



Wyoming State Board of Nursing

Mission Statement: Serve and safeguard the people of Wyoming through the regulation of nursing education and practice.

Vision Statement: Acknowledging the dynamic nature of healthcare provides the climate, collaboration and regulatory framework for nurses to practice to the fullest extent of their scope.

Core Values: Excellence, Ethics, Education, Safety and Competence

Regular Board Meeting Minutes

July 8-9, 2014

Board of Medicine Board Room
130 Hobbs Avenue, Suite A
Cheyenne, WY 82002

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is a public record and is available upon a written request.

Voting Numbers on all decisions and motions are as follows:
In Favor – Opposed – Abstaining – Absent

Officers: President Carrie Deselms, Vice President Cindy Woods, Secretary Donna Nurss

Board Members: Marcie Burr, Lori Johnson, Lynn Kirman, Barbara Summers

Staff: Executive Director (ED) Cynthia LaBonde, Executive Assistant Tambra Shafer

Attorney General's Office: Assistant Attorney General Jessica Frint, Senior Assistant Attorney General Bob Walters

Tuesday, July 8, 2014

Committee of the Whole Work Session

The Board met and discussed the following topics:

- Conference Reports: Secretary Nurss presented a report for the APRN and Discipline conferences she attended.
- IT/Website needs.
- Strategic Plan Review and Update.

No decisions or motions were made during this work session.

Opening

a) Call to Order

President Deselms called to order the meeting of the Wyoming State Board of Nursing at 1:00 p.m. on July 8, 2014 in the Board of Medicine Board Room.

b) Roll Call

ED LaBonde conducted a roll call.



Board Members Present:

Carrie Deselms, MSN, APRN, FNP-BC, President
Cindy Woods, BSN, RN-BC, Vice President
Donna Nurss, MS, APRN, PMHNP-BC, Secretary
Marcie Burr, RN, DO, CCHP, Board Member
Lori Johnson, LPN, Board Member
Lynn Kirman, RN, MHA, NEA-BC, Board Member
Barbara Summers, Public Member

Staff Present:

Cynthia LaBonde, Executive Director
Tambra Shafer, Executive Assistant
Jessica Frint, Assistant Attorney General
Paula Smith, Practice and Education Consultant
Laura Rowe, Compliance and Discipline Manager/Nurse Investigator
Victoria Pike, Nurse Investigator
Cindy Stillahn, Fiscal Officer/Human Resources
Kara Sutton, Legal Assistant

Visitors Present:

Sean Chambers, Office of Administrative Hearings¹
Kathy Kendrick, Wyoming Court Reporting Services²
Bob Walters, Senior Assistant Attorney General³
Nella Martinez, Paralegal, Attorney General's Office⁴
Sherry Griffith, Paralegal, Attorney General's Office⁵
Mariah Butterfield, Certificate Holder⁶
Cindy Worthington, Witness⁷
Melissa Bartley, Health Care Policy Advisor⁸
Amanda Obertal, Licensee⁹
Scott Obertal, Witness¹⁰
Barb Wallace, State Auditor's Office¹¹
Kevin Bohnenblust, Executive Director, Board of Medicine¹²

c) Declaration of Quorum

Quorum declared by AAG Frint.

d) Reordering of the Agenda

The agenda was approved as distributed with changes made as needed.

