

Wyoming State Board of Nursing

Mission Statement: Serve and safeguard the people of Wyoming through the regulation of nursing education and practice.

Vision Statement: Acknowledging the dynamic nature of healthcare provides the climate, collaboration and regulatory framework for nurses to practice to the fullest extent of their scope.

Core Values: Excellence, Ethics, Education, Safety and Competence.

Regular Board Meeting Minutes

October 16 - 17, 2017

Torrington, WY

Eastern Wyoming College Campus

877-278-2734; pin 517378

In accordance with the State of Wyoming Public Records Act, supporting documentation to the meeting minutes is a public record and is available upon a written request. The Board reserves the right to vary from the times and order of matters presented depending upon the need and necessity of facilitating the flow of business.

The following were present or presented reports during the two day meeting:

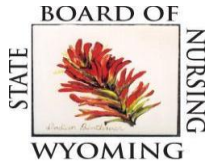
<p><u>Board Members</u> Donna Nurss APRN, President (DN) Marjory Christiansen RN, Vice President (MC) Charlotte Mather RN, Secretary (CM) Susan Howard RN (SH) Stephen Delger Public (SD) Helen Byrd RN (HB), Absent Excused Kathy Cromer LPN (KC), Absent Excused</p>	<p><u>Staff</u> Cynthia LaBonde, Executive Director (CL) Jennifer Burns, Practice & Education Consultant (JB) Lori Cook, Office Support Specialist (LC) Victoria Pike, Compliance & Discipline/Licensing Manager (VP) via conference phone Kara Aguirre, Legal Assistant (KA) via conference phone Joey Clure, Investigative Assistant (JC) via conference phone Lisa Hastings, Licensing Supervisor (LH) via conference phone Cindy Stillahn, Fiscal/HR (CS) via conference phone</p> <p><u>Attorney General's (AG) Office</u> Jim Peters, Advising Attorney (JP) Jessica Frint, Prosecuting Attorney (JF) via conference phone</p>	<p><u>Guests:</u> Michelle Skillip-Niobrara Community Hospital Jennifer Arnold-Niobrara Community Hospital Heather Jones-Niobrara Community Hospital Randi Jones-Douglas Care Center Liza Smith-Douglas Care Center Suzy Delger-EWC Nursing Dept. Jaylene Cunningham-Corizon Health Kristine Liggett-Corizon Health Sabrina Adkins-VAMC, Cheyenne Kasey Mullins- VAMC, Cheyenne Lori Norby-Bear Country Home Healthcare, Casper Nicole Aaker-Bear Country Home Healthcare, Casper Ingrid Long-Torrington Community Hospital, Banner Health Abby Bremer-Platte County Memorial Hospital, Banner Health</p>
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Monday, October 16, 2017 Board Work Sessions

EWC Rooms 131

AI#01 Legislative committee (SH, SD, JP, CL, JB, LC)

Legislative committee met to work on projects.



AI#02 Application Review committee (CM, JP, CL, JB, LH via phone, LC)

Application Review committee met to work on projects

AI#03 Practice committee (DN, JP, CL, JB, LC)

Practice & Education committee met to work on projects

AI#04 Education committee (MC, SH, JP, CL, JB, LC)

Application Review committee met to work on projects

Guest Sign-in and Welcome -Lunch w/ invitees

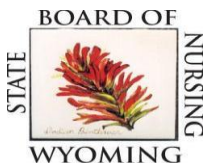
EWC Room 131

- Lunch / discussions with individual Board Members and Staff

Public Forum w/ Invitees

EWC Room 132

- Public Forum was called to order at 12:50 p.m. by Board President (DN)
- Open discussions - question and answer period:
 - Advisory Opinion (AO) regarding Advanced Practice Nurse (APRN) role vs. Medical Assistant (MA) role, and training - (MC)
 - Certified Nursing Assistant (CNA)II's to acute care - (SH)
 - Working with MA's - (SH)
 - New model of delegation 2014 discussion - (JB)
 - Certification for MA's - (MC)
 - Contacting your legislative representatives - (CL)
 - CNA testing - Credentia discussion - (JB) utilizing our *WSBN Practice & Education Consultant*
 - CNA priority - (DN)
 - Licensure update – New *Enhanced Nurse Licensure Compact (eNLC)* - (CL)(DN)(JB)
 - Wyoming Nurse Reporter (WNR) Call for nurses to write articles on relevant topics and submit to the WNR - (CM)(JB) It's a great way for people to get a topic out to the state!
 - Proposed rules chapter 2 and 5 are open for public comment - (CL)
 - Discussion regarding changing the perceptions of the Wyoming State Board of Nursing (WSBN)
 - AO's online – New AO's as we adopt the eNLC - (JB)
 - Serving on the WSBN as a Board Member - (SH) encouraged attendees to apply for the Board
 - Questions regarding Continuing Education credits/courses - (JB)
 - Question and Answer period



