License Type
- b. Licenses/Certificates Issued report from March 27, 2015 to June 26, 2015.

***Motion:** Member Summers moved to approve the License/Certificates Issued Report as presented. This motion was seconded by Member Christiansen and passed. (6-0-0-1)*

***Motion:** VP Nurss moved to approve the Licensing Reports as presented. This motion was seconded by Member Summers and passed. (6-0-0-1)*

AI #09 –Practice and Education (P&E) Consultant Report

Ms. Hart presented the P&E report to the board which included:

- a. Eighty-one (81) phone calls and emails received
- b. Annual Education Reports
- c. Link on Website and Letters going out with co-signature in regards to Pain Management Toolkit
- d. Working on two (2) databases to house education and questions/answers
- e. Facebook/Twitter update

***Motion:** Member Summers moved to approve the P&E Consultant report as presented. This motion was seconded by VP Nurss and passed. (6-0-0-1)*

AI #10 – Executive Director (ED) Administrative Report

ED LaBonde presented the Board with an Administrative Report which included:

- a. Board/Staff Update:
 - Welcomed Josie McDaniel – summer intern working on archiving project
 - Welcomed Lori Hart – New Practice and Education Consultant
 - Resignation of Secretary Kirman effective August 7, 2015



- b. Collaboration Tour Update – Casper visits including the Summit Education conference
- c. Upcoming 2015 Tour plans: August/September visits in Rawlins, WY
August 24 & 25, 2015 – LHSS Interim Committee in Powell, WY
September – Nursing Summit
- d. Policies and Procedures review - C&D/NMP, P&E, Licensing, Office and Board with the exception of NPA Rules and Regulations
- e. Board Meeting Evaluations
- f. Strategic Plan additions
- g. NLC & APRNC conference reports
- h. Nurse Education Summit – Casper, WY outlining Simulation and Concept based education

***Motion:** Member Christiansen moved to accept the Policies and Procedures with exception of the NPA rules and Regulations as presented in the ED Administrative Report. This motion was seconded by Member Cromer and passed. (6-0-0-1)*

The WSBN recessed at 4:35 p.m.

Wednesday, July 15, 2015

President Woods called the meeting to order at 8:00 a.m.

***Motion:** VP Nurss moved to enter executive session for Legal Advice in regards to Summary Judgment Hearing. This motion was seconded by Member Christiansen and passed without dissent. (6-0-0-1)*

Executive Session – Legal Advice

Disciplinary member Woods left the Board Room and Member Burr was absent. Members of the hearing panel entered executive session at 8:03 a.m. EA Poulignot took minutes during executive session.

The Board re-convened at 8:37 a.m.

AAG Frint introduced David Maris, summer intern at AG's office.

AI#18 Approval of Board Orders

Board Action – Cheryl Flores, RN#19118

AAG Frint reviewed the proposed order for reinstatement with the Board.

***Motion:** Member Christiansen moved to approve the order for reinstatement on Cheryl Flores, RN #19118 as amended. This motion was seconded by Member Cromer and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: DN.)] MB: Absent*



Public Forum

Visitors registered as listed above.

AI #12 – Summary Judgment Motion Hearing

At 8:53 a.m. President Woods turned the floor over to Ms. Baumer, OAH, to conduct the Summary Judgment Motion Hearing before the Board.

1. Case No. 13-096, Shari Romero, RN#21612

Hearing officially began at 8:56 a.m. with introductions around the room. Respondent was present with counsel and co-counsel, Pat Crank, Abbi Forwood respectively. Each side of the case was given 15 minutes to present.

- Mr. Pat Crank represented Shari Romero, Respondent.
- SAAG Walters represented the Disciplinary Committee members MB/CW.
- Mr. Crank presented closing statement. He asked the Board to dismiss.
- At 9:33 a.m. questions for either party
- Hearing none
- Board took matter under advisement

AI #13 – Executive Session – Right to Practice

***Motion:** Secretary Kirman moved to enter executive session at 9:36 a.m. to deliberate on the Right to Practice of a Professional Person. This motion was seconded by Member Summers and passed without dissent. (6-0-0-1) EA Poulignot took minutes during executive session. President Woods did not enter executive session, nor participate in the deliberations or discussions.*

The Board returned to public session at 10:18 a.m.