¹ July 8, 2014

² July 8, 2014

³ July 8-9, 2014

⁴ July 8, 2014

⁵ July 8, 2014

⁶ July 8, 2014

⁷ July 8, 2014

⁸ July 9, 2014

⁹ July 9, 2014



¹⁰ July 9, 2014

¹¹ July 9, 2014

¹² July 9, 2014

AI#01 - Consent Agenda

Reordering the Agenda

President Deselms requested the following Executive Session Meeting Minutes be removed from the Consent Agenda to allow discussion:

Meeting Minutes:

1. October 9, 2013/9:13 a.m. - Legal Advice (LJ)
3. October 9, 2013/3:06 p.m. - Right to Practice (LJ)
5. November 22, 2013/1:16 p.m. - Right to Practice (LJ)
6. November 22, 2013/1:53 p.m. - Right to Practice (LJ)
7. November 22, 2013/ 2:26 p.m. - Personnel (LJ)

President Deselms requested Sidney Payne, GNA Temp. #2558 be removed from the Hearings as a signed Settlement Agreement was received but not enough time to get the documents to the Board for review and consideration.

a. Approval of Minutes

1. April 8-9, 2014, Meeting Minutes
2. April 28, 2014 Teleconference Meeting Minutes

b. Executive Session Meeting Minutes

8. April 8, 2014/4:35 p.m. – Legal Advice (TS)
9. April 9, 2014/1:05 p.m. - Legal Advice (TS)
10. April 9, 2014/1:12 p.m. – Legal Advice (TS)
11. April 9, 2014/1:39 p.m. – Right to Practice (TS)
12. April 9, 2014/1:51 a.m. – Right to Practice (TS)
13. April 9, 2014/2:22 p.m. – Right to Practice (TS)
14. April 9, 2014/12:03 p.m. - Legal Advice (TS)
15. April 28, 2014/12:34 p.m. - Right to Practice (TS)

c. Settlement Agreements/Stipulations

1. Michelle Tweeter (McGuire), CNA #2482, (Suspension)
2. Kristine Scott, CNA #19728, (Voluntary Surrender)
3. Rachael Eastman, CNA #25660/GNA #2552, (Letter of Reprimand)
4. Kimberly Good, CNA #24481, (Voluntary Surrender)
5. Jamie Williams, CNA #25407/GNA Permit #1472, (Letter of Reprimand)
6. Jessica Lambson, CNA #25597, (Letter of Reprimand)
7. Sophia Galvin, CNA #25633/GNA Permit #2553, (Letter of Reprimand)
8. David Hicks, CNA #25718, (Voluntary Surrender)
9. Abigail Wagstaff, GNA Permit #1479, (Letter of Reprimand)
10. Whitney Borton, GNA Permit #3168, (Letter of Reprimand)
11. Lacey Boehme, CNA #22575, (Letter of Reprimand)
12. Patti Guymon, LPN #6567, (Conditional License)



13. Susan Hutchinson, LPN #6779, (Suspension)
14. Andrea Vanderpool (Baker), LPN #7694, (Conditional License)
15. Patricia Cousins, RN #16627, (Voluntary Surrender)
16. Janail Trimmer, RN #17222, (Conditional License)
17. Leslie Riley, RN #29181, (Voluntary Surrender)
18. Whitney Barrett, RN Applicant, (Conditional License)
19. Stephanie Dupree, APRN #21565.1132, (Letter of Reprimand)
20. Sandra Ham, APRN #23899.0963, (Letter of Reprimand)
21. Robert Cline, APRN #31373.1219, (Summary Suspension)

***Motion:** Member Burr moved to accept the consent agenda as amended with the removal of the specified Executive Session minutes. This motion was seconded by Member Johnson and passed without dissent. (7-0-0-0)*

AI #02 - Contested Case Hearings

President Deselms turned the floor over to Mr. Chambers, OAH, to conduct the contested case hearings before the Board.

A. Docket #13-020, Wallace Pitt, CNA #18292

Hearing officially began at 1:35 p.m. with introductions around the room. Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-O were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.

As the Disciplinary Committee, Member Johnson did not participate in the discussion or deliberation.

B. Docket #13-107, Mariah Butterfield, CNA #22661

Respondent was present. SAAG Walters presented the background of the case:

- Exhibits A-K were provided with activity transpired to date.
- Respondent explained she did not understand the proceedings and requested a continuance. SAAG Walters also requested a continuance.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the continuance requested by both sides.