Committee of the Whole (COW) Work Session

(Topics for discussion only, no Board action was taken)

AI#05 “Security Awareness Training” video (FBI audit recommendation) (CL)

AI#06 Committee Reports

- Legislative (SH)
- Application Review (CM)
- Practice (JB)
 - (HB) – Absent/excused: submitted written report
- Education (MC)
- Disciplinary (DN)
 - Disciplinary Committee (DC) recommendation rationale

AI#07 Conference/Meeting Reports

- Annual Mtg/ NCSBN, August 16-18, 2017 (SH/ HB/CL/JB)
- Wyoming Nursing Summit/WNA, Sept. 20-21, 2017 (JB/CL/MC/CM)
- NCLEX/NCSBN, Sept. 25, 2017 (JB)
- Leadership & Public Policy Conference /NCSBN, Oct. 11-13, 2017 (DN/SH/CL)

AI#08 Education Opportunities/2018

- Institute of Regulatory Excellence (IRE)/NCSBN, Jan. 24-25, 2018, San Francisco, CA (VP/JB)
- Annual mtg./FARB, Jan. 26-28, 2018, Coronado, CA (SD?/MC?)
- eNLC Commission mtg./NCSBN, Mar. 4, 2018, Chicago, IL (CL/)
- Mid-year mtg./NCSBN, Mar. 5 –7, 2018, Chicago, IL (CL/JB?)
- eNLC Commission mtg./NCSBN, Aug. 14, 2018, Minneapolis, MN (CL/SH?)
- Annual mtg. /NCSBN, Aug. 15-17, 2018, Minneapolis, MN (CL/VP? /CM? /SH?)

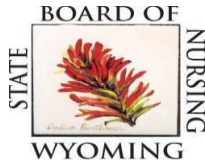
3:30 p.m. (VP) (KA) (JC) (LH) and (CS) Staff Members entered the meeting via conference phone

AI#09 Committee Reports and Recommendations/Board Action

- Legislative Committee (SH)
- Application Review Committee (CM)
- Practice Committee

Motion: *Motion was made to approve final memo and documents to Chief Nursing Officers (CNO)’s re: Acute Care APRNs*

Motion: *Motion was made and seconded to include CEO’s with the CNO’s to receive approved final memo and documents re: Acute Care APRNs. Amended Motion passed (5-0-0-2)*



- Education Committee (MC)

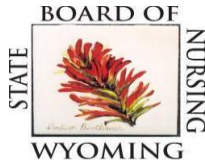
Motion: Motion made and seconded to approve new programs; Clarkson College, and New Mexico State University. Motion passed (5-0-0-2)

- Disciplinary Committee (DN)

AI#10 Consent Agenda

Reordering of the Agenda:

- SH requested the following be removed:
 - 17-080T2, APRN Applicant
 - 17-084T2, RN Applicant
- SD requested the following be removed:
 - 17-093T2, CNA Applicant
- Approval of Meeting Minutes
 - 8-10-2017 Monthly Teleconference Meeting
 - 8-28-2017 Special Teleconference Board Meeting
 - 9-11-2017 Teleconference Meeting
- Approval of Executive Session Meeting Minutes
 - 7-07-2017 Docket #14-15-321-02-(SH)
 - 7-07-2017 Docket #16-17-439-MTX
 - 7-11-2017 Docket #16-17-181-MTX-RN
 - 7-11-2017 Docket #16-17-380-MTX, CNA
 - 7-12-2017 Docket #17-006-MTX, Summary Suspension (Bonnet)
 - 7-12-2017 Docket #15-16-179-(SH/CM) (Spencer)
 - 7-12-2013 Docket #15-16-221-(SH) (Crowell)
 - 7-12-2017 Docket #16-17-259-(MC) (Flack)
 - 7-12-2017 Docket #17-006-MTX Summary Suspension (Bonnet)
 - 7-12-2017 Docket #17-006-MTX Summary Suspension (Bonnet)
 - 7-12-2017 Docket #14-005-(CM) (Palmer)
 - 8-10-2017 Docket #16-17-238- LPN-NOW-(KC)
 - 8-10-2017 Docket #16-17-277-RN-NOW-(SH)
 - 8-10-2017 Docket #16-17-379-MTX-NOW
 - 8-10-2017 Docket #17-018T2, CNA-NOW
 - 8-10-2017 Docket #17-019T2, CNA-NOW
 - 8-10-2017 Docket #17-022T2, RN-NOW
 - 8-10-2017 Docket #17-023T2, CNA-NOW
 - 8-28-2017 Docket#16-17-413-(CM) (Root)



