


Conference Call Meeting Minutes

November 30, 2000

PUBLIC SESSION

The Wyoming State Board of Nursing met by conference call to discuss Rules revisions, the possible opening of the Nurse Practice Act, federal law requirements, CNAs, and medication aides.

**Voting numbers on all decisions and motions are as follows:
IN FAVOR - OPPOSED - ABSTAINING - ABSENT**

CALL TO ORDER

1. CALL TO ORDER

The meeting of the Wyoming State Board of Nursing was called to order at 8:00 a.m., November 30, 2000, Veronica Taylor, Board President.

ROLL CALL

1.1. ROLL CALL

President Veronica Taylor took the roll call.

Board Members Present:

Veronica Taylor, MS, RN, President, Gillette
Judith Knight, MS, RN, FNP, Vice President, Laramie
Beth Evans, Ph.D., Consumer Board Member, Cheyenne
Karla Roich, LPN, Board Member, Rock Springs
Patricia Fritz, BSN, RNC, Board Member, Basin
Judy Turner, MS, RN, Board Member, Casper
Patti Ellis, LPN, Board Member, Pinedale

Board Members Absent:

None.

Staff Present:

Cheryl Koski, MN, RN, CS, Executive Director
Mary Calkins, Ph.D., RN, CNN, Compliance Consultant
Mary Schaper, MS, RN, Nurse Practice Consultant
Rachel Riles, Administrative Specialist
Angela Dougherty, Attorney General's Office

Visitors Present:

none.

DECLARATION OF QUORUM

1.2. DECLARATION OF QUORUM

President Taylor declared a quorum present.

DISCUSSION

2. Rules and Regulations

Ms. Koski explained why the board could not talk about the rules prior to this conference call. There had been a procedural problem with the rules notification to the Legislative Services Office and the Secretary of State's office in July. It was due to a misunderstanding that occurred when Ms. Koski contacted the Secretary of State's office and they indicated they did not need the rules yet; they did, however, require the notice of intent which was not explained. In a memo to the Governor's Office, Ms. Dougherty recommended the rules not be approved as submitted because of a procedural problem. Last week, the Governor's Office contacted the Attorney General's Office and indicated the rules procedures needed to be started all over again. Other than the procedural problem, LSO found no problems with the content of the rules.

President Taylor and Ms. Koski took a day last week to look at the rules and address some additional changes recommended in letters received and areas of concern that arose from recent problems in the office. Board members discussed the additional changes that President Taylor and Ms. Koski had made to the drafts that were e-mailed to them and are summarized below. These changes will be reviewed in their entirety at the Board Meeting in December.

Chapter II Changes

Clarification was added for individuals who have been inactive and can no longer meet competency requirements. They shall be required to take a refresher course if they have not practiced 1600 hours in the last five years or 500 hours in the last two years. A clearer distinction between renewing and reactivation licensees was also added.

Chapter IV Changes

Only two minor changes were made to this chapter:

Section 8(b)(i)(B) change the word "identification" to "license" on the requirements for APN when prescribing medications to clear up any confusion as to what number is required.

Section 8(c)(ii) re-write the sentence to read: "Provide evidence of completion of a minimum of two (2) credits or thirty (30) contact hours of course work approved by the

Board of Nursing in pharmacology and clinical management of drug therapy or pharmacotherapeutics within the five (5) year period immediately following the date of application;” Additional comments from the Board indicate that “two (2) semester credit hours” would clarify this sentence.

Chapter VI Changes

Major substantive changes were made to the standards of Nursing Education Program Chapter with the rearrangement of several paragraphs regarding the Annual Review, Site Visits, and Noncompliance. Paragraphs on Distance Education, request for 10 copies of the Annual Report and Self-Study Report, changes to the education/ clinical experience of the administrator of the nursing education program, and use of preceptors in a clinical setting were added and/or reworded for clarification.

Ms. Turner will e-mail additional changes to Ms. Riles for inclusion in the draft to be presented at the December Board Meeting.

3. Opening of the Nurse Practice Act

Discussion ensued about the possibility of the Nurse Practice Act being opened during the next legislative session. If the act is opened, the board would like to address any required changes that they feel should be made to the act at that time. Further discussion on this issue will take place at the December Board Meeting. Ms. Dougherty recommended that the Board of Nursing schedule discussion of the rules and wish list for the Nurse Practice Act towards the beginning of the next Board Meeting. Ms. Riles could then work on a draft so all Board members can have a hard copy draft prior to the end of the December meeting.

4. Federal Law Requirements

A memorandum from the AG’s office (attached) was received regarding the federal requirement for license boards to establish lawful presence of licensees. The law identifies what constitutes a state public benefit and 8 U.S.C.A. § 1621 (c)(1)(A) describes a state or local public benefit as “any grant, contract, loan, professional license, or commercial license provided by an agency of a State or local government by approved funds of a State or local government;” (Emphasis added). The AG’s memorandum indicates that professional licensing boards in Wyoming are required to verify the “lawful presence” of persons applying for new licenses or license renewals. Attached to this memorandum is a list of acceptable proof of lawful presence, such as birth certificate or passport. The memorandum recommends that all licensing boards add documentation to their respective application and renewal

packages and include a copy of the INS list of acceptable documents. This requirement need only be verified once.

5. CNAs/Medication Aides

Funding problems for CNAs are continuing. Two binders of funding justification information were forwarded to the Department of Health; however, very little of it was submitted to the federal agency for increased funding. The Governor was at the 9/6/00 meeting between the Department of Health and the Board of Nursing regarding increased funding for the CNA program and he indicated the issue needs to come before a budget session of the Legislature. Our current MOU with the Department of Health is on an extension that expires 3/30/00. One more extension would be enforce through the next Legislative Budget Session. The board members recommended that we invite all parties involved to the next Board Meeting to discuss this issue.

In addition to the CNA issue, medication aides should also be discussed at the December meeting as it is likely to be added to the Nurse Practice Act during the upcoming legislative general session.

6. 2001 Meeting Schedule

All board members were reminded to bring their calendars to the next meeting to discuss the 2001 meeting schedule.

ADJOURNMENT

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Having no further business to come before the Board, the meeting was adjourned by President Taylor at 9:00 a.m. on November 30, 2000.

Submitted by:

//Signed//
Rachel Riles, Recorder

//Signed//
Veronica Taylor, RN, President

//Signed//
Judith Knight, RN, Vice President

//Signed//
Beth Evans, Ph.D., Secretary