C. Docket #13-14-181, Shaycie Ogden, GNA Temp #2163

Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-E were provided with activity transpired to date. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.



D. Docket #13-037, Megan Pickren, RN #26241

Respondent was not present. SAAG Walters presented the background of the case:

- Exhibits A-L were provided with activity transcribed to date. Updated exhibits for D and K were provided to the Board. The Board heard the testimony and reviewed the evidence presented during the administrative hearing.
- SAAG Walters yielded the floor to Mr. Chambers for discussion on the facts presented, no discussion ensued.

As the Disciplinary Committee, Vice President Woods did not participate in the discussion or deliberation. Member Burr recused herself from the discussions.

AI #03 - Executive Session – Right to Practice - Wallace Pitt

***Motion:** Secretary Nurss moved to enter executive session at 2:14 p.m. to deliberate right to practice of a professional person. This motion was seconded by Member Summers and passed without dissent. (6-0-1-1) (LJ-Abstain) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: LJ)] Executive Assistant Shafer took minutes during executive session.*

The Board returned to public session at 2:54 p.m. President Deselms opened the floor for discussion on Wallace Pitt, CNA #18292. The discussion included:

- Certificate Holder's requirement to respond to Board's correspondence.
- Level of action appropriate for patient safety and setting.
- Actual setting where incident took place to answer questions.

***Motion:** Member Burr moved to accept Petitioner's motion for default judgment on Wallace Pitt, CNA #18292. This motion was seconded by Member Kirman and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: LJ.)]*

***Motion:** Member Summers moved to revoke the nursing certificate of Wallace Pitt, CNA #18292. This motion was seconded by Member Kirman and failed. [(3-3-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: LJ.)]*

***Motion:** Secretary Nurss moved to issue a Notice of Warning against the nursing certificate of Wallace Pitt, CNA #18292. This motion was seconded by Member Burr and failed. [(3-3-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: LJ.)]*

***Motion:** Member Kirman moved to issue a Letter of Reprimand against the nursing certificate of Wallace Pitt, CNA #18292. There was no second for this motion and it failed. [(2-4-1-0) (In accordance with Board Rules*



and Regulations, members of the Disciplinary Committee abstained from voting. DC: LJ.))

Action: This case was tabled until the October Quarterly meeting so the Board may ask questions of the parties. The staff was directed to attempt to contact Mr. Pitt in the interim. The matter remains under advisement.

Executive Session – Right to Practice - Shaycie Ogden

Motion: *Member Johnson moved to enter executive session at 3:15 p.m. to deliberate right to practice of a professional person. This motion was seconded by Member Burr and passed without dissent. (7-0-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:MTX)] Executive Assistant Shafer took minutes during executive session.*

The Board returned to public session at 3:38 p.m. President Deselms opened the floor for discussion on Shaycie Ogden, GNA Temp #2163.

- The Board questioned the process of issuing the Graduate Nurse Aide temporary permit.

Motion: *Member Burr moved to accept Petitioner's motion for default judgment on Shaycie Ogden, GNA Temp #2163. This motion was seconded by Member Johnson and passed. [(7-0-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS; Absent: MTX.)]*

Motion: *Member Burr moved to dismiss the case against the nursing certificate of Shaycie Ogden, GNA Temp #2163. This motion was seconded by Secretary Nurss and failed. [(2-5-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MTX.)]*

Motion: *Member Kirman moved to issue a Letter of Reprimand against the nursing certificate of Shaycie Ogden, GNA Temp #2163. This motion was seconded by Member Summers and passed. [(5-2-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: Mtx.)]*

Executive Session – Right to Practice - Megan Pickren

Motion: *Member Kirman moved to enter executive session at 3:40 p.m. to deliberate right to practice of a professional person. This motion was seconded by Secretary Nurss and passed without dissent. (7-0-0-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC:CW)] Member Burr and Vice President Woods did not participate in deliberations. Executive Assistant Shafer took minutes during executive session.*



The Board returned to public session at 3:47 p.m. President Deselms opened the floor for discussion on Megan Pickren, RN #26241.