- Disciplinary Matters

- Dismissals

1. Docket No. 16-17-408-MTX, CNA
2. Docket No. 16-17-329-DN, RN
3. Docket No. 16-17-382-MTX, CNA
4. Docket No. 17-048-MTX, CNA
5. Docket No. 17-040-MTX, CNA
6. Docket No. 16-17-376-CM, RN

- Notice of Warning

1. Docket No. 16-17-267-MC, RN
2. Docket No. 17-036-MTX, RN
3. Docket No. 16-17-277-SH, RN
4. Docket No. 16-17-392-HB, RN
5. Docket No. 16-17-388-MTX, RN
6. Docket No. 16-17-362-MTX, CNA
7. Docket No. 16-17-374-MTX, RN

- Settlement Agreements/Stipulations

1. Docket No. 16-17-242-KC, LPN (SLOR)
2. Docket No. 16-17-232-HB, RN (SLOR)
3. Scott Bezold, LPN #7111, Docket No. 14-15-246-MB/DN (Suspension)
4. Justine Williams, CNA #24267, Docket No. 16-17-239-SD (LOR)
5. Carmella Robinson, Temp. CNA #6461, Docket No. 16-17-289-HB (LOR)

- Application Matters

- Licenses/Certificates Issued

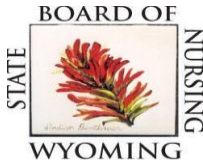
- Tier II

1. Docket No. 17-079T2, CNA Applicant
2. Pulled
3. Docket No. 17-081T2, CNA Applicant
4. Docket No. 17-082T2, CNA Applicant
5. Pulled
6. Docket No. 17-085T2, CNA Applicant
7. Docket No. 17-086T2, APRN Applicant
8. Docket No. 17-088T2, LPN Applicant
9. Docket No. 17-089T2, CNA Applicant
10. Docket No. 17-091T2, APRN Applicant
11. Docket No. 17-092T2, CNA Applicant
12. Pulled
13. Docket No. 17-094T2, CNA Applicant
14. Docket No. 17-095T2, CNA Applicant

- Tier III

1. Docket No. 17-054-CM, RN Applicant
2. Docket No. 17-067-KC, RN Applicant

Motion: Motion made and seconded to approve the Amended Consent Agenda. Motion passed (5-0-0-2)



AI#11 Executive Session – Right to Practice

Motion: Motion made and seconded to enter into Executive Session for Right to Practice of a Professional Person and Legal Advice for Docket No. 17-080T2, APRN Applicant. Motion passed (5-0-0-2)

The Board returned to public session at 3:52 p.m.

AI#10 (d)(ii)(2.) Docket No. 17-080T2, APRN Applicant

Motion: Motion made and seconded to deny the recommendation for a Notice of Warning (NOW) and issue a license without (NOW) for Docket No. 17-080T2, APRN Applicant. Motion passed. (5-0-0-2)

Motion: Motion made and seconded to enter into Executive Session for Right to Practice of a Professional Person and Legal Advice for Docket No. 17-084T2, RN Applicant. Motion passed (5-0-0-2)

The Board returned to public session at 3:55 p.m.

AI#10 (d)(ii)(5.) Docket No. 17-084T2, RN Applicant

Motion: Motion made and seconded to deny the recommendation for a Notice of Warning (NOW) and issue a license without (NOW) for Docket No. 17-084T2, RN Applicant. Motion passed. (5-0-0-2)

Motion: Motion made and seconded to enter into Executive Session for Right to Practice of a Professional Person and Legal Advice for Docket No. 17-093T2, CNA Applicant. Motion passed (5-0-0-2)

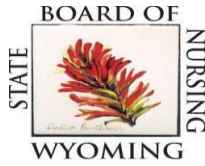
The Board returned to public session at 3:58 p.m.

AI#10 (d)(ii)(12.) Docket No. 17-093T2, CNA Applicant

Motion: Motion made and seconded to deny the recommendation for a Notice of Warning (NOW) and issue a certificate without (NOW) for Docket No. 17-093T2, CNA Applicant. Motion passed. (5-0-0-2)

AI#08 – Educational Opportunities (Cont.)

Meeting was recessed at 4:18 p.m.