***Motion:** Secretary Kirman moved to deny the motion to dismiss Case No. 13-096-MB/CW on Shari Romero, RN#21612. This motion was seconded by Member Cromer and passed. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: CW.)] MB: Absent*

AI #14 - Contested Case Hearings

President Woods turned the floor over to Mr. Chambers, OAH, to conduct the contested case hearing before the Board.

a.. Docket #15-128-054, Callista Muzquiz, GNA Temporary Permit #4173

Hearing officially began at 10:27 a.m. with introductions around the room. Respondent was present with counsel, Debb Roden. SAAG Walters presented the background of the case:



- Exhibits A-K were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Ms. Roden, attorney for Respondent.
- Ms. Roden requested the Board dismiss the case.
- Witness & Co-worker of Respondent, Ms. Sally Whelan, RN was placed under oath and testified of Respondent's character.
- Respondent, Ms. Muzquiz was placed under oath and made a statement to the Board.
- Hearing closed at 11:10 a.m.

Executive Session – Right to Practice

Motion: At 11:12 a.m. Member Christiansen moved to enter executive session for Right to Practice of a Professional Person. Motion was seconded and passed. (6 -0-0-1) Secretary Kirman took minutes during executive session.

The Board returned to public session at 11:20 a.m.

Motion: VP Nurss moved to issue a notice of warning for Callista Muzquiz, GNA temporary permit #4173. This motion was seconded by Member Christiansen and passed. [(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX.)] MB: Absent

ED LaBonde assured Ms. Muzquiz her certificate would be issued today providing all other documents were in order for issuance.

AI #14 - Contested Case Hearings

President Woods turned the floor over to Mr. Chambers, OAH, to conduct the contested case hearing before the Board. Item b. was removed from the hearing cases and added as item #25 Settlement Agreements/Stipulations.

c. Docket #15-127-054-C102, Sidney Payne, GNA Temporary Permit #2558

Hearing officially began at 11:45 a.m. Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-J were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.
- DC:MTX

d. Docket #15-126-054 C102, Mariah Butterfield, CNA #22661

Hearing officially began at 11:50 a.m. Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-J were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.



- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.

As the Disciplinary Committee, Member Summers did not participate in the discussion or deliberation.

e. Docket #15-125-054, Roxanne Almon, RN #31398

Hearing officially began at 11:55 a.m. Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-L were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.

As the Disciplinary Committee, Secretary Kirman did not participate in the discussion or deliberation.

Hearings closed at 12:01 p.m.

Legislative Process/Overview presented by Toni Decklever, Lobbyist for the Wyoming Nursing Association.

NCL/APRNC State Advisor Rebecca Fotsch (NCSBN) addressed the Board - extending information and advice in regards to pursuing the nurse licensure compact.

AI #16 – Standing Committee Reports

a. Legislative Committee (LC)

Chair Summers provided the Board with an update on LC activity which included:

1. Chapter One (1) – definitions review.
2. Chapter Six (6):
 - a. Amend policy – all committee changes will not need to go through Legislative Committee.
3. Chapter Eight (8)
 - a. Continuing to work on – almost complete.
 - b. NLC support

***Motion:** Member Christiansen moved to accept the Legislative Committee Report as presented. This motion was seconded by Member Cromer and passed.(6-0-0-1)*

b. Application Review Committee (ARC) and Practice and Education Committee (P&E)

Co-Chair Nurss provided the Board with an update on ARC activity which included new GNA process being proposed for October 2015, new licensing applications, and expanding the ordering of complete background checks on expired licenses which are applying by re-licensure and re-certification.



Chair Nurss provided the Board with an update on P & E activity which included continuing to work on Chapter Six (6) revisions.