***Motion:** Member Summers moved to accept Petitioner's motion for default judgment on Megan Pickren, RN #26241. This motion was seconded by Secretary Nurss and passed. [(5-0-2-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: CW, Abstain: MB.)]*

***Motion:** Member Summers moved to revoke the nursing license of Megan Pickren, RN #26241. This motion was seconded by Secretary Nurss and passed. [(5-0-2-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: CW, Abstain: MB.)]*

AI #04 – Executive Session - Legal advice

***Motion:** Secretary Nurss moved to enter executive session at 4:10 p.m. to receive legal advice. This motion was seconded by Member Summers and passed without dissent. (6-0-0-1) (MB –Absent) Executive Assistant Shafer took minutes during executive session.*

The Board returned to public session and recessed at 5:02 p.m.

Wednesday, July 9, 2014

President Deselms called the meeting to order at 8:15 a.m.

AI #05 – Pain Management

Secretary Nurss provided background and information on Pain Management Tool Kit. The discussion included:

- What is considered acute and chronic pain?
- Increase in disciplinary cases involving prescription problems.
- Clarification of the pain management standard, accountability and how licensees are notified of the standard.
- Kevin Bohnenblust provided the background and status of the Prescription Abuse Stakeholders (RAS) to date.

AI #07 - Public Forum

Melissa Bartley, Health Care Policy Advisor for the Governor's office, attended in person and provided information on her advisory role which included:

- Addressing constituents' concerns and questions.
- Liaison between Governor's office and Licensing Boards.

AI #08 – Special Licensing Requests

- a. **Jody Sievers, CNA #21796** – SAAG Walters presented the background and facts of this reinstatement request.



Motion: Vice President Woods moved to approve the special licensing request on Jody Sievers, CNA #21796. This motion was seconded by Member Johnson and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB.)]

- b. **Amanda Obertal, LPN #6265** – SAAG Walters presented the background and facts of this reinstatement request. Licensee was present to answer questions from Board members.

Motion: Member Kirman moved to approve the special licensing request on Amanda Obertal, LPN #6265. This motion was seconded by Member Burr and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: BS.)]

- c. **Erica Curry, RN #21954** – SAAG Walters presented the background and facts of this reinstatement request.

Motion: Member Summers moved to approve the special licensing request on Erica Curry, RN #21954. This motion was seconded by Vice President Woods and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: MB.)]

President Deselms relinquished the floor to Vice President Woods.

- d. **Connie Miller, APRN #20234.0234** – SAAG Walters presented the background and facts of this reinstatement request.

Motion: Secretary Nurss moved to approve the special licensing request on Connie Miller, APRN #20234.0234. This motion was seconded by Member Burr and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: CD.)]

- e. **Natalie Carter, RN #24048** – SAAG Walters presented the background and facts of this reinstatement request. Discussion included:

- Specific information in documents presented to the Board.
- Who would be conducting Peer Monitoring Review?

Motion: Member Burr moved to approve the settlement agreement for reinstatement with conditions on Natalie Carter, RN #24048. This motion was seconded by Member Summers and passed. [(6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstained from voting. DC: CD.)]

Vice President Woods relinquished the floor to President Deselms.

AI #09 – Board Committee of the Whole (COW) Feedback/Recommendations

- **Strategic Plan Recommendations:**
 - Updates to be provided at Quarterly Board meetings.
 - Add the RAS Tool to the Strategic Plan.
 - Ensure all goals are specific and measureable.



- Maintain Federation of Associations of Regulatory Boards (FARB) membership and pay the registration fee for the advising attorney to attend the law seminar annually.

