

Renewal Requirements

The License renewal period will begin October 1st. Online forms will be available at that time. (<http://nursing.state.wy.us>)
Following are the basic renewal requirements.

APRN:

APRNs must meet **ONE** of the RN requirements and:

- Provide proof of National Certification
- OR**
- If recognized as an APRN prior to July 1, 2005, and has maintained continuous recognition but not is not nationally certified
 - Provide proof of completion of 60 contact hours of continuing education in the last 2 years related to your specialty area(s) of advanced practice
- AND**
- Have 400 hours of employment as an APRN in the last 2 years in your specialty area(s) of advanced practice

APRNs with Rx Authority must also:

- Complete fifteen contact hours of education in pharmacology and clinical management of drug therapy or pharmacotherapeutics within the last 2 years (proof required). (The CEs must *specifically identify the hours applicable to pharmacology*)

RN:

RNs must meet **ONE** of the following requirements:

- Worked a minimum of 500 hours as an RN in the last 2 years
- Worked a minimum of 1600 hours as an RN in the last 5 years
- 20 RN continuing education hours in the last 2 years (proof required)
- Complete a refresher course in the last 5 years (proof required)
- Certification in a specialty area of nursing practice by a nationally recognized accrediting agency accepted by the board in the last 5 years (copy required)
- Pass the NCLEX in the last 5 years

LPN:

LPNs must meet **ONE** of the following requirements:

- Worked a minimum of 500 hours as an LPN in the last 2 years
- Worked a minimum of 1600 hours as an LPN in the last 5 years
- 20 LPN continuing education hours in the last 2 years (proof required)
- Complete a refresher course in the last 5 years (proof required)
- Certification in a specialty area of nursing practice by a nationally recognized accrediting agency accepted by the board in the last 5 years (copy required)
- Pass the NCLEX in the last 5 years

CNA:

CNAs must meet **ONE** of the following requirements:

- Complete a board approved nursing assistant training program and competency evaluation **AND** passed a national nursing assistant certifying examination within the last 2 years
- OR**
- Worked a minimum of 16 hours as a CNA **AND** completed 24 hours of learning activities related to CNA practice since the last renewal
- OR**
- Participated in direct patient care through an approved nursing program since the last renewal

- All renewals are processed online and applications will be available online (<http://nursing.state.wy.us>) starting October 1.
- Renewal items requiring documentation (CEs, National Certification, Refresher courses, etc) can be entered electronically. If there are questions regarding the information or you are chosen for audit you may be required to send in the documentation.
- If you choose not to pay by Credit Card, complete the online application, at the end print the payment page, submit the application electronically, and send in payment (money order, cashier's check, or personal check) with the payment page. Cash is not accepted. If paying by personal check, processing may be delayed up to 3 weeks while the check clears through state channels. The application will not be processed until the fees are deposited in the WSNB account.
- If you have a yes answer to a self-disclosure question continue to submit the application and fees. Refer to the instructions regarding any additional documents needed. The application will be on hold until a determination is made regarding the renewal request. Your license will not expire while under review.