Tuesday, October 17, 2017 Board Mtg cont'd 8:00 a. m. – 11:00a.m. EWC Room 132

Call to Order, Roll Call Declaration of Quorum, and Guest sign in

AI#12 Operations Reports

Licensing (LH-conference phone)

The following were provided:

- Quarterly report
- Policy procedure review

Discipline/Monitoring (VP-conference phone)

The following were provided:

- Quarterly report
- Policy/Procedure annual review (Compliance & Discipline)

Fiscal/HR (CS-conference phone)

The following was provided:

- Quarterly Report
- BFY 2019/2020 Budget

Practice (JB)

The following was provided:

- Quarterly Report

Education (JB)

The following was provided:

- Quarterly Report

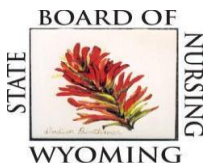
Administration (CL)

The following was presented:

- Board/Staff review
- Strategic Plan
- eNLC implementation plan
- Future meetings
 - 2017 Calendars
 - 2018 Calendar
 - Change July 2018 Quarterly Board Meeting to July 16,17, 18, 2018
 - June 14th meeting to schedule hearings in lieu of hearings at July travel meeting

Motion: *Motion was made and seconded to accept changes and updates to the to the 2018 calendar. Motion carried (5-0-0-2)*

Jessica Frint left meeting at 9:17 a.m. (conference phone)



- 2018 Resolutions for meetings
 - July 2018 Board meeting will be travel meeting July 16, 17, 18, 2018 in Sheridan, Wyoming
 - October quarterly Board meeting will be added to Resolution

Motion: Motion was made and seconded to accept 2018 Resolutions for Meetings as amended.
Motion carried (5-0-0-2)

- BOD/NCSBN report

AI#13 Other Disciplinary Matters and Board Orders for Approval

- Reinstatement

Motion: Motion made and seconded to approve Reinstatement for Kyle McDermott, CNA #27905, Docket No. 15-16-124-KC. Motion carried (5-0-0-2)(In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: KC absent excused)

- Petition for Inactive Status

Motion: Motion made and seconded to approve Petition for Inactive Status for Michelle Zwaagstra, RN #20784. Motion carried (5-0-0-2)

- Notice of Warning

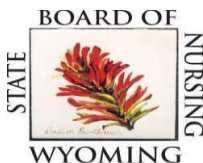
Motion: Motion made and seconded to approve Notice of Warning for CNA Docket No. 16-17-316-SH, Notice of Warning (NOW). Motion carried (4-0-1-2). (In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: SH)

- Board Orders For Approval

Motion: Motion made and seconded to approve Board Order for Suspension of Lawrence Stone, RN #23755, Docket No. 16-175-CM (Suspension). Motion carried (4-0-1-2). (In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: CM)

Motion: Motion made and seconded to approve Board Order for Suspension of Jonathan Alisna, CNA#27541, Docket No. 16-175-368-SD (Suspension). Motion carried (4-0-1-2). (In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: SD)

Motion: Motion made and seconded to approve Board Order for Suspension of Austin Holmes, CNA #27548, Docket No. 16-204-01-HB (Suspension). Motion carried (5-0-0-2). (In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: HB absent excused)



Vice President (MC) takes over meeting:

Motion: Motion made and seconded to approve Board Order for Suspension of Haley Woodall, RN#30651, Docket No. 16-17-328-DN (Suspension). Motion carried (4-0-1-2). (In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: DN)

Motion: Motion made and seconded to approve Board Order for Reinstatement of Robert Cline, APRN #31373.1219, Docket No. 13-14-238-DN (Reinstatement). Motion carried (4-0-1-2). (In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: DN).

President (DN) takes over meeting:

Motion: Motion made and seconded to approve Board Order for Docket Closure for Susan Hutchinson, LPN #6779, Docket No. 12-13-208-CM (Docket Closure). Motion carried (4-0-1-2). (In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: CM).

Motion: Motion made and seconded to approve Board Order for Voluntary Surrender for Christopher King, CNA #25881, Docket No. 16-17-264-CM (Voluntary Surrender). Motion carried (4-0-1-2). (In accordance with the Board Rules, members of the Disciplinary Committee abstained from voting)(DC: CM).

AI#14 Executive Session – Right to Practice (not used)

AI #15 Board Member Education was presented by (JP)

Meeting Adjourned 11:30 a.m.

Minutes submitted by: Lori Cook, Office Support Specialist II

Minutes reviewed by: Cynthia LaBonde, Executive Director
Kara Aguirre, Legal Assistant
Charlotte Mather, Board Secretary

Board Approved on: 11/13/2017