***Motion:** Member Burr moved to approve the Strategic Plan update and benchmarks as presented by ED LaBonde. This motion was seconded by Member Johnson and passed. (7-0-0-0)*

AI #10 – Standing Committee Reports

a. Practice and Education (P&E)

Chair Woods presented the Board with an update on P&E activity which included:

1. Advisory Opinions

- Twenty-Five (25) Advisory Opinions are ready for Board consideration and approval which include:
 - APRN Population Focus
 - C-Arm Positioning and Operation
 - Cervical Ripening Agents and Prostaglandin Suppositories
 - Chest Tube, Mediastinal Tube and Pleural Drain Removal
 - CNAs in Other Roles
 - Cosmetic and Dermatologic Procedures
 - Educational Preparations for Licensure, Certification and Recognition
 - Licensed Nurse/CNA Functioning as Endoscopy Technician
 - Exam by Sexual Assault Nurse Examiner
 - Determination of Ruptured Membranes
 - Gastrostomy Tube Reinsertion into Mature Site
 - Intraperitoneal Catheters
 - Intraventricular Implanted Devices and Temporary Intracranial Catheters
 - IV Chelation Therapy
 - LPN and RN Scope of Practice
 - Management of Analgesia by catheter in the Pregnant Client
 - Medication Administration during Pandemic
 - Nurse-Client Relationship
 - Paid Feeding Assistant
 - PCA by Proxy
 - Central Lines and Peripherally Inserted Central Catheters
 - Relaying Physician Orders
 - Reversal of Advisory Opinions
 - Rhogram Administration by the LPN
 - Spirometry in Occupational Safety and Health

***Motion:** Member Burr moved to approve all 25 Advisory Opinions as presented. This motion was seconded by Member Summers and passed. (7-0-0-0)*



2. Annual Reports: The committee recommends pursuing the creation of an electronic annual education report.

***Motion:** Member Burr moved to accept and pursue the creation of an electronic annual education report and electronic complaint form. This motion was seconded by Member Johnson and passed. (7-0-0-0)*

b. Application Review Committee (ARC)

Chair Burr provided the Board with an update on ARC activity which included:

1. Recommend elimination of the Renewal Grace period.
 - This will require a Rule change for Chapter Two.
 - Recommend Legislative Committee begin Rule making process to repeal the Grace period.
2. IV Therapy versus Phlebotomy
 - Conflicting information in Advisory Opinions on what LPNs can do.
 - Recommend Practice and Education update Phlebotomy Advisory Opinion.
3. Committee Charge Reviewed – no changes were made to the existing charge.

c. Legislative Committee (LC)

Chair Summers provided the Board with an update on LC activity which included:

1. Chapter Five Fees
 - Revisions on hold.
2. Chapter Two Licensing
 - Committee will begin work to eliminate Grace period for the 2016 renewal period.
 - Rules Amendment draft will be presented for approval at the July 2014 teleconference.
3. Committee Charge Reviewed – changes were made to the existing charge.

***Motion:** Secretary Nurss moved to accept the Legislative Committee Report as presented. This motion was seconded by Vice President Woods and passed. (7-0-0-0)*

AI #011 – Executive Director (ED) Administrative Report

- a. Board/Staff Update – Jeffrey Rosinski and Raymie Bingman began work as the new Licensing Specialists.
- b. Reaching Out Tour Update– ED LaBonde toured the Eastern side of the state which included Torrington and Wheatland. She will visit the Women’s Correctional Facility in Lusk, July 14. The Board will send suggestions of other places to visit.
- c. FARB Audit Update – Funding request submitted to NCSBN. If funded, the audit would occur late 2014 with an update presented at the January 2015 Board meeting.
- d. House Bill 62 Update – This Bill created new requirements effective July 14, 2014:
 - Board members are paid per-diem as Legislators.
 - Required audit of expenditures and revenue from an external Auditor.