***Motion:** Secretary Kirman moved to accept the P&E Report as presented. This motion was seconded by Member Summers and passed. (6-0-0-1)*

***Motion:** Member Christiansen moved to accept the ARC Report coupled with the P&E Report as presented. This motion was seconded by Member Summers and passed. (6-0-0-1)*

AI #17 – Executive Session – Legal Advice

***Motion:** Member Christiansen moved to enter executive session at 2:41 p.m. to receive legal advice. This motion was seconded by Member Cromer and passed without dissent. (6-0-0-1) ED LaBonde attended the session. EA Poulignot took minutes during executive session.*

The Board returned to public session at 3:15 p.m.

AI#15 - Executive Session – Right to Practice

***Motion:** At 3:35 p.m. Member Christiansen moved to enter executive session to deliberate on the Right to Practice of a Professional Person. This motion was seconded by Member Cromer and passed with Member Summers dissenting. Member Summers dissented by stating there was nothing to discuss in Executive Session. (5-1-0-1)*

Executive Session – Right to Practice

Executive Assistant (EA) Poulignot took minutes during executive session. All board members deliberated from 3:39 p.m. to 3:41 p.m. regarding Sidney Payne, GNA Temporary Permit #2558.

Executive Session – Right to Practice

Executive Assistant (EA) Poulignot took minutes during executive session. Member Summers did not enter executive session, nor participate in the deliberations or discussions from 3:42 p.m. to 3:43 p.m regarding Mariah Butterfield CNA #22661.

Executive Session – Right to Practice

Executive Assistant (EA) Poulignot took minutes during executive session. Secretary Kirman did not enter executive session, nor participate in the deliberations or discussions from 3:44 p.m. to 3:46 p.m. regarding Roxanne Almon, RN #31398.

The Board returned to public session at 3:46 p.m.

Board Action

***Motion:** VP Nurss moved to grant Petitioner's motion for default judgment on Sidney Payne, GNA Temporary Permit #2558. This motion was seconded by member Christiansen and passed. [(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX.)]*



Motion: Secretary Kirman moved to proceed with Letter of Reprimand for Sidney Payne, GNA Temp. Permit #2558. This motion was seconded by VP Nurss and passed.

[(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX)]

Board staff spoke up regarding GNA Payne and mentioned she had previously been issued a letter of reprimand. The case is before the Board because she didn't complete her required courses. The Board questioned the Disciplinary Committee Member's recommendation of suspension. The Board members were unsure which sanction they were voting on.

Motion: Member Summers moved to reconsider sanction of Letter of Reprimand for Sidney Payne, Temp. Permit #2558. This motion was seconded by member Christiansen and passed.

[(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX.)]

Motion: Member Summers moved to revoke GNA Temp. Permit for Sidney Payne, GNA Temp. Permit #2558. This motion was seconded by Secretary Kirman.

VP Nurss spoke stating motion was unclear as to what sanction was appropriate and asked for the motion to be tabled. No vote was made. The Motion was tabled because of the motion to enter Executive Session.

AI#15 - Executive Session – Right to Practice

Motion: At 3:55 p.m. Member Christiansen moved to enter executive session to deliberate on the Right to Practice of a Professional Person. This motion was seconded by Member Cromer and passed. Member Summers dissenting. (5-1-0-1)

Executive Session – Right to Practice

Executive Assistant (EA) Poulignot took minutes during executive session.

All board members deliberated from 3:55 p.m. to 4:00 p.m. regarding Sidney Payne, GNA Temporary Permit #2558.

Executive Session – Right to Practice

Executive Assistant (EA) Poulignot took minutes during executive session.

Member Summers did not enter executive session, nor participate in the deliberations or discussions from 4:00 p.m. to 4:03 p.m. regarding Mariah Butterfield CNA #22661.

Executive Session – Right to Practice

Executive Assistant (EA) Poulignot took minutes during executive session.

Secretary Kirman did not enter executive session, nor participate in the deliberations or discussions from 4:03 p.m. to 4:05 p.m. regarding Roxanne Almon, RN #31398.