- Fixed specific time and place of Annual Meeting.
 - New requirements will lead to changes in Chapter One.
 - Licensing Issuance report now presented at quarterly Board meetings.
- e. Conference Reports:
1. Discipline Conference – Three main areas of interest were:
 - Nurse Licensure Compact.
 - Discipline process.
 - Pyxis machines, how much data is stored and how to retrieve it.
 2. Executive Officer (EO) Summit: Executive Officers reached agreement regarding qualifications for “Borderless Licensure” also called the Amended Nurse Licensure Compact (NLC).
 - Applicants eligible for Borderless Licensure would apply to the home state where they reside.
 - ED will provide an update at the October Board meeting.
- f. Policy Review –
1. Meeting Minutes Flow – Streamlines the process for preparing, sharing and posting all meeting minutes.
Motion: Member Johnson moved to approve the Meeting Minutes policy as presented. This motion was seconded by Member Burr and passed. (7-0-0-0)
 2. Agenda Item Request Form/Agenda – Establishes deadlines to allow smooth flow of agenda preparation and timely submission of documents to Board members.
Motion: Member Burr moved to approve the Agenda Item Request Form policy as presented. This motion was seconded by Secretary Nurss and passed. (7-0-0-0)
 3. NPA/Rules Revision Process – Establishes policy/formal process for revisions and provide the full Board the opportunity to prioritize rule changes. The Board identified one change to section three.
Motion: Member Burr moved to approve the NPA/Rules Revision Process policy as amended. This motion was seconded by Member Summers and passed. (7-0-0-0)
 4. Board Compensation – New policy reflect changes mandated through House Bill 62 specifically how Legislators’ per-diem applies to Board members. Barb Wallace, State Auditor’s Office, presented to the Board changes in compensation including a set per diem for lodging and meals.

AI #04 – Executive Session - Legal advice

Motion: Vice President Woods moved to enter executive session at 2:30 p.m. to receive legal advice. This motion was seconded by Member Burr and passed without dissent. (7-0-0-0) ED LaBonde and AAG Frint were present. Executive Assistant Shafer took minutes during executive session.



The Board returned to public session at 3:20 p.m. The Board discussed the following amendments to the proposed compensation policy:

- Defining “in performance of their duties” to include, but not limited to:
 - Disciplinary investigations
 - Committee work
 - Attending Board meetings
 - Attending NCSBN conferences
 - Attending in-state conferences
 - Meeting with the Governor’s Office
 - Activities performed by Board Officers
- Defining full and half days for compensation
 - full day - meetings lasting 4-8 hours
 - half day - meetings lasting 1-4 hours
- Removal of the following proposed provisions
 - 60 mile restriction on acquiring lodging
 - Limit on out-of-state travel expenses
- Other considerations
 - WSBN Staff can make mass reservations but not pay the bill.
 - WSBN Staff can arrange for meals during board meetings that are not to be deducted from Board member per diem.

***Motion:** Member Burr moved to approve the Board Compensation policy as amended. This motion was seconded by Member Summers and passed. (7-0-0-0)*

AI #12 – Fiscal Report

Ms. Stillahn presented the fiscal report which included:

- Revenue and expenditures through June 30, 2014.
- Budget Session Enrolled Act #41, Section 320 (d), giving state employees a pay increase.
- Final calculations for budget fiscal year 2013/14 will be presented at the October Board meeting.

***Motion:** Vice President Woods moved to approve the Fiscal Report as presented. This motion was seconded by Member Burr and passed. (7-0-0-0)*

AI #13 – Licensing Report

Ms. Shafer presented the Licensing Report which included:

- Productivity and statistics report for March 22 through June 16, 2014.
- Application Review Committee Statistics for the same timeframe and included a comparison for the correlating 2013 period.
- License/Certificates Issued Report – Report reflects all licenses and certificates issued for the same time frame.

***Motion:** Member Burr moved to approve the Licensing Report as presented. This motion was seconded by Member Johnson and passed. (7-0-0-0)*



Motion: Secretary Nurss moved to approve the License/Certificates Issued Report as presented. This motion was seconded by Member Kirman and passed. (7-0-0-0)

AI #14 – Practice and Education (P&E) Report

Ms. Smith presented the P&E report which included:

- 98 email questions were received for the P&E Consultant's review for the period March 24 through June 18, 2014.
- Social Media followers continue to rise.
- Conference report from Nurse Educator Conference attendance.

Motion: Member Johnson moved to approve the P&E report as presented. This motion was seconded by Member Burr and passed. (7-0-0-0)

AI #15 – Compliance and Discipline (C&D) Report

Ms. Rowe presented the C&D and Nurse Monitoring Program (NMP) reports which included:

1. 52 cases were resolved either by Matrix or Discipline Committee (DC) decision, for the period of March 25 through June 16, 2014. This report contains tracking of complaint origination by county and facility.
2. Electronic Signature Update – Information on available options for use of electronic signatures for Board members on documents in place of signature stamps.
3. Report on aged cases and the resolution progress: As of June 16, 2014, three (3) cases are over 180 days old and are in various stages of review.
4. NMP Report: As of June 16, 2014, there were 60 licensees/certificate holders being monitored pursuant to a Board order.
 - a. Wyoming Professional Assistance Program (WPAP) Update – Initial proposal for inactive licensees received.
 - b. NMP Non-Compliance Guideline Update – Proposed guidelines are intended to:
 - Ensure consistency in addressing similar forms of lesser non-compliance.
 - Allows the NMP Manager to timely address non-compliance with graduated discipline and improve compliance from participants.

Motion: Member Burr moved to approve the Compliance and Discipline report as presented. This motion was seconded by Vice President Woods and passed. (7-0-0-0)

Motion: Member Burr moved to approve the WPAP update as presented. This motion was seconded by Member Kirman and passed. (7-0-0-0)

Motion: Member Burr moved to approve the NMP Non-Compliance Guidelines as presented. This motion was seconded by Member Johnson and passed. (7-0-0-0)



Action: The Board decided not to pursue an electronic signature option and no change to the Signature Stamp Policy.

AI #06 – Board Order for Approval

David Caton, CNA #17906

AAG Frint reviewed the proposed order with the Board.

Motion: Member Kirman moved to approve the Order for Summary Suspension on David Caton, CNA #17906. This motion was seconded by Member Johnson and passed without dissent. (6-0-1-0) (In accordance with Board Rules and Regulations, members of the Disciplinary Committee abstain from voting. (DC:MB)

AI #16 – Announcements

- a. Future Board Meetings
 - 1. Teleconference, Jul 28, 2014, 2 p.m.
 - 2. Quarterly Board Meeting Oct 6-9, 2014, Location: Thermopolis WY
- b. Conference/Education Opportunities 2014
 - 1. Board member Training, Aug 8, Cheyenne WY, (LK)
 - 2. NCSBN Annual Meeting, Aug 13-15, Chicago, IL (BS, LJ, CL)
 - 3. Wyoming Nursing Summit, Sept 25/26, Rock Springs, WY (CL)
 - 4. WY Hospital Assoc Annual Mtg, Sept 25, Cheyenne WY (CL)
 - 5. NCLEX Conference, Sept 29, Charlotte, NC (PS)
 - 6. FARB Regulatory Law Seminar, Oct 2-5, Annapolis, MD (JF)
 - 7. Citizen Advisory Council (CAC) Annual Mtg, Oct 23/24, Baltimore MD (BS)

Adjournment

The Board adjourned at 5:15 p.m.

Minutes submitted by: Tambra Shafer, Executive Assistant
Minutes reviewed by: Carrie Deselms, President
Donna Nurss, Secretary
Cynthia LaBonde, Executive Director, reviewed 7/15/2014
Minutes approved: July 28, 2014