The Board returned to public session at 4:05 p.m.

Board Action



Member Summers withdrew her motion to revoke GNA Temp. Permit #2558 for Sidney Payne.

Motion: VP Nurss moved to Suspend Temporary Permit #2558 for Sidney Payne, until she is compliant with the previous Board order. This motion was seconded by member Christiansen and passed. [(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX)]

Motion: Secretary Kirman moved to grant default judgment for Mariah Butterfield, CNA #22661. This motion was seconded by member Christiansen and passed. [(5-0-1-1). (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS)]

Motion: Member Christiansen moved to suspend Mariah Butterfield, CNA #22661 until compliant with previous Board order. This motion was seconded by member Cromer and passed. [(5-0-1-1). (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS)]

Motion: Member Summers moved to grant default judgment for Roxanne Almon, RN #31398. This motion was seconded by member Christiansen and passed. [(5-0-1-1). (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: LK)]

Motion: VP Nurss moved to suspend Roxanne Almon, RN #31398 until compliant with previous Louisiana Board order. This motion was seconded by member Christiansen and passed. [(5-0-1-1). (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: LK)]

ED LaBonde discussed upcoming response to FARB regarding the final audit findings.

ED to compose response letter / submit to Board

AAG Frint will discuss with the Board- the topic of Voluntary Surrenders at the October 2015 Board Meeting.

Discussed upcoming teleconference and hearings dates:

- August 11, 2015 - Teleconference 12:00 p.m.
- November 10, 2015 - Hearings 9:30 a.m.

AI #18 – Board Orders for Approval

Kira Davis, CNA#21596

AAG Frint reviewed the proposed order for Denying Petitioner's Motion to Dismiss, Lifting of the Summary Suspension and Order of Reinstatement of CNA #21596 with the Board.

Motion: Member Summers moved to accept the Order as presented for Kira Davis, CNA #21596. This motion was seconded by VP Nurss and passed without dissent. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:KC)]

Jessee Mena, RN#22554



AAG Frint reviewed the proposed order as amended for granting the Petitioner's Motion for Default Judgment and Revocation of license #22554 for Jessee Mena with the Board.

***Motion:** Member Summers moved to approve the Order as amended for default judgment and revocation on Jessee Mena, RN #22554. This motion was seconded by member Christiansen and passed without dissent. [(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:MB))]*
Member Burr was absent.

Jessica Simpson, CNA #23571

AAG Frint reviewed the proposed order for granting the Petitioner's Motion for Default Judgment and Revocation of license #23571 for Jessica Simpson with the Board.

***Motion:** VP Nurss moved to accept the Board Order as presented for Jessica Simpson, CNA #23571. This motion was seconded by Secretary Kirman and passed without dissent. [(5-0-1-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:BS))]*

Cassidy Metli, CNA #25539

AAG Frint reviewed the proposed order as amended for granting the Petitioner's Motion for Default Judgment and Suspension of certificate #25539 with the Board.

***Motion:** Member Kirman moved to accept the Board Order as amended for Cassidy Metli, CNA #25539. This motion was seconded by Member Christiansen and passed without dissent. (6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:MTX))]*

Jennifer Styles, RN#29366

AAG Frint reviewed the proposed order for granting the Petitioner's Motion for Default Judgment and Revocation of license #29366 with the Board.

***Motion:** Secretary Kirman moved to accept the Board Order as written for Jennifer Styles, RN #29366. This motion was seconded by Member Summers and passed without dissent. [(6-0-0-1) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:MB))]* Member Burr was absent.

Adjournment

The Board adjourned at 5:09 p.m.

The next general meeting will be on August 11, 2015 at 12:00 p.m. via teleconference.

Minutes submitted by: Paula Poulignot, Executive Assistant/Licensing Manager

Minutes reviewed by: Cynthia Woods, President

Lynn Kirman, Secretary

Lori Hart, Practice & Education Consultant

Minutes amended and approved: August 11